

**MINUTES OF MEETING
CORDOBA RANCH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District was held on Tuesday, October 4, 2016 at 11:00 a.m. in the Cordoba Ranch Model Center, 2516 Cordoba Ranch Boulevard, Lutz, Florida.

Present and constituting a quorum were:

Barry Karpay	Chairman
Garth Noble	Vice Chairman
Kelly Evans	Assistant Secretary
F. Peter Williams	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Vivek Babbar	District Counsel

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

On MOTION by Mr. Karpay seconded by Ms. Evans with all in favor Mr. F. Peter Williams was appointed to the Board of Supervisors (Seat 2) of the Cordoba Ranch CDD.
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Mr. Mendenhall, being a Notary of the State of Florida administered the Oath of Office to Mr. Williams; a copy of which is attached as part of the public record.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

None

THIRD ORDER OF BUSINESS

Business Administration

A. **Consideration of the Minutes of the Board of Supervisor's Regular Meeting Held on August 23, 2016**

On MOTION by Mr. Karpay seconded by Ms. Evans with all in favor the minutes from the August 23, 3016 meeting were approved.

B. Consideration of Operation and Maintenance Expenditures for August 2016

On MOTION by Mr. Karpay seconded by Ms. Evans with all in favor the operation and maintenance expenditures for August 2016 were accepted.

FOURTH ORDER OF BUSINESS

Business Items

A. Ratification of Execution of EGIS Insurance Proposal

On MOTION by Mr. Noble seconded by Mr. Karpay with all in favor execution of the EGIS Insurance Proposal was ratified.

B. Update on Status of Tampa Electric Increased Deposit

- Tampa Electric increase of deposit was discussed. Information on a utility deposit bond will be obtained from the insurance company.

C. Consideration of Proposal for Fall Annuals Install

- Proposal for fall annuals install in the amount of \$4,672.50 was discussed.
- Prior to approval, verification this is included in the quarterly budget allocation; and an update on additional plant installation at the entrance was requested.

D. Review of Aquatic Report

- Aquatic Report was reviewed.

E. Consideration of Proposals for Dissemination Agent Services

- Prager & Co. is no longer providing this service and a proposal from Severn Trent was presented for consideration by the Board.

On MOTION by Mr. Karpay seconded by Ms. Evans with all in favor the Severn Trent proposal to provide dissemination services at an annual cost of \$3,000 was approved.

F. Consideration of Proposal for Landscape Oversight Services

- Severn Trent landscape oversight services working with PSA was discussed. Severn Trent will reduce their fee for this service to the amount approved in the FY 2017 budget.

On MOTION by Mr. Williams seconded by Mr. Karpay with all in favor PSA as the field services oversight entity with a contractual amount that mirrors the budget for the current fiscal year with a 30 day termination clause was approved.

G. Consideration of Matters Related to Management Transition
1. Consideration of Resolution 2017-1, Designating Signatories for the District

On MOTION by Ms. Evans seconded by Mr. Williams with all in favor Resolution 2017-1 designating Mr. Stephen Bloom, Treasurer; and Mr. Robert Koncar, Assistant Treasurer as signatories for the District was adopted.

2. Consideration of Resolution 2017-2, Designating Officers of the District

On MOTION by Mr. Karpay seconded by Mr. Williams with all in favor Resolution 2017-2 designating officers of the Cordoba Ranch CDD as follows: Mr. Barry Karpay Chairman; Mr. Garth Noble Vice Chairman; Mr. Andrew Mendenhall Secretary; Mr. Stephen Bloom Treasurer; Mr. Robert Koncar Assistant Treasurer; and Ms. Kelly Evans and Mr. F. Peter Williams Assistant Secretaries was adopted.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Babbar commented on the Management Agreement with Severn Trent Environmental Services. The 90 day termination clause was discussed with the Board requesting it be amended to 60 days.

On MOTION by Mr. Karpay seconded by Mr. Williams with all in favor the Agreement with Severn Trent Environmental Services, Inc. for Management Assistance Services was approved with amendments.

B. District Engineer

None

C. Field Operations Manager

1. Review of Field Inspection Report

No items to address.

D. District Manager

All items were previously addressed.

SIXTH ORDER OF BUSINESS


Supervisors' Requests

- Lake drainage easement maintenance; fencing; and the timely posting of information on the website was addressed.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Karpay seconded by Mr. Noble with all in favor the meeting was adjourned.



Barry Karpay
Chairman