#### Cordoba Ranch Community Development District

**September 26, 2017** 

Agenda Package

#### **Cordoba Ranch Community Development District**

#### Severn Trent Services, Management Services Division

210 North University Drive, Suite 702 • Coral Springs, Florida 33071 Telephone: (954) 603-0033 • Fax: (954) 345-1292

September 19, 2017

Board of Supervisors Cordoba Ranch Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District will be held Tuesday, September 26, 2017 at **9:30 a.m. at the Cordoba Ranch Model Center, 2516 Cordoba Ranch Boulevard, Lutz, FL**. Following is the advance agenda for the meeting:

- 1. Call to Order/Roll Call
- 2. Approval of the Consent Agenda
  - A. August 22, 2017 Minutes
  - B. Financial Statements
- 3. Audience Comments
- 4. Aquagenix Report
- 5. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. Supervisor Requests
- 7. Adjournment

All supporting documentation is enclosed or will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Andrew P. Mendenhall, PMP

Andrew P. Mendenhall, PMP District Manager

### **Second Order of Business**

# 2A.

#### MINUTES OF MEETING CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District was held on Tuesday, August 22, 2017 at 9:30 a.m. in the Cordoba Ranch Model Center, 2516 Cordoba Ranch Boulevard, Lutz, Florida.

Present and constituting a quorum were:

Barry Karpay Chairman

Kelly EvansAssistant SecretaryF. Peter WilliamsAssistant SecretaryBaylen DahlAssistant Secretary

Also present were:

Andy Mendenhall District Manager Tonja Stewart District Engineer

The following is a summary of the discussions and actions taken.

#### FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

#### SECOND ORDER OF BUSINESS

**Approval of the Consent Agenda** 

- **A.** July 25, 2017 Minutes
- **B.** Financial Statements

On MOTION by Mr. Williams seconded by Mr. Karpay with all in favor the consent agenda was approved.

#### THIRD ORDER OF BUSINESS

**Audience Comments on Agenda Items** 

None

#### FOURTH ORDER OF BUSINESS

#### **Organizational Matters**

#### A. Oath of Office – Supervisor Dahl

Mr. Mendenhall; a notary of the State of Florida administered the oath of office to Baylen Dahl; a copy of which is attached for the record.

August 22, 2017 Cordoba Ranch CDD

#### **B.** Election of Officers – Resolution 2017-10

On MOTION by Mr. Karpay seconded by Mr. Williams with all in favor Resolution 2017-10 keeping the current officer structure with the addition of Mr. Baylen Dahl as an Assistant Secretary was adopted.

#### FIFTH ORDER OF BUSINESS

**Aquagenix Report** 

• August Aquagenix report was reviewed.

#### SIXTH ORDER OF BUSINESS

**Staff Reports** 

A. District Counsel

None

- **B.** District Engineer
- Ms. Stewart gave an update on aquatic plantings.
- Standing water by the curb in the entry was addressed.
- Road maintenance was discussed.
  - C. District Manager

None

#### SEVENTH ORDER OF BUSINESS

**Supervisors' Requests** 

 Ms. Evans noted the same firm as last year has been commissioned for holiday decorations.

#### **EIGHTH ORDER OF BUSINESS**

Adjournment

On MOTION by Mr. Karpay seconded by Mr. Williams with all in favor the meeting was adjourned.

Barry Karpay Chairman

unapproved 2

# 2B.

# Cordoba Ranch Community Development District

Financial Report August 31, 2017

Prepared by



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# Cordoba Ranch Community Development District

Financial Statements
(Unaudited)

August 31, 2017

#### Balance Sheet August 31, 2017

| ACCOUNT DESCRIPTION   | G  | ENERAL<br>FUND           | R  | ESERVE<br>FUND | 20 | SERIES<br>006 DEBT<br>SERVICE<br>FUND | C.<br>PR | ERIES<br>2006<br>APITAL<br>OJECTS<br>FUND | TOTAL                           |
|---|----|--------------------------|----|----------------|----|---------------------------------------|----------|---|---------------------------------|
| ASSETS  |    |                          |    |                |    |                                       |          |   |                                 |
| Cash - Checking Account   | \$ | 279,076                  | \$ | -              | \$ | -                                     | \$       | -   | \$<br>279,076                   |
| Due From Other Funds  |    | -                        |    | 120,129        |    | -                                     |          | -   | 120,129                         |
| Investments:  |    |                          |    |                |    |                                       |          |   |                                 |
| Construction Fund   |    | -                        |    | -              |    | -                                     |          | 2,224                                     | 2,224                           |
| Reserve Fund  |    | -                        |    | -              |    | 384,019                               |          | -   | 384,019                         |
| Revenue Fund  |    | -                        |    | -              |    | 256,687                               |          | -   | 256,687                         |
| Prepaid Items   |    | 1,250                    |    | -              |    | -                                     |          | -   | 1,250                           |
| Deposits  |    | 11,540                   |    | -              |    | -                                     |          | -   | 11,540                          |
| TOTAL ASSETS  | \$ | 291,866                  | \$ | 120,129        | \$ | 640,706                               | \$       | 2,224                                     | \$<br>1,054,925                 |
| LIABILITIES  Accounts Payable  Accrued Expenses  Due To Other Funds | \$ | 1,699<br>5,457<br>98,838 | \$ | -              | \$ | -<br>-<br>21,291                      | \$       | -<br>-<br>-                               | \$<br>1,699<br>5,457<br>120,129 |
| TOTAL LIABILITIES   |    | 105,994                  |    | _              |    | 21,291                                |          | _   | <br>127,285                     |
| FUND BALANCES  Nonspendable:  Prepaid Items  Deposits               |    | 1,250<br>11,540          |    | -              |    | -                                     |          | -   | 1,250<br>11,540                 |
| Restricted for:   |    |                          |    |                |    |                                       |          |   |                                 |
| Debt Service  |    | -                        |    | -              |    | 619,415                               |          | -   | 619,415                         |
| Capital Projects  |    | -                        |    | =              |    | -                                     |          | 2,224                                     | 2,224                           |
| Unassigned:   |    | 173,082                  |    | 120,129        |    | -                                     |          | -   | 293,211                         |
| TOTAL FUND BALANCES   | \$ | 185,872                  | \$ | 120,129        | \$ | 619,415                               | \$       | 2,224                                     | \$<br>927,640                   |
| TOTAL LIABILITIES & FUND BALANCES                                   | \$ | 291,866                  | \$ | 120,129        | \$ | 640,706                               | \$       | 2,224                                     | \$<br>1,054,925                 |

