

**Cordoba Ranch Community
Development District**

February 28, 2017

Agenda Package

Cordoba Ranch Community Development District

Severn Trent Services, Management Services Division

210 North University Drive, Suite 702 • Coral Springs, Florida 33071

Telephone: (954) 753-5841 • Fax: (954) 345-1292

February 21, 2017

Board of Supervisors

Cordoba Ranch Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District will be held Tuesday, February 28, 2017 at **9:30 a.m. at the Cordoba Ranch Model Center, 2516 Cordoba Ranch Boulevard, Lutz, FL**. Following is the advance agenda for the meeting:

1. Call to Order/Roll Call
2. Approval of the Consent Agenda
 - A. January 24, 2017 Minutes
 - B. Financial Statements – January 31, 2017
3. Audience Comments on Agenda Items
4. Hog Trapping Proposal
5. Aquagenix Report – February
6. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
7. Supervisor Requests
8. Adjournment

All supporting documentation is enclosed or will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will give their reports at the meeting. In the meantime if you have any questions, please contact me.

Sincerely,

Andrew P. Mendenhall, PMP

Andrew P. Mendenhall, PMP

District Manager

Second Order of Business

2A.

**MINUTES OF MEETING
CORDOBA RANCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District was held on Tuesday, January 24, 2017 at 9:30 a.m. in the Cordoba Ranch Model Center, 2516 Cordoba Ranch Boulevard, Lutz, Florida.

Present and constituting a quorum were:

Garth Noble	Vice Chairman
Kelly Evans	Assistant Secretary
F. Peter Williams	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Tracy Robin	District Counsel (via telephone)
Tonja Stewart	District Engineer

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Oath of Office for Newly Elected Supervisor - Garth Noble

Mr. Mendenhall, being a notary of the State of Florida, administered the Oath of Office to Mr. Garth Noble; a copy of which is attached for the record.

THIRD ORDER OF BUSINESS

Approval of the Consent Agenda

- A. December 27, 2016 Minutes**
- B. Financial Statements – December 31, 2016**

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor items A & B of the consent agenda were approved.

C. Fiscal Year 2017 Budget Amendment, Resolution 2017-6

On MOTION by Mr. Williams seconded by Ms. Evans with all in favor item C, of the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

- None

FIFTH ORDER OF BUSINESS

Aquagenix Report – January

- January Aquagenix reports were included in the agenda package.
- Pond structures were addressed.
- District Engineer will inspect Inlet Box at Pond #230 and #310; and Pond #125 structure.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

- None

B. District Engineer

- Discussion ensued with regard to the Drainage Inspection Report; and maintenance proposal including an erosion and planting program.

C. District Manager

i. Discussion of SWFWMD Bond Renewal

- The SWFWMD bond renewal was discussed and the Board agreed there was no need to renew.

SEVENTH ORDER OF BUSINESS

Supervisors' Requests

- Landscape and maintenance items were addressed.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Noble seconded by Mr. Williams with all in favor the meeting was adjourned.

Garth Noble
Vice Chairman

2B.

**Cordoba Ranch
Community Development District**

Financial Report

January 31, 2017

Prepared by



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**Cordoba Ranch
Community Development District**

Financial Statements

(Unaudited)

January 31, 2017

Balance Sheet
January 31, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	RESERVE FUND	SERIES 2006 DEBT SERVICE FUND	SERIES 2006 CAPITAL PROJECTS FUND	TOTAL
<u>ASSETS</u>					
Cash - Checking Account	\$ 851,330	\$ -	\$ -	\$ -	\$ 851,330
Due From Other Funds	-	70,127	391,506	-	461,633
Investments:					
Construction Fund	-	-	-	2,222	2,222
Reserve Fund	-	-	383,617	-	383,617
Revenue Fund	-	-	115,396	-	115,396
Deposits	11,540	-	-	-	11,540
TOTAL ASSETS	\$ 862,870	\$ 70,127	\$ 890,519	\$ 2,222	\$ 1,825,738
<u>LIABILITIES</u>					
Accounts Payable	\$ 2,698	\$ -	\$ -	\$ -	\$ 2,698
Accrued Expenses	15,733	-	-	-	15,733
Sales Tax Payable	24	-	-	-	24
Due To Other Funds	461,633	-	-	-	461,633
TOTAL LIABILITIES	480,088	-	-	-	480,088
<u>FUND BALANCES</u>					
Nonspendable:					
Deposits	11,540	-	-	-	11,540
Restricted for:					
Debt Service	-	-	890,519	-	890,519
Capital Projects	-	-	-	2,222	2,222
Unassigned:	371,242	70,127	-	-	441,369
TOTAL FUND BALANCES	\$ 382,782	\$ 70,127	\$ 890,519	\$ 2,222	\$ 1,345,650
TOTAL LIABILITIES & FUND BALANCES	\$ 862,870	\$ 70,127	\$ 890,519	\$ 2,222	\$ 1,825,738

