

# **CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

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DISTRICT OFFICE · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

## **CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS  
MEETING  
APRIL 28, 2015**

**CORDOBA RANCH  
COMMUNITY DEVELOPMENT DISTRICT AGENDA  
APRIL 28, 2015 9:30 a.m.**

Cordoba Ranch Model Center located at  
2516 Cordoba Ranch Blvd. Lutz, FL 33559

<b>District Board of Supervisors</b>	Barry Karpay Garth Noble Heather Jaxheimer-Mills Matt Lovo Rick Woodley	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Joseph Roethke	Rizzetta & Company, Inc.
<b>District Counsel</b>	Vivek Babbar or Tracy Robin	Straley & Robin
<b>District Engineer</b>	Todd Amaden	Landmark Engineering, LLC

**All Cellular phones and pagers must be turned off while in the meeting room.**

**The District Agenda is comprised of five different sections:**

The meeting will begin promptly at **9:30 a.m.** with the first section which is called **Audience Comments**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The second section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. The fourth section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 933-5571 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The final section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

**CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FL 33614**

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**Board of Supervisors  
Cordoba Ranch Community  
Development District**

April 20, 2015

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District will be held on **Tuesday, April 28, 2015 at 9:30 a.m.** at the Cordoba Ranch Model Center located at 2516 Cordoba Ranch Blvd, Lutz, FL 33559. The following is the agenda for the meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on March 24, 2015 .....Tab 1
  - B. Consideration of Operation and Maintenance Expenditures for March 2015 .....Tab 2
- 4. BUSINESS ITEMS**
  - A. Pond Update.....Tab 3
  - B. Landscaping Update
  - C. Ratification of ValleyCrest Proposal for Hog Damage Repairs ..Tab 4
  - D. Consideration of Proposal for Hog Trapping Services .....Tab 5
  - E. Presentation of Procedure for Windshield Stickers (under separate cover)
  - F. Consideration of Proposals for Website Services .....Tab 6
  - G. Consideration of Deficit Funding Agreement.....Tab 7
  - H. Presentation of District Engineer Qualifications .....Tab 8
  - I. Establishment of an Audit Committee
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Joseph Roethke*

Joseph Roethke  
District Manager

## **Tab 1**



**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CORDOBA RANCH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Cordoba Ranch Community Development District was held on **Monday, March 24, 2015 at 9:35 a.m.** at the Cordoba Ranch Model Center located at 2516 Cordoba Ranch Blvd, Lutz, FL 33559.

Present and constituting a quorum:

Barry Karpay	<b>Board Supervisor, Chairman</b>
Garth Noble	<b>Board Supervisor, Vice Chairman</b>
Matt Lovo	<b>Board Supervisor, Assistant Secretary</b>
Heather Jaxheimer-Mills	<b>Board Supervisor, Assistant Secretary</b>

Also present was:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Tracy Robin	<b>District Counsel, Straley &amp; Robin</b> <i>(via phone)</i>
Debi Hudrlik	<b>Standard Pacific Homes</b> <i>(via phone)</i>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Roethke called the meeting to order and read roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no Audience members present.

*(Mr. Lovo arrived while the meeting was in progress at 9:37 a.m.)*

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Regular Meeting held on  
February 24, 2015**

On a Motion by Mr. Karpay, seconded by Mr. Noble, with all in favor, the Board approved the Minutes from the Board of Supervisors' Regular Meeting held on February 24, 2015 for Cordoba Ranch Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Consideration of the Operation and  
Maintenance Expenditures for February  
2015**

On a Motion by Mr. Lovo, seconded by Mr. Noble, with all in favor, the Board ratified the Operation and Maintenance Expenditures for February 2015 (\$22,112.95) for Cordoba Ranch Community Development District.

**FIFTH ORDER OF BUSINESS**

**Pond Update**

Mr. Roethke presented the pond maintenance report to the Board. Ms. Hudrlik would like ValleyCrest to remove the excess vegetation at pond 120 and also requested the District Engineer to look at erosion issues noted by Aquagenix at pond 210.

**SIXTH ORDER OF BUSINESS**

**Consideration of Proposal for Erosion  
Repairs for Ponds**

Mr. Roethke presented several erosion repair proposals to the Board. A discussion ensued regarding the details of each proposal.

On a Motion by Mr. Noble, seconded by Mr. Lovo, with all in favor, the Board approved the proposal from Briken Construction for erosion repairs at a cost of (\$8,217.40), pending review by the District Engineer for Cordoba Ranch Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Addendum to Pond  
Service Contract**

Mr. Roethke presented a proposal from Aquagenix to add service to their monthly pond maintenance contract. The Board directed District Staff to notify Aquagenix that this proposal would not be approved at this time and to remind them that they are contractually obligated to keep the ponds free of algae and other aquatic weeds.

**EIGHTH ORDER OF BUSINESS**

**Landscaping Update**

Mr. Roethke provided an update to the Board on landscaping issues throughout the community.

Mr. Karpay mentioned that Standard Pacific is working with a landscape architect to design a plan for landscape enhancements throughout the District.

Mr. Roethke presented two proposals from ValleyCrest to the Board. One is for mulching at the executive entrance and one for palm tree removal at the front entry.

On a Motion by Mr. Karpay, seconded by Mr. Lovo, with all in favor, the Board approved the proposal from ValleyCrest to mulch the executive entrance at a cost of (\$1,400.00) for Cordoba Ranch Community Development District.

On a Motion by Mr. Lovo, seconded by Mr. Karpay, with all in favor, the Board approved the proposal from ValleyCrest for palm tree removal of tree and stump at a cost of (\$675.00) for Cordoba Ranch Community Development District.