For the Period Ending August 31, 2017

| ACCOUNT DESCRIPTION             | ANNUAL<br>ADOPTED<br>BUDGET | YEAR TO DATE<br>BUDGET | YEAR TO DATE<br>ACTUAL | VARIANCE (\$)<br>FAV(UNFAV) | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD |  |
|---------------------------------|-----------------------------|------------------------|------------------------|-----------------------------|--|--|
| <u>REVENUES</u>                 |                             |                        |                        |                             |  |  |
| Interest - Investments          | \$ -                        | \$ -                   | \$ -                   | \$ -                        | 0.00%                                  |  |
| Interest - Tax Collector        | -                           | · _                    | 63                     | 63                          | 0.00%                                  |  |
| Special Assmnts- Tax Collector  | 353,733                     | 353,733                | 323,377                | (30,356)                    | 91.42%                                 |  |
| Special Assmnts- CDD Collected  | 134,813                     | 134,813                | 119,389                | (15,424)                    | 88.56%                                 |  |
| Special Assmnts- Discounts      | (14,149)                    |                        | (13,801)               | 348                         | 97.54%                                 |  |
| Other Miscellaneous Revenues    | -                           | -                      | 4,679                  | 4,679                       | 0.00%                                  |  |
| Gate Bar Code/Remotes           | -                           | -                      | 922                    | 922                         | 0.00%                                  |  |
| TOTAL REVENUES                  | 474,397                     | 474,397                | 434,629                | (39,768)                    | 91.62%                                 |  |
| EXPENDITURES                    |                             |                        |                        |                             |  |  |
| Administration                  |                             |                        |                        |                             |  |  |
| P/R-Board of Supervisors        | -                           | -                      | 1,800                  | (1,800)                     | 0.00%                                  |  |
| ProfServ-Administrative         | 4,500                       | 4,125                  | -                      | 4,125                       | 0.00%                                  |  |
| ProfServ-Arbitrage Rebate       | 500                         | 500                    | -                      | 500                         | 0.00%                                  |  |
| ProfServ-Dissemination Agent    | 5,000                       | 5,000                  | -                      | 5,000                       | 0.00%                                  |  |
| ProfServ-Engineering            | 7,500                       | 6,875                  | 6,660                  | 215                         | 88.80%                                 |  |
| ProfServ-Financial Advisor      | 3,600                       | 3,300                  | -                      | 3,300                       | 0.00%                                  |  |
| ProfServ-Legal Services         | 12,000                      | 11,000                 | 6,551                  | 4,449                       | 54.59%                                 |  |
| ProfServ-Mgmt Consulting Serv   | 20,721                      | 18,986                 | 24,958                 | (5,972)                     | 120.45%                                |  |
| ProfServ-Special Assessment     | 5,000                       | 4,584                  | 4,584                  | -                           | 91.68%                                 |  |
| ProfServ-Trustee Fees           | 3,500                       | 3,500                  | 2,424                  | 1,076                       | 69.26%                                 |  |
| Accounting Services             | 15,500                      | 14,201                 | 14,209                 | (8)                         | 91.67%                                 |  |
| Auditing Services               | 3,400                       | 3,400                  | 3,400                  | -                           | 100.00%                                |  |
| Postage and Freight             | -                           | _                      | 988                    | (988)                       | 0.00%                                  |  |
| Public Officials Insurance      | 2,200                       | 2,200                  | 1,850                  | 350                         | 84.09%                                 |  |
| Printing and Binding            | -                           | -                      | 770                    | (770)                       | 0.00%                                  |  |
| Legal Advertising               | 1,200                       | 1,100                  | 2,776                  | (1,676)                     | 231.33%                                |  |
| Misc-Assessmnt Collection Cost  | 7,075                       | 7,075                  | 6,867                  | 208                         | 97.06%                                 |  |
| Misc-Web Hosting                | 840                         | 770                    | 825                    | (55)                        | 98.21%                                 |  |
| Annual District Filing Fee      | 175                         | 175                    | 200                    | (25)                        | 114.29%                                |  |
| Total Administration            | 92,711                      | 86,791                 | 78,862                 | 7,929                       | 85.06%                                 |  |
| Other Public Safety             |                             |                        |                        |                             |  |  |
| Contracts-Security Camera       | 2,500                       | 2,288                  | 1,490                  | 798                         | 59.60%                                 |  |
| Contracts-Security Services     | 10,000                      | 9,163                  | 12,401                 | (3,238)                     | 124.01%                                |  |
| Communication - Telephone       | 1,650                       | 1,507                  | 1,635                  | (128)                       | 99.09%                                 |  |
| R&M-Gatehouse                   | 4,800                       | 4,400                  |                        | 4,400                       | 0.00%                                  |  |
| Total Other Public Safety       | 18,950                      | 17,358                 | 15,526                 | 1,832                       | 81.93%                                 |  |
| Electric Utility Services       |                             |                        |                        |                             |  |  |
| Utility - General               | 8,700                       | 7,975                  | 6,248                  | 1,727                       | 71.82%                                 |  |
| Electricity - Streetlighting    | 61,200                      | 56,100                 | 56,648                 | (548)                       | 92.56%                                 |  |
| Total Electric Utility Services | 69,900                      | 64,075                 | 62,896                 | 1,179                       | 89.98%                                 |  |