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%
Interest - Tax Collector	-	-	63	63	0.00%
Special Assmnts- Tax Collector	353,733	353,733	326,504	(27,229)	92.30%
Special Assmnts- CDD Collected	134,813	134,813	67,563	(67,250)	50.12%
Special Assmnts- Discounts	(14,149)	(14,149)	(12,986)	1,163	91.78%
Gate Bar Code/Remotes	-	-	370	370	0.00%
TOTAL REVENUES	474,397	474,397	381,514	(92,883)	80.42%
<u>EXPENDITURES</u>					
<u>Administration</u>					
P/R-Board of Supervisors	-	-	800	(800)	0.00%
ProfServ-Administrative	4,500	1,500	-	1,500	0.00%
ProfServ-Arbitrage Rebate	500	-	-	-	0.00%
ProfServ-Dissemination Agent	5,000	5,000	-	5,000	0.00%
ProfServ-Engineering	7,500	2,500	3,100	(600)	41.33%
ProfServ-Financial Advisor	3,600	1,200	-	1,200	0.00%
ProfServ-Legal Services	12,000	4,000	-	4,000	0.00%
ProfServ-Mgmt Consulting Serv	20,721	6,904	7,866	(962)	37.96%
ProfServ-Special Assessment	5,000	1,668	1,667	1	33.34%
ProfServ-Trustee Fees	3,500	3,500	2,424	1,076	69.26%
Accounting Services	15,500	5,164	5,167	(3)	33.34%
Auditing Services	3,400	-	-	-	0.00%
Public Officials Insurance	2,200	2,200	1,850	350	84.09%
Legal Advertising	1,200	400	1,890	(1,490)	157.50%
Misc-Assessmnt Collection Cost	7,075	7,075	6,270	805	88.62%
Misc-Web Hosting	840	280	225	55	26.79%
Annual District Filing Fee	175	175	200	(25)	114.29%
Total Administration	92,711	41,566	31,459	10,107	33.93%
<u>Other Public Safety</u>					
Contracts-Security Camera	2,500	832	840	(8)	33.60%
Contracts-Security Services	10,000	3,332	3,334	(2)	33.34%
R&M-Gatehouse	4,800	1,600	-	1,600	0.00%
Total Other Public Safety	17,300	5,764	4,174	1,590	24.13%
<u>Electric Utility Services</u>					
Utility - General	8,700	2,900	405	2,495	4.66%
Electricity - Streetlighting	61,200	20,400	20,028	372	32.73%
Total Electric Utility Services	69,900	23,300	20,433	2,867	29.23%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>Flood Control/Stormwater Mgmt</u>					
Contracts-Aquatic Control	12,408	4,136	4,136	-	33.33%
R&M-Fountain	2,500	832	240	592	9.60%
R&M-Mitigation	16,300	5,432	2,550	2,882	15.64%
R&M Lake & Pond Bank	15,000	5,000	900	4,100	6.00%
Impr - Aquatic Plants	5,000	-	-	-	0.00%
Total Flood Control/Stormwater Mgmt	51,208	15,400	7,826	7,574	15.28%
<u>Field</u>					
ProfServ-Evaluation & Apprs'l	6,000	2,000	-	2,000	0.00%
ProfServ-Wildlife Management Service	14,400	4,800	4,800	-	33.33%
Contracts-Landscape	109,450	36,480	38,331	(1,851)	35.02%
Utility - Gatehouse	1,650	548	277	271	16.79%
Insurance - Property	1,656	1,656	1,434	222	86.59%
Insurance - General Liability	2,722	2,722	2,058	664	75.61%
R&M-Entry Feature	4,000	1,332	-	1,332	0.00%
R&M-Irrigation	12,000	4,000	1,522	2,478	12.68%
R&M-Pest Control	2,000	664	1,864	(1,200)	93.20%
R&M-Plant Replacement	15,000	15,000	18,965	(3,965)	126.43%
R&M-Well Maintenance	7,500	2,500	-	2,500	0.00%
R&M-Annuals	19,000	6,332	-	6,332	0.00%