For the Period Ending August 31, 2017

| ACCOUNT DESCRIPTION                                    | ANNUAL<br>ADOPTED<br>BUDGET | YEAR TO DATE<br>BUDGET | YEAR TO DATE<br>ACTUAL | VARIANCE (\$)<br>FAV(UNFAV) | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD |
|--|-----------------------------|------------------------|------------------------|-----------------------------|--|
| T. 10 . 10.  |                             |                        |                        |                             |  |
| Flood Control/Stormwater Mgmt                          | 40.400                      | 44.074                 | 44.074                 |                             | 04.070/                                |
| Contracts-Aquatic Control                              | 12,408                      | 11,374                 | 11,374                 | -                           | 91.67%                                 |
| R&M-Fountain   | 2,500                       | 2,288                  | 1,059                  | 1,229                       | 42.36%                                 |
| R&M-Mitigation   | 16,300                      | 14,938                 | 9,350                  | 5,588                       | 57.36%                                 |
| R&M Lake & Pond Bank                                   | 15,000                      | 13,750                 | 3,600                  | 10,150                      | 24.00%                                 |
| Impr - Aquatic Plants                                  | 5,000                       | - 40.050               |                        | - 40.007                    | 0.00%                                  |
| Total Flood Control/Stormwater Mgmt                    | 51,208                      | 42,350                 | 25,383                 | 16,967                      | 49.57%                                 |
| Field  |                             |                        |                        |                             |  |
| ProfServ-Field Management                              | 6,000                       | 5,500                  | -                      | 5,500                       | 0.00%                                  |
| Contracts-Landscape                                    | 109,450                     | 100,320                | 105,411                | (5,091)                     | 96.31%                                 |
| Security Service - Sheriff                             | -                           | -                      | 120                    | (120)                       | 0.00%                                  |
| Insurance - Property                                   | 1,656                       | 1,656                  | 1,434                  | 222                         | 86.59%                                 |
| Insurance - General Liability                          | 2,722                       | 2,722                  | 2,058                  | 664                         | 75.61%                                 |
| R&M-Entry Feature                                      | 4,000                       | 3,663                  | -                      | 3,663                       | 0.00%                                  |
| R&M-Irrigation   | 12,000                      | 11,000                 | 8,729                  | 2,271                       | 72.74%                                 |
| R&M-Mulch  | 23,100                      | 23,100                 | 11,760                 | 11,340                      | 50.91%                                 |
| R&M-Pest Control                                       | 2,000                       | 1,826                  | 3,154                  | (1,328)                     | 157.70%                                |
| R&M-Plant Replacement                                  | 15,000                      | 15,000                 | 9,427                  | 5,573                       | 62.85%                                 |
| R&M-Well Maintenance                                   | 7,500                       | 6,875                  | 550                    | 6,325                       | 7.33%                                  |
| R&M-Annuals  | 19,000                      | 17,413                 | 18,690                 | (1,277)                     | 98.37%                                 |
| Misc-Contingency                                       | · -                         | · -                    | 150                    | (150)                       | 0.00%                                  |
| Holiday Lighting & Decorations                         | 2,000                       | 2,000                  | 2,200                  | (200)                       | 110.00%                                |
| Op Supplies - Fertilizer                               | 7,800                       | 7,150                  | 4,290                  | 2,860                       | 55.00%                                 |
| Total Field  | 212,228                     | 198,225                | 167,973                | 30,252                      | 79.15%                                 |
| Road and Street Facilities                             |                             |                        |                        |                             |  |
| Misc-Contingency                                       | _                           | _                      | 4,800                  | (4,800)                     | 0.00%                                  |
| Total Road and Street Facilities                       |                             |                        | 4,800                  | (4,800)                     | 0.00%                                  |
| Parks and Recreation - General                         |                             |                        |                        |                             |  |
| ProfServ-Wildlife Management Service                   | 14,400                      | 13,200                 | 13,200                 | _                           | 91.67%                                 |
| -  |                             |                        |                        | (F 740)                     |  |
| Misc-Contingency  Total Parks and Recreation - General | 15,000<br>29,400            | 13,750<br>26,950       | 19,490<br>32,690       | (5,740)                     | 129.93%<br>111.19%                     |
| Total Fairs and Necreation - General                   | 23,400                      | 20,930                 | 32,090                 | (3,740)                     | 111.1970                               |
| TOTAL EXPENDITURES                                     | 474,397                     | 435,749                | 388,130                | 47,619                      | 81.82%                                 |
|  |                             |                        |                        |                             |  |
| Excess (deficiency) of revenues                        |                             | 00.040                 | 40.400                 | 7.054                       | 0.0001                                 |
| Over (under) expenditures                              | -                           | 38,648                 | 46,499                 | 7,851                       | 0.00%                                  |
| let change in fund balance                             | \$ -                        | \$ 38,648              | \$ 46,499              | \$ 7,851                    | 0.00%                                  |
| FUND BALANCE, BEGINNING (OCT 1, 2016)                  | 139,373                     | 139,372                | 139,373                |                             |  |
| FUND BALANCE, ENDING                                   | \$ 139,373                  | \$ 178,020             | \$ 185,872             |                             |  |