R&M-Mulch/Annuals	23,100	7,700	-	7,700	0.00%
Holiday Lighting & Decorations	2,000	2,000	2,200	(200)	110.00%
Op Supplies - Fertilizer	7,800	2,600	-	2,600	0.00%
Total Field	228,278	90,334	71,451	18,883	31.30%
<u>Road and Street Facilities</u>					
Utility - Gatehouse	-	-	400	(400)	0.00%
Total Road and Street Facilities	-	-	400	(400)	0.00%
<u>Parks and Recreation - General</u>					
Misc-Contingency	15,000	5,000	1,231	3,769	8.21%
Total Parks and Recreation - General	15,000	5,000	1,231	3,769	8.21%
TOTAL EXPENDITURES	474,397	181,364	136,974	44,390	28.87%
Excess (deficiency) of revenues					
Over (under) expenditures	-	293,033	244,540	(48,493)	0.00%
Net change in fund balance	\$ -	\$ 293,033	\$ 244,540	\$ (48,493)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2016)	138,242	138,242	138,242		
FUND BALANCE, ENDING	\$ 138,242	\$ 431,275	\$ 382,782		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%
Special Assmnts- Tax Collector	34,263	-	-	-	0.00%
Special Assmnts- CDD Collected	15,737	-	-	-	0.00%
TOTAL REVENUES	50,000	-	-	-	0.00%
<u>EXPENDITURES</u>					
<u>Reserves</u>					
Capital Reserve	50,000	-	-	-	0.00%
Total Reserves	50,000	-	-	-	0.00%
TOTAL EXPENDITURES & RESERVES	50,000	-	-	-	0.00%
Excess (deficiency) of revenues Over (under) expenditures	-	-	-	-	0.00%
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2016)	70,127	-	70,127		
FUND BALANCE, ENDING	\$ 70,127	\$ -	\$ 70,127		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ 217	\$ 217	0.00%
Special Assmnts- Tax Collector	455,697	455,697	416,043	(39,654)	91.30%
Special Assmnts- CDD Collected	172,182	172,182	86,091	(86,091)	50.00%
Special Assmnts- Discounts	(18,228)	(18,228)	(16,547)	1,681	90.78%
TOTAL REVENUES	609,651	609,651	485,804	(123,847)	79.69%
<u>EXPENDITURES</u>					
<u>Administration</u>					
Misc-Assessmnt Collection Cost	9,113	9,113	7,990	1,123	87.68%
Total Administration	9,113	9,113	7,990	1,123	87.68%
<u>Debt Service</u>					
Principal Debt Retirement	180,000	90,000	-	90,000	0.00%
Interest Expense	420,538	210,269	205,766	4,503	48.93%
Total Debt Service	600,538	300,269	205,766	94,503	34.26%
TOTAL EXPENDITURES	609,651	309,382	213,756	95,626	35.06%
Excess (deficiency) of revenues Over (under) expenditures	-	300,269	272,048	(28,221)	0.00%
Net change in fund balance	\$ -	\$ 300,269	\$ 272,048	\$ (28,221)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2016)	618,471	618,471	618,471		
FUND BALANCE, ENDING	\$ 618,471	\$ 918,740	\$ 890,519		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Interest - Investments	\$ -	\$ -	\$ 1	\$ 1	0.00%
TOTAL REVENUES	-	-	1	1	0.00%
<u>EXPENDITURES</u>					
TOTAL EXPENDITURES	-	-	-	-	0.00%
Excess (deficiency) of revenues					
Over (under) expenditures	-	-	1	1	0.00%
Net change in fund balance	\$ -	\$ -	\$ 1	\$ 1	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2016)	-	-	2,221		
FUND BALANCE, ENDING	\$ -	\$ -	\$ 2,222		