For the Period Ending August 31, 2017

| ACCOUNT DESCRIPTION                   | A  | NNUAL<br>DOPTED<br>SUDGET | AR TO DATE<br>BUDGET | AR TO DATE<br>ACTUAL | VARIANCE (\$)<br>FAV(UNFAV) | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD |
|---------------------------------------|----|---------------------------|----------------------|----------------------|-----------------------------|--|
| REVENUES                              |    |                           |                      |                      |                             |  |
| Interest - Investments                | \$ | -                         | \$<br>-              | \$<br>-              | \$ -                        | 0.00%                                  |
| Special Assmnts- Tax Collector        |    | 34,263                    | 34,263               | 34,260               | (3)                         | 99.99%                                 |
| Special Assmnts- CDD Collected        |    | 15,737                    | 15,737               | 15,737               | -                           | 100.00%                                |
| Special Assmnts- Discounts            |    | -                         | -                    | 15                   | 15                          | 0.00%                                  |
| TOTAL REVENUES                        |    | 50,000                    | 50,000               | 50,012               | 12                          | 100.02%                                |
| EXPENDITURES                          |    |                           |                      |                      |                             |  |
| Administration                        |    |                           |                      |                      |                             |  |
| Misc-Assessmnt Collection Cost        |    |                           | <br>                 | 10                   | (10)                        | 0.00%                                  |
| Total Administration                  |    | -                         | <br>-                | 10                   | (10)                        | 0.00%                                  |
| Reserves                              |    |                           |                      |                      |                             |  |
| Capital Reserve                       |    | 50,000                    | _                    | _                    | _                           | 0.00%                                  |
| Total Reserves                        |    | 50,000                    | -                    | _                    |                             | 0.00%                                  |
|                                       |    |                           |                      |                      |                             |  |
| TOTAL EXPENDITURES & RESERVES         |    | 50,000                    | -                    | 10                   | (10)                        | 0.02%                                  |
| Excess (deficiency) of revenues       |    |                           |                      |                      |                             |  |
| Over (under) expenditures             |    | -                         | 50,000               | 50,002               | 2                           | 0.00%                                  |
|                                       |    |                           | <br>                 |                      |                             |  |
| Net change in fund balance            | \$ |                           | \$<br>50,000         | \$<br>50,002         | \$ 2                        | 0.00%                                  |
| FUND BALANCE, BEGINNING (OCT 1, 2016) |    | 70,127                    | 70,127               | 70,127               |                             |  |
| FUND BALANCE, ENDING                  | \$ | 70,127                    | \$<br>120,127        | \$<br>120,129        |                             |  |

For the Period Ending August 31, 2017

| ACCOUNT DESCRIPTION                   | ΑI | NNUAL<br>DOPTED<br>UDGET | AR TO DATE<br>BUDGET | AR TO DATE<br>ACTUAL | RIANCE (\$)<br>.V(UNFAV) | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD |
|---------------------------------------|----|--------------------------|----------------------|----------------------|--------------------------|--|
| REVENUES                              |    |                          |                      |                      |                          |  |
| Interest - Investments                | \$ | -                        | \$<br>-              | \$<br>911            | \$<br>911                | 0.00%                                  |
| Special Assmnts- Tax Collector        |    | 455,697                  | 455,697              | 455,714              | 17                       | 100.00%                                |
| Special Assmnts- CDD Collected        |    | 172,182                  | 172,182              | 172,182              | -                        | 100.00%                                |
| Special Assmnts- Discounts            |    | (18,228)                 | (18,228)             | (17,567)             | 661                      | 96.37%                                 |
| TOTAL REVENUES                        |    | 609,651                  | 609,651              | 611,240              | 1,589                    | 100.26%                                |
| EXPENDITURES                          |    |                          |                      |                      |                          |  |
| Administration                        |    |                          |                      |                      |                          |  |
| Misc-Assessmnt Collection Cost        |    | 9,113                    | 9,113                | 8,763                | 350                      | 96.16%                                 |
| Total Administration                  |    | 9,113                    | 9,113                | 8,763                | 350                      | 96.16%                                 |
| Debt Service                          |    |                          |                      |                      |                          |  |
| Principal Debt Retirement             |    | 180,000                  | 180,000              | 190,000              | (10,000)                 | 105.56%                                |
| Interest Expense                      | -  | 420,538                  | <br>420,538          | <br>411,533          | 9,005                    | 97.86%                                 |
| Total Debt Service                    |    | 600,538                  | <br>600,538          | <br>601,533          | <br>(995)                | 100.17%                                |
| TOTAL EXPENDITURES                    |    | 609,651                  | 609,651              | 610,296              | (645)                    | 100.11%                                |
| TOTAL EXPENDITURES                    |    | 009,031                  | 009,031              | 010,290              | (043)                    | 100.11 /6                              |
| Excess (deficiency) of revenues       |    |                          |                      |                      |                          |  |
| Over (under) expenditures             |    |                          | <br>                 | <br>944              | 944                      | 0.00%                                  |
| Net change in fund balance            | \$ |                          | \$<br>               | \$<br>944            | \$<br>944                | 0.00%                                  |
| FUND BALANCE, BEGINNING (OCT 1, 2016) |    | 618,471                  | 618,471              | 618,471              |                          |  |
| FUND BALANCE, ENDING                  | \$ | 618,471                  | \$<br>618,471        | \$<br>619,415        |                          |  |

#### Community Development District

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2017

| ACCOUNT DESCRIPTION                                       | Δ  | ANNUAL<br>ADOPTED<br>BUDGET | YE | AR TO DATE<br>BUDGET | ,   | R TO DATE   | ARIANCE (\$)<br>AV(UNFAV) | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD |
|---|----|-----------------------------|----|----------------------|-----|-------------|---------------------------|--|
| REVENUES  |    |                             |    |                      |     |             |                           |  |
| Interest - Investments                                    | \$ | -                           | \$ | -                    | 5   | \$<br>3     | \$<br>3                   | 0.00%                                  |
| TOTAL REVENUES  |    | -                           |    | -                    |     | 3           | 3                         | 0.00%                                  |
| EXPENDITURES  |    |                             |    |                      |     |             |                           |  |
| TOTAL EXPENDITURES  |    | -                           |    | -                    |     | -           | -                         | 0.00%                                  |
| Excess (deficiency) of revenues Over (under) expenditures |    |                             |    |                      |     | 3           | 3                         | 0.00%                                  |
| Net change in fund balance                                | \$ |                             | \$ | -                    | _ ( | \$<br>3     | \$<br>3                   | 0.00%                                  |
| FUND BALANCE, BEGINNING (OCT 1, 2016)                     |    | -                           |    | -                    |     | 2,221       |                           |  |
| FUND BALANCE, ENDING                                      | \$ |                             | \$ | -                    |     | \$<br>2,224 |                           |  |