**Cordoba Ranch
Community Development District**

Supporting Schedules

January 31, 2017

**Non-Ad Valorem Special Assessments - Hillborough Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2017**

						ALLOCATION BY FUND	
Date	Net Amount	Discount /	Collection	Amount			Series 2006
Received	Received	(Penalties) Amount	Cost	Gross	Net Assessment	General Fund	Debt Service
Assessments Levied FY 2017				\$ 813,321		(1) \$ 357,624	\$ 455,697
Allocation %				100%		44%	56%
12/07/16	\$ 221,300	\$ 9,409	\$ 4,516	\$ 235,225	\$ 97,307	\$ 103,430	\$ 131,795
12/15/16	465,144	19,735	9,493	494,372	204,528	217,379	276,993
01/06/17	12,309	388	251	12,949	5,413	5,694	7,255
TOTAL	\$ 698,753	\$ 29,533	\$ 14,260	\$ 742,546	\$ 307,247	\$ 326,504	\$ 416,043
% COLLECTED				91.3%		91.3%	91.3%
TOTAL OUTSTANDING				\$ 70,775		\$ 31,120	\$ 39,654

Note (1) - Portion of the Direct bill budget was put on the tax Roll.

Cash & Investment Report
January 31, 2017

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
OPERATING FUND			
Checking General fund	Jefferson Bank	N/A	\$ 851,330
		Subtotal	<u>851,330</u>
DEBT SERVICE AND CAPITAL PROJECT FUNDS			
Series 2006 Reserve Account	US Bank	0.05%	\$ 383,617
Series 2006 Revenue Account	US Bank	0.05%	\$ 115,395
Series 2006 Construction Account	US Bank	0.05%	\$ 2,222
		Subtotal	<u>501,235</u>
		Total	<u><u>\$ 1,352,565</u></u>

Cordoba Ranch Community Development District

Expenditure Report - General Fund Fund
For the Period(s) from Jan 01, 2017 to Jan 31, 2017
(Sorted by Department and Transaction Type)

Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
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DEPARTMENT NAME: FINANCIAL AND ADMINISTRATIVE

Annual Budget	\$81,611
Jan-17 YTD Actual	\$29,208
% of Annual Budget	35.79%

Account Name: P/R-Board of Supervisors

01/24/17	511001-51301	12417	Vendor	F. Peter Williams	Board Meeting 1/24/17	200.00
Account Total: P/R-Board Of Supervisors						<u>200.00</u>

Account Name: ProfServ-Mgmt Consulting Serv

01/16/17	531027-51301	16454	Vendor	Severn Trent Environmental Services	Jan Mgmt Fees	1,958.33
Account Total: Profserv-Mgmt Consulting Serv						<u>1,958.33</u>

Account Name: ProfServ-Special Assessment

01/16/17	531038-51301	16454	Vendor	Severn Trent Environmental Services	Jan Mgmt Fees	416.67
Account Total: Profserv-Special Assessment						<u>416.67</u>

Account Name: Accounting Services

01/16/17	532001-51301	16454	Vendor	Severn Trent Environmental Services	Jan Mgmt Fees	1,291.67
Account Total: Accounting Services						<u>1,291.67</u>

Account Name: Misc-Assessmnt Collection Cost

01/06/17	549070-51301	JE000068	Journal Entry		Assmnts Dist 1/6/2017	110.46
Account Total: Misc-Assessmnt Collection Cost						<u>110.46</u>

Account Name: Annual District Filing Fee

01/30/17	554007-51301	39227LF	Vendor	Department Of Economic Opportunity	Fy 2016/2017 Late Fee	25.00
Account Total: Annual District Filing Fee						<u>25.00</u>

Financial And Administrative Department Total: 4,002.13

DEPARTMENT NAME: OTHER PUBLIC SAFETY

Annual Budget	\$17,300
Jan-17 YTD Actual	\$4,224
% of Annual Budget	24.42%

Account Name: Contracts-Security Camera

01/01/17	534036-52901	ACCRUAL	Journal Entry		Contracts-Security Camera	(510.00)
01/31/17	534036-52901	ACCRUAL	Journal Entry		Contracts-Security Camera	700.00
Journal Entries Total						<u>190.00</u>
Account Total: Contracts-Security Camera						<u>190.00</u>