# Cordoba Ranch Community Development District

**Supporting Schedules** 

August 31, 2017

# Non-Ad Valorem Special Assessments - Hillsborough Tax Collector (Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2017

|                  |                        |                                     |                    |    |            | ALLO          | CATION BY F  | UN | D                                 |
|------------------|------------------------|-------------------------------------|--------------------|----|------------|---------------|--------------|----|-----------------------------------|
| Date<br>Received | Net Amount<br>Received | Discount /<br>(Penalties)<br>Amount | Collection<br>Cost | Am | ount Gross | General Fund  | Reserve Fund | _  | eries 2006<br>ebt Service<br>Fund |
|                  |                        |                                     |                    |    |            | (1)           | (2)          |    |                                   |
| Assessmen        | nts Levied FY 2        | 017                                 |                    | \$ | 813,321    | \$<br>323,361 | \$ 34,263    | \$ | 455,697                           |
| Allocation %     | ,<br>D                 |                                     |                    |    | 100%       | 44%           |              |    | 56%                               |
|                  |                        |                                     |                    |    |            | 40%           | 0.04         |    | 56%                               |
| 11/03/16         | \$ 1,866               | \$ 106                              | \$ 38              | \$ | 2,010      | \$<br>884     |              | \$ | 1,126                             |
| 11/15/17         | 26,256                 | 1,116                               | 536                |    | 27,908     | 12,271        |              |    | 15,637                            |
| 11/23/17         | 18,754                 | 797                                 | 383                |    | 19,934     | 8,765         |              |    | 11,169                            |
| 12/07/16         | 221,300                | 9,409                               | 4,516              |    | 235,225    | 103,430       |              |    | 131,795                           |
| 12/15/16         | 465,144                | 19,735                              | 9,493              |    | 494,372    | 217,379       |              |    | 276,993                           |
| 01/06/17         | 12,309                 | 388                                 | 251                |    | 12,949     | 5,694         | -            |    | 7,255                             |
| 02/06/17         | 7,658                  | 159                                 | 156                |    | 7,973      | 3,506         |              |    | 4,467                             |
| 3/31/17 (2)      | -                      | -                                   | -                  |    | -          | (33,715)      | 33,715       |    |                                   |
| 05/08/17         | 998                    | -                                   | 20                 |    | 1,018      | 407           | 41           |    | 570                               |
| 06/09/17         | 8,049                  | (239)                               | 164                |    | 7,974      | 3,170         | 336          |    | 4,468                             |
| 06/13/17         | 4,024                  | (120)                               | 82                 |    | 3,987      | 1,585         | 168          |    | 2,234                             |
| TOTAL            | \$ 766,359             | \$ 31,352                           | \$ 15,640          | \$ | 813,351    | \$<br>323,377 | \$ 34,259    | \$ | 455,714                           |
| % COLLEC         | TED                    |                                     |                    |    | 100.0%     | 100.0%        | 100.0%       |    | 100.0%                            |
| TOTAL OU         | TSTANDING              |                                     |                    | \$ | (30)       | \$<br>(17)    | \$ 4         | \$ | (17)                              |

Note (1) - Variance between assessment summary and budget is due to the placement of a portion of the direct bill on the tax roll.

Note (2) - Portion of reserves fund adjusted from general fund .

#### Cash & Investment Report August 31, 2017

| ACCOUNT NAME                           | BANK NAME      | YIELD    | <u> </u> | BALANCE |
|--|----------------|----------|----------|---------|
| OPERATING FUND                         |                |          |          |         |
| Checking General fund                  | Jefferson Bank | N/A      | \$       | 279,076 |
|  |                | Subtotal |          | 279,076 |
| DEBT SERVICE AND CAPITAL PROJECT FUNDS |                |          |          |         |
| Series 2006 Reserve Account            | US Bank        | 0.05%    | \$       | 384,019 |
| Series 2006 Revenue Account            | US Bank        | 0.05%    | \$       | 256,687 |
| Series 2006 Construction Account       | US Bank        | 0.05%    | \$       | 2,224   |
|  |                | Subtotal |          | 642,930 |
|  |                | Total    | \$       | 922,006 |