Account Name: Contracts-Security Services

01/01/17	534037-52901	656573	Vendor	Envera Systems	1/1/17-1/31/17 Gate Access	1,193.00
01/01/17	534037-52901	28140	Vendor	Hillsborough Cty Sheriffs Off	11/5-11/12 Admin/Mileage Fees	60.80
01/01/17	534037-52901	28484	Vendor	Hillsborough Cty Sheriffs Off	12/9-12/11 Admin/Mileage Fees	40.75
Vendor Total						<u>101.55</u>

Cordoba Ranch Community Development District

Expenditure Report - General Fund Fund
For the Period(s) from Jan 01, 2017 to Jan 31, 2017
(Sorted by Department and Transaction Type)

Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
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Account Total: Contracts-Security Services 1,294.55

Other Public Safety Department Total: 1,484.55

DEPARTMENT NAME: ELECTRIC UTILITY SERVICES

Annual Budget	\$69,900
Jan-17 YTD Actual	\$20,433
% of Annual Budget	29.23%

Account Name: Utility - General

01/31/17	543001-53100	ACCRUAL	Journal Entry	#239##-177-5795-050213-5 Jan	134.99
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Account Total: Utility - General 134.99

Account Name: Electricity - Streetlighting

01/31/17	543013-53100	ACCRUAL	Journal Entry	January Electric	4,000.00
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Account Total: Electricity - Streetlighting 4,000.00

Electric Utility Services Department Total: 4,134.99

DEPARTMENT NAME: FLOOD CONTROL/STORMWATER MGMT

Annual Budget	\$51,208
Jan-17 YTD Actual	\$7,826
% of Annual Budget	15.28%

Account Name: Contracts-Aquatic Control

01/01/17	534067-53801	1291969	Vendor	Aquagenix	Jan Aquatics Svc	1,034.00
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Account Total: Contracts-Aquatic Control 1,034.00

Flood Control/Stormwater Mgmt Department Total: 1,034.00

DEPARTMENT NAME: FIELD

Annual Budget	\$228,278
Jan-17 YTD Actual	\$73,301
% of Annual Budget	32.11%

Account Name: ProfServ-Wildlife Management Service

01/15/17	531074-53901	13117	Vendor	Jerry Richardson	Jan Hog Removal Svc	1,200.00
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Account Total: Profserv-Wildlife Management Service 1,200.00

Account Name: Contracts-Landscape

01/01/17	534050-53901	16668	Vendor	Vivicon, Inc	Jan Grounds Maint	9,582.84
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Account Total: Contracts-Landscape 9,582.84

Account Name: R&M-Pest Control

01/20/17	546070-53901	16694	Vendor	Vivicon, Inc	Ant Treatment	1,595.00
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Account Total: R&M-Pest Control 1,595.00

Cordoba Ranch Community Development District

Expenditure Report - General Fund Fund
For the Period(s) from Jan 01, 2017 to Jan 31, 2017
(Sorted by Department and Transaction Type)

Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
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Field Department Total: 12,377.84

DEPARTMENT NAME: ROAD AND STREET FACILITIES

Annual Budget	\$0
Jan-17 YTD Actual	\$400
% of Annual Budget	0.00%

Account Name: Utility - Gatehouse

01/31/17	543043-54101	ACCRUAL	Journal Entry	Gate House Jan Accrual		400.00
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Account Total: Utility - Gatehouse 400.00

Road And Street Facilities Department Total: 400.00

DEPARTMENT NAME: PARKS AND RECREATION - GENERAL

Annual Budget	\$15,000
Jan-17 YTD Actual	\$1,231
% of Annual Budget	8.21%

Account Name: Misc-Contingency

01/01/17	549900-57201	INV000000147	Vendor	Envera Systems	50 Windshield Stickers	540.00
01/16/17	549900-57201	JE000072	Journal Entry		Jan Mgmt Fees	136.85
01/24/17	549900-57201	JE000071	Journal Entry		Jan Postage	83.46
01/31/17	549900-57201	JE000069	Journal Entry		January Bank Adj	3.00

Journal Entries Total 223.31

Account Total: Misc-Contingency 763.31

Parks And Recreation - General Department Total: 763.31

TOTAL EXPENDITURES & OTHER FINANCING USES: \$24,196.82

Fourth Order of Business

Proposal

FROM: Jerry State wildlife trapper NWT 14255 **Phone No.** 813-390-9578
2103 w Rio vista Ave
Tampa FL,33603

PROPOSAL SUBMITTED TO , CORDOBA RANCH CDD

Name: _____
Phone: _____ **Date:** 1-31-17
Street: _____
City: Tampa
State _____ **Zip** _____
: FL **:** 1-27-17

I propose to furnish all materials and perform all labor necessary to complete the following:

Hunt and trap all-inclusive feral hogs using state-of-the-art trapping equipment which includes GPS monitor camera and electronic trapping devices. Traps are monitored 24 hours a day. Property is monitored with onsite technician 3 to 5 times a week to help eliminate and maintain and controlling the hog population.

We are actively monitoring several properties throughout Hillsborough, Pasco, and Lee Counties, which include the following sub-divisions: Connerton, Ballantrae, Concord station, Channing Park, Fish Hawk , Panther Trace 1 – 2, and LEE County wildlife Preserve, Bexley community, River reach, Tangle wood CDD

We specialize in hog removal with 11 years of experience we set the standards high in controlling the feral hog population.

Our monthly service fee \$ 1,400.00 per month or \$ 16,800.00 annually to include multiple traps and camera setups including bait and all necessities to attract and contain wild hogs to limit and prevent property damage endured by feral hogs. Monthly Invoices will be due the 1st of each month.

Any and all illegal activity that we notice will be reported to the appropriate authorities along with the property manager.

We are fully licensed and insured in the State of Florida to trap and remove all nuisance Wildlife. There is a set up & removal fee of \$ 350.00 per trap location

Always striving to provide quality professional service at a reasonable price. Thank you for your business Jerry State Wildlife Trapper NWT - 14255

All of the work is to be completed in a substantial and workmanlike manner for the sum of \$ 1,400.00. The entire amount of the contract \$ 1,400.00 is to be paid within 10 days after completion or a 15% fee will be added. All payments are due first day of the month.

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same, and will become an extra cost.

By signing this contract you acknowledge the term to be 12 months. If you choose to terminate this contract prior to the 12 month term, you will still be billed for the remaining months there are no prorated fees.

Authorized
Signature _____

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for _____.
_____ agrees to pay the amount mentioned in said proposal and according to the terms thereof.

Jerry Richardson
Signature

1-27-17
Date

Fifth Order of Business



02/08/2017

The following report is for February to illustrate what has changed from January and what to expect through February and the coming months. The photos this month were taken on Tuesday, February 07, 2017

The ponds were treated on Friday February 3rd this month. Water levels are down as far as they have ever been. We still have not had much rain over this winter. Overall the ponds are still in good shape. It did rain last night and Should have brought the pond levels up to some degree. There is some rill erosion on some of the exposed shorelines of the ponds that can be expected with such low water levels.

Thank you for your business!

Sincerely,

Scott Croft

Aquagenix



Pond #100

Date: 2/07/17

What we found: Pond overall looks great. The Littoral Shelf was addressed during this month's quarterly maintenance event

What we did: Torpedo grass was treated around the perimeter.

What to expect: Hopefully the water level will increase because this is as low as I have ever seen this pond. Even lower than last month



Recommendations & Notes: The fountain lights are working again as we fixed the cut wires and put locks on the Control Box

Date: 2/07/17

Pond #110

What we found: Pond is looking great. No algae was noted and just a trace of Torpedo Grass.

What we did: Border grasses were treated.

What to expect: Hopefully some rain over the next couple months



Notes: Pond in Very Good shape and fountain operating as it should. We also put a lock on the Fountain Control Box.

Date: 2/07/17

Pond #120


What we found: Water level low, as
It has been

What we did: Treated Grasses on
exposed shoreline (Spot Treat)


What to expect: To continue to stay
in good shape especially if water
levels increase.





Recommendations & Notes: Plant littoral shelf on the east end at some point this year.