# Check Register by Fund For the Period from 8/1/17 to 8/31/17 (Sorted by Check No.)

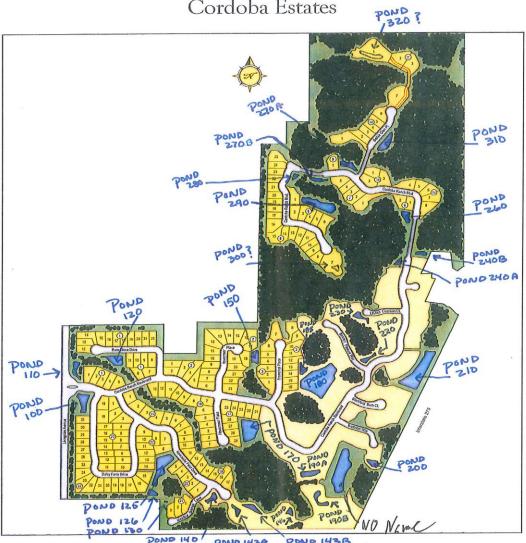
| Fund<br>No. | Check<br>No. | Check<br>Date | Payee                               | Invoice No. | Invoice Description           | G/L Account Name              | G/L Account # | Check Amount |
|-------------|--------------|---------------|-------------------------------------|-------------|-------------------------------|-------------------------------|---------------|--------------|
| <u>GENE</u> | RAL F        | UND - C       | <u>001</u>                          |             |                               |                               |               |              |
| 001         | 2193         | 08/01/17      | STRALEY ROBIN VERICKER              | 14589       | THRU 7/15/17 GEN COUNSEL      | ProfServ-Legal Services       | 531023-51401  | \$1,360.20   |
| 001         | 2194         | 08/04/17      | TAMPA ELECTRIC                      | 72517       | 6/20/17-7/19/17 ELECTRIC SVC  | Utility - General             | 543001-53100  | \$385.23     |
| 001         | 2194         | 08/04/17      | TAMPA ELECTRIC                      | 72517       | 6/20/17-7/19/17 ELECTRIC SVC  | Electricity - Streetlighting  | 543013-53100  | \$5,284.48   |
| 001         | 2195         | 08/04/17      | AQUAGENIX                           | 1309150     | AUG17 AQUATICS SVC            | Contracts-Aquatic Control     | 534067-53801  | \$1,034.00   |
| 001         | 2195         | 08/04/17      | AQUAGENIX                           | 1309152     | AUG17 QTLY FOUNTAIN MAINT     | R&M-Fountain                  | 546032-53801  | \$240.00     |
| 001         | 2195         | 08/04/17      | AQUAGENIX                           | 1309153     | AUG17 QTRLY LITTORAL MAINT    | R&M Lake & Pond Bank          | 546185-53801  | \$900.00     |
| 001         | 2196         | 08/04/17      | VIVICON, INC                        | 17219       | AUG17 GROUNDS MAINT           | Contracts-Landscape           | 534050-53901  | \$9,582.84   |
| 001         | 2197         | 08/04/17      | FRONTIER                            | 072217-5795 | 7/22/17-8/21/17 #239-177-5795 | Utility - General             | 543001-53100  | \$136.98     |
| 001         | 2198         | 08/04/17      | FEDEX                               | 5-876-01845 | 7/18/17 POSTAGE               | Postage and Freight           | 541006-51301  | \$79.92      |
| 001         | 2199         | 08/04/17      | ENVERA SYSTEMS                      | 662323      | 8/1/17-8/31/17 GATE ACCESS    | Contracts-Security Services   | 534037-52901  | \$1,258.00   |
| 001         | 2200         | 08/04/17      | SITE MASTERS OF FLORIDA, LLC        | 072717-1    | REPR ROADWAY ON CR BLVD       | Misc-Contingency              | 549900-54101  | \$2,800.00   |
| 001         | 2200         | 08/04/17      | SITE MASTERS OF FLORIDA, LLC        | 072717-2    | REPL 25' ENTRANCE SIDEWALK    | Misc-Contingency              | 549900-54101  | \$2,000.00   |
| 001         | 2201         | 08/04/17      | JAYMAN ENTERPRISES, LLC             | 194         | REPR BRICK ENTRANCE MONUMENT  | Misc-Contingency              | 549900-53901  | \$150.00     |
| 001         | 2202         | 08/10/17      | SEVERN TRENT ENVIRONMENTAL SERVICES | 22465       | AUG17 MGMT FEE                | ProfServ-Mgmt Consulting Serv | 531027-51301  | \$3,666.67   |
| 001         | 2202         | 08/10/17      | SEVERN TRENT ENVIRONMENTAL SERVICES | 22465       | AUG17 MGMT FEE                | Postage and Freight           | 541006-51301  | \$8.74       |
| 001         | 2202         | 08/10/17      | SEVERN TRENT ENVIRONMENTAL SERVICES | 22465       | AUG17 MGMT FEE                | Printing and Binding          | 547001-51301  | \$49.65      |
| 001         | 2203         | 08/17/17      | V GLOBAL TECH                       | 0801-17-03  | AUG17 WEBSITE MAINT           | Misc-Web Hosting              | 549915-51301  | \$75.00      |
| 001         | 2204         | 08/17/17      | ARMSTRONG ENVIRONMENTAL SVC         | 11932       | MITIGATION MAINT 7/31         | R&M-Mitigation                | 546100-53801  | \$850.00     |
| 001         | 2205         | 08/17/17      | ENVERA SYSTEMS                      | 662875      | 6/30/17 ADDL RESIDENTS        | Contracts-Security Services   | 534037-52901  | \$40.00      |
| 001         | 2206         | 08/31/17      | TAMPA ELECTRIC                      | 81717       | 7/22-8/21/17 ELEC             | Utility - General             | 543001-53100  | \$509.13     |
| 001         | 2206         | 08/31/17      | TAMPA ELECTRIC                      | 81717       | 7/22-8/21/17 ELEC             | Electricity - Streetlighting  | 543013-53100  | \$5,284.48   |
| 001         | 2207         | 08/31/17      | FRONTIER                            | 082217-5795 | 8/22-9/21/17 239-177-5795     | 239-177-5795-050213-5         | 543001-53100  | \$136.98     |
| 001         | 2208         | 08/31/17      | F. PETER WILLIAMS                   | 082217      | 8/22/17 ATTENDANCE            | P/R-Board of Supervisors      | 511001-51101  | \$200.00     |
| 001         | 2209         | 08/31/17      | FEDEX                               | 5-905-90886 | AUG POSTAGE                   | Postage and Freight           | 541006-51301  | \$79.65      |
| 001         | 2210         | 08/31/17      | ILLUMINATIONS HOLDIAY LIGHTING      | 0318108     | DEPOSIT HOLIDAY LIGHTING      | DEPOSIT                       | 549940-53901  | \$1,250.00   |
|             |              |               |                                     |             |                               |                               | Fund Total    | \$37,361.95  |

## **Fourth Order of Business**

#### Cordoba Ranch Lake Management Report March 2014



Cordoba Estates



Map is not to scale. Square footage/acreage shown is only an estimate and actual square footage/acreage will differ. Buyer should rely on his or her own evaluation of useable area. Depictions of homes or other features are artist conceptions.