Date: 2/07/17	Pond #125
<p>What we found: Pond is in very good shape.</p> <p>What we did: Sprayed shoreline grasses and spot sprayed Algae.</p> <p>What to expect: Should stay in decent shape.</p>	
<p>Recommendations & Notes: At some point this could be a good pond for Triploid Grass Carp. They will help eat the submersed vegetation.</p>	

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Date: 2/07/17	Pond #126
<p>What we found: Water levels are extremely low as can be seen</p> <p>What we did: Treated exposed shoreline.</p> <p>What to expect: Hopefully last night's rain put some water in the pond.</p>	
<p>Recommendations & Notes: Could also benefit from Blue dye at this time of year when we are not getting much rain. (This is still a good idea) Blue Dye Treatments can be added to the program for an additional charge. (Same)</p>	


Date: 2/07/17	Pond #130
<p>What we found: Pond is very shallow; it has a little Slender Spikerush in it.</p> <p>What we did: Treated boarder grasses and exposed spike rush.</p> <p>What to expect: Higher water levels hopefully with last night's rain.</p>	
<p>Recommendations & Notes: This pond will be part of the future planting plans and would look much better with Pickerelweed or arrowhead throughout the southern ditch. This photo is facing south.</p>	


Date: 2/07/17	Pond #140
<p>What we found: Trace of Algae and a trace of Spikerush</p> <p>What we will do: Treated the algae and exposed Spikerush</p> <p>What to expect: Hopefully last night's rain filled it a bit.</p>	
<p>Recommendations & Notes: Another Shallow challenging pond. Eventually the shelf should be planted on the east end. (Same)</p>	


Date: 2/07/17	Pond #143A
<p>What we found: The pond looks good. Water level is even lower than last month.</p> <p>What we did: Treated for exposed grasses. (Spot treatment)</p> <p>What to expect: Continue to look very good, but with low water levels. Last night's rain should have filled a little.</p>	
<p>Recommendations & Notes: Same comments. Pond is low, but looks very good.</p>	


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Date: 2/07/17	Pond #143B
<p>What we found: Very little water in this pond. Even less than last month.</p> <p>What we will do: We treated the exposed bank for grasses.</p> <p>What to expect: a little more water in it with last night's rain.</p>	
<p>Recommendations & Notes: Could plant south Lit shelf. ATV tracks on exposed banks.</p>	

Date: 2/07/17	Pond #146
<p>What we found: Very low water levels</p> <p>What we did: Treated border grasses</p> <p>What to expect: Same as above with the rain last night</p>	
<p>Recommendations & Notes: Plant the Littoral Shelf around Outfall Structure.</p>	


Date: 2/07/17	Pond #150
<p>What we found: Low Water Levels, but looks great</p> <p>What we did: Touched up trace of algae and spot treated grasses.</p> <p>What to expect: Pond to look really good with last night's rain.</p>	


Date: 2/07/17	Pond #170	
<p>Recommendations & Notes:</p> <p>What we found: Still looking very good. Trace of exposed Spike rush.</p> <p>What we did: Treated border grasses & the exposed spike rush around the perimeter.</p> <p>What to expect: Pond to continue to look very good.</p>		
<p>Recommendations & Notes: Eventually plant the Littoral Shelf with beneficial plants.</p>		

Date: 2/07/17	Pond #180	
<p>What we found: Trace of Spike Rush</p> <p>What we did: Treated exposed shoreline.</p> <p>What to expect: Pond to continue to look good.</p>		
<p>Notes: This pond would benefit from a planting of the Lit shelf.</p>		


Date: 2/07/17	Pond #185
<p>What we found: Water levels are very low.</p> <p>What we did: Treated exposed shoreline.</p> <p>What to expect: Pond to look good with last night's rain.</p>	
<p>Recommendations & Notes: Low water levels with next to no rain over the last month.</p>	


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Date: 02/07/17	Pond #190A
<p>What we found: Low water level. Littoral shelf partially exposed.</p> <p>What we did: Treated perimeter grasses.</p> <p>What to expect: Hopefully some rain to fill pond</p>	
<p>Recommendations & Notes: Eventually the shelf will benefit from being planted as part of the CDD's long range plan.</p>	


Date: 02/07/17	Pond # 190B
<p>What we found: Still looking great this month.</p> <p>What we did: treated boarder grasses.</p> <p>What to expect: Continuing to look very good. Last night's rain should help.</p>	
Recommendations & Notes:	


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Date: 2/07/17	Pond #200
<p>What we found: Water levels very low. They seem to be keeping the grass around the pond mowed.</p> <p>What we did: Treated Exposed Shoreline.</p> <p>What to expect: Hopefully with the rain last night it is filled up a little bit.</p>	
Recommendations & Notes: Plant the Littoral Shelf eventually.	