#### 09/12/2017

The following report is for September to illustrate what has changed from August and what to expect through September and the coming months. The photos this month were taken on Friday, Sept 8, 2017.

The ponds were treated on Friday September 8 this month. Water levels are up. Overall, the ponds are in good shape. Some algae was observed, with light submersed. The plantings around the ponds were done on September 1<sup>st</sup> and 2<sup>nd</sup>.

Thank you for your business! Sincerely,

**Scott Croft** 

Aquagenix





#### Pond #100

Date: 09/09/17

What we found: Pond overall looks good. The water levels high
What we did: Treated grasses

What to expect Water levels to be very high from hurricane Erma



Recommendations & Notes: Provided quote for new light set. The timer was way off again from power surge

Date: 9/09/17 Pond #110

What we found: Pond is looking

good. Water level is high

What we did: Treated grasses

What to expect: Pond to continue to

look good.



Notes: Fountain running fine. At least it was before the storm, Reset the timer

Date: 9/09/17

Pond #120

What we found: Pond is full. What we did: Treated grasses

What to Expect: High water levels



**Recommendations & Notes: Planted the outer edge** 

Date: 9/09/17

What we found Pond looking

better

What we did: Treated the Algae.

Spot treat the grass.

What to Expect: Pond to look

better.

Pond #125



Recommendations & Notes: At some point this could be a good pond for Triploid Grass Carp. They will help eat the submersed vegetation.

# Date: 9/09/17 What we found: Water Level is full What we did: Treated grasses

What to expect Pond levels to be

very high

#### Pond #126



Recommendations & Notes: Plant the Littoral Shelf when they have the Budget. Plants will take up Nutrients.

#### Date: 9/09/17

What we found: Pond has some

Spike rush.

What we did: Treated for it.

What to expect: Spike Rush to die off. Very high water levels from

storm

#### Pond #130



Recommendations & Notes: A lot of Sediment has built up over the years

| Date: 9/09/17                               | Pond #140 |
|---|-----------|
| What we found: Trace of Algae               |           |
| What we will do: Treated the algae          |           |
| and grass                                   |           |
| What to expect: Very high water levels      |           |
| Recommendations & Notes: Plant the Littoral | Shelf     |

| Date: 9/09/17                                | Pond #143A |  |  |  |  |  |
|--|------------|--|--|--|--|--|
| What we found: Pond is full                  |            |  |  |  |  |  |
| <b>What we did:</b> Spot treatment of Grass. |            |  |  |  |  |  |
| What to expect: High water levels            |            |  |  |  |  |  |
|  |            |  |  |  |  |  |
|  |            |  |  |  |  |  |
|  |            |  |  |  |  |  |
|  |            |  |  |  |  |  |

| Pond #143B |
|------------|
|            |
|            |
|            |
|            |
|            |
|            |

| What we found: Trace of submersed What we did: Treated grasses What to expect: Very Full Pond | Date: 9/09/17                  | Pond #146 |
|---|--------------------------------|-----------|
| What to expect: Very Full Pond  | submersed                      |           |
|   | What to expect: Very Full Pond |           |

| Date: 9/09/17                     | Pond #150  |
|-----------------------------------|--|
| What we found: Trace of Algae     | the state of the s |
| What we did: Treated Algae        |  |
| What to Expect: High Water Levels |  |

Recommendations & Notes: Was Planted around edge

| Date: 9/09/17  | Pond #170 |
|--|-----------|
| <b>What we found:</b> Pond still in very good shape. |           |
| What we did: Spot treated exposed shoreline.         |           |
| What to Expect continue to look good.                |           |

Recommendations & Notes: Planted around the perimeter

# Date: 9/09/17 What we found: light Algae What we did: Treated for the Algae and treated the Torpedo Grass around the edge. What to expect: High Water

Notes: High water with storm

| Date: 9/09/17                      | Pond #185 |
|------------------------------------|-----------|
| What we found: Water levels are up |           |
| What we did: Touched up Grasses    |           |
| What to expect: High Water levels  |           |

# Date: 9-09-17 What we found: Water levels up. Looks very good. What we did: Treated light Algae and Grasses What to expect: Water Levels Up High..

#### Pond 190A



Recommendations & Notes: There is a wash out as seen in picture

| Pond # 190B |
|-------------|
|             |
|             |
|             |
|             |

Date: 9/09/17

What we found: Still looking good
What we did: Treated grasses

What to expect: High water level

Recommendations & Notes: Still looking good

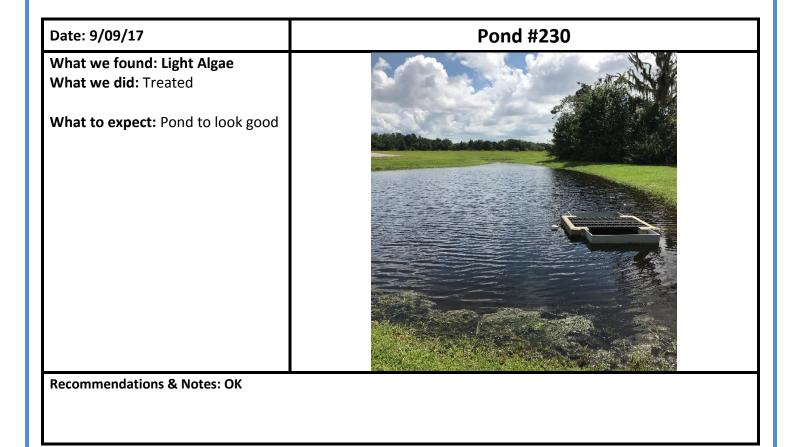
Date: 9/09/17

What we found: Has some Algae
What we did: Treated The Algae
What to expect: High water with
storm.