Date: 2/07/17	Pond #210
<p>What we found: Trace of Exposed SSR and light Algae.</p> <p>What we did: Treated Exposed SSR and Exposed Shoreline.</p> <p>What to expect: Should look better.</p>	
<p>Recommendations & Notes: Eventually plant both Littoral shelf ends of the pond.</p>	


Date: 2/07/17	Pond #220
<p>What we found: Extremely low water level.</p> <p>What we did: Treated exposed shoreline.</p> <p>What to expect: Hopefully last night's rain filled it a little bit.</p>	
<p>Recommendations & Notes: Plant the Littoral Shelf area.</p>	

Date: 2/07/17	Pond #230
<p>What we found: Looking good. Exposed shoreline was sprayed.</p> <p>What we did: Sprayed Exposed Shoreline.</p> <p>What to expect: Continued treating exposed banks ...</p>	
<p>Recommendations & Notes: Eventually this pond should be planted on the west side. There is some undermining Of the cap on the pipe directly across the pond. Would be an easier fix while pond is low.</p>	

Date: 2/07/17	Pond #240A
<p>What we found: Water levels very low, but pond looks very good</p> <p>What we did: Treated exposed Shoreline.</p> <p>What to expect: Hopefully more water in pond with last night's rain/</p>	
<p>Recommendations & Notes:</p>	

Date: 2/07/17	Pond #240 B	
<p>What we found: Basically a mud puddle at this point.</p> <p>What we did: Sprayed exposed bottom.</p> <p>What to expect: Should have a little water in it after last night's rain.</p>		
<p>Recommendations & Notes: Will keep an eye on the concrete cap minimal undermining to insure it does not crack. We can provide a proposal for this.</p>		

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Date: 2/07/17	Pond #260	
<p>What we found: Low water level and looks great.</p> <p>What we did: Treat exposed shoreline</p> <p>What to expect: Continue to look very good.</p>		
<p>Recommendations & Notes: Plants on Littoral shelf in time. This is the nicest pond on in the community.</p>		

Date: 2/07/17

Pond #270A

What we found: Low water level and Spatterdock

What we did: Treated exposed shoreline. Keep Spatterdock to take up nutrients.

What to expect: Low water levels and pond looking decent.



Recommendations & Notes: Plant Lit Shelf in time.

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Date: 2/07/17

Pond #270B

What we found: Very low water levels and almost dry.

What we did: Treated exposed areas and shoreline

What to expect: Continued low water levels



Recommendations & Notes: Plant the entire thing. Poor design of this pond. Still think this is best option.

Date: 2/07/17

Pond #280

What we found: Pond really looks good.

What we did: Treated exposed shoreline.

What to expect: Pond to continue to look really good.



Recommendations & Notes:

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Date: 2/07/17

Pond #290

What we found: Trace of algae and Watermeal.

What we did: Treated for both.

What to expect: Should look better with the rain last night.



Recommendations & Notes: More plantings with this shallow of a pond.

Date: 2/07/17

Pond #300

What we found: Water level very low

What we did: treated border grasses.

What to expect: Hopefully the rain last night filled it up a bit.



Recommendations & Notes: I would think the yellow boom can be removed at this point. With the building this pond is getting harder to access.

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Date: 2/07/17

Pond #310

What we found: The Littoral shelf is completely dry. And pond very low.

What we did: Treated exposed areas.

What to expect: Again I hope the rain increased the levels last night



Recommendations & Notes: Another pond that would benefit from plants.

Date: 2/07/17**Pond #320**

What we found: Water lilies cover much of this pond. But it is healthy and in good condition.

What we did: Treated border grasses.

What to expect: Continued low water levels.



Recommendations & Notes: Last month picture