(

Recommendations & Notes: Planted the outer perimeter

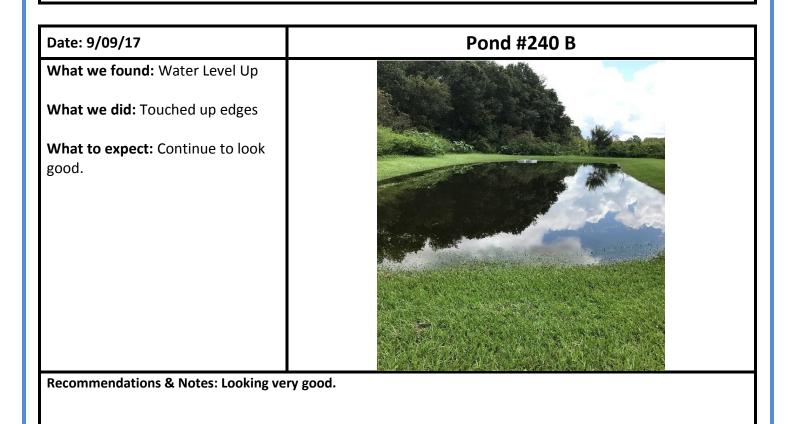
| ate: 9/09/17                      | Pond #220 |
|-----------------------------------|-----------|
| /hat we found: Light Algae        |           |
| /hat we did: Spot Treated         |           |
| /hat to expect: High Water Levels |           |
|                                   |           |
|                                   |           |
|                                   |           |
|                                   |           |
|                                   |           |



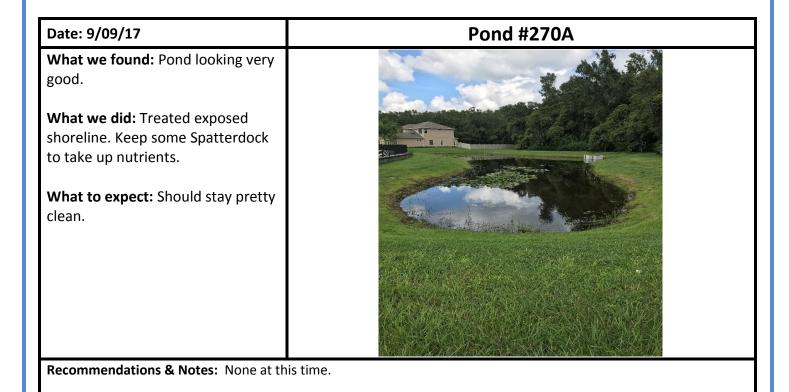
Date: 9/09/17

What we found: Water Level High
What we did: Treated Grasses
What to expect: High Water Levels

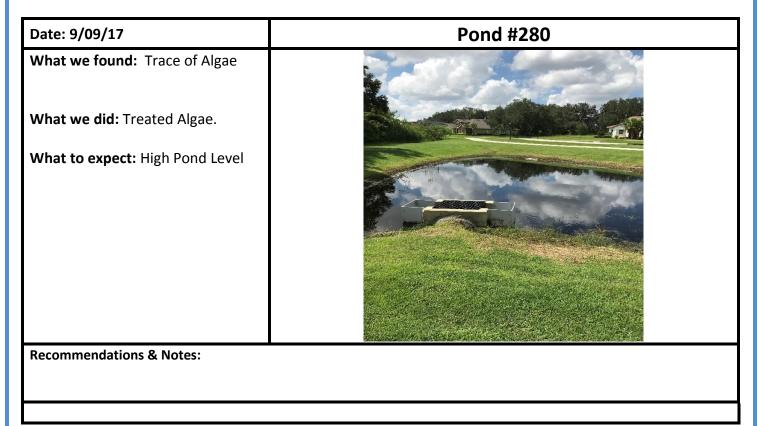
Recommendations & Notes: Was planted around the edge



| Pond #260 |
|-----------|
|           |
|           |
|           |
|           |
|           |
|           |
|           |
|           |
|           |



| ate: 9/09/17   | Pond #270B |
|--|------------|
| <b>/hat we found:</b> Water level Up                   |            |
| <b>/hat we did:</b> Treated exposed reas and shoreline |            |
| /hat to expect: Ditch full                             |            |



Date: 9/09/17 What we found: High Water. Some Algae

What we did: Treated Algae

What to expect: High Water Levels

Pond #290



Recommendations & Notes: Plant the Littoral Shelf in the future

Date: 9/09/17

What we found: Some Algae

What we did: Treated Algae

What to Expect: continued Tough access with new home, but we are

managing.

Pond #300



**Recommendations & Notes:** Yellow Boom needs removed. This Turbidity Boom was put here for the initial stages of land clearing.

| Date: 9/09/17                     | Pond #310 |
|-----------------------------------|-----------|
| What we found: Some Algae         |           |
| What we did: Treated Algae        |           |
| What to expect: High Water Levels |           |

| Date: 8/10/17                                       | Pond #320                    |
|---|------------------------------|
| What we found: Gate locked and we can't get to.     |                              |
| What we did: Can't get to                           |                              |
| What to Expect: Hopefully we will have access again |                              |
|   |                              |
|   |                              |
|   |                              |
| Recommendations & Notes: Gate locke                 | d no access. STILL NO ACCESS |
|   |                              |
|   |                              |
|   |                              |
|   |                              |
|   |                              |
|   |                              |
|   |                              |
|   |                              |
| Recommendations & Notes:                            |                              |
|   |                              |