**NINTH ORDER OF BUSINESS**

**Ratification of Proposal for OTC Palm Treatment**

Mr. Roethke presented a proposal from ValleyCrest for OTC palm treatments that was previously executed and requires Board ratification.

On a Motion by Mr. Lovo, seconded by Mr. Noble, with all in favor, the Board ratified the proposal from ValleyCrest for OTC palm treatments at a cost of (\$1,620.00) for 3 tri-annual treatments for Cordoba Ranch Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Plant Replacement from ValleyCrest**

Mr. Roethke presented a proposal from ValleyCrest to replace plant material from three center islands on Cordoba Ranch Blvd. This item has been tabled at this time.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Proposal for Palm Tree Replacement**

Mr. Roethke presented a proposal from ValleyCrest to replace a dead palm tree near the entry monument. This item has been tabled at this time.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Proposal for Landscape Enhancements to the Executive Entry**

Mr. Roethke presented several proposals from ValleyCrest for landscape enhancements to the executive entrance. This item has been tabled at this time.

**THIRTEENTH ORDER OF BUSINESS**

**Discussion Regarding Entryway Lighting**

Mr. Roethke distributed some photos to the Board of the entryway lighting at Cordoba Ranch. Mr. Roethke noted that he will ask ValleyCrest to trim back one of the bushes that is blocking some of the light from shining on the entry monument.

Mr. Noble will take a look at the original TECO plan to see if there is any way to add additional street lights to the area near the street leading up to the District entrance.

**FOURTEENTH ORDER OF BUSINESS**

**Presentation of Envera Systems Visitor Report**

Mr. Roethke presented an Envera Systems Visitor Report for the month of February to the Board. A discussion ensued, but no formal Board action was taken. The Board was overall satisfied with the numbers in Envera's report.

**FIFTEENTH ORDER OF BUSINESS**

**Discussion Regarding Cover for Visitor's Kiosk**

Mr. Roethke discussed the possibility of adding a cover to the Visitor's Kiosk at the entrance gate. Mr. Roethke suggested a solution of adding Envera's hotline number to the call box, so that visitors can call from their cars without having to use the call box in inclement weather. The Board agreed with this approach and did not want to consider installing a cover at this time.

**SIXTEENTH ORDER OF BUSINESS**

**Discussion Regarding Procedure for Windshield Stickers**

Mr. Roethke discussed the possibility of getting a procedure in place for the gate access windshield stickers. Mr. Karpay mentioned that the windshield stickers should be handled by the District office rather than Standard Pacific's sales office. Mr. Roethke will work with Ms. Hudrlik to come up with a procedure to be presented at the next Board meeting.

**SEVENTEENTH ORDER OF BUSINESS**

**Consideration of Proposals for Website Services**

Mr. Roethke presented several proposals to the Board for CDD website services. Ms. Hudrlik reviewed some of the long-term costs of each proposal with the Board. The Board requested a spreadsheet which summarizes the details of each proposal. Mr. Roethke will present this at the next meeting.

**EIGHTEENTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel

Mr. Robin mentioned that he will be working on a Deficit Funding Agreement for this Fiscal Year to be considered by the Board at the next meeting.

B. District Engineer

Not present. Mr. Karpay would like to go out for an RFQ for District Engineering Services.

On a Motion by Mr. Karpay, seconded by Mr. Lovo, with all in favor, the Board approved RFQ advertisement to be submitted for District Engineering Services, with proposals due before the next meeting for Cordoba Ranch Community Development District.

**C. District Manager**

Mr. Roethke noted that the next regularly scheduled meeting will be held on Tuesday, April 28, 2015 at 9:30 a.m. at the Cordoba Ranch Model Center, located at 2516 Cordoba Ranch Boulevard, Lutz, Florida 33559.

Mr. Roethke presented a proposal from the USDA for wildlife trapping services. Mr. Karpay added comments regarding the need for professional trapping services. The Board took no action on this proposal at this time, but Mr. Roethke will factor these costs into the proposed budget for the next fiscal year.

**NINETEENTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no supervisor requests.

**TWENTIETH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Jaxheimer-Mills, seconded by Mr. Karpay, with all in favor, the Board adjourned the meeting at 10:57 a.m. for Cordoba Ranch Community Development District.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

## **Tab 2**

# CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FL 33614

## **Operation and Maintenance Expenditures March 2015 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2015 through March 31, 2015. This does not include expenditures previously approved by the Board.

The total items being presented: **\$30,913.42**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairman

\_\_\_\_\_ Vice Chairman

\_\_\_\_\_ Assistant Secretary

**Cordoba Ranch Community Development District**  
**Paid Operation & Maintenance Expenditures**  
**March 1, 2015 Through March 31, 2015**

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquagenix	001403	1238466	Balance for HP Fountains	\$ 10,747.00
Aquagenix	001415	1239652	Aquatic Service 03/15	\$ 975.00
Armstrong Env. Services, Inc.	001413	10352	Lake/Wetland Services 02/15	\$ 850.00
Envera Systems	001414	637105	Gate Access Monitoring 04/15	\$ 935.00
Landmark Eng. & Surveying Corp.	001404	2130093.14	Engineering Services 01/15	\$ 707.50
Landmark Eng. & Surveying Corp.	001416	2130093.15	Engineering Services 02/15	\$ 175.00
Mandy Electric, Inc.	001405	11787	Electrical Install	\$ 3,900.00
Mandy Electric, Inc.	001409	11791	Electric Services	\$ 675.00
Rizzetta & Company, Inc.	001406	17690	District Management Services 03/15	\$ 3,776.75
Straley & Robin	001410	11909	General/Monthly Legal Services 02/15	\$ 1,019.55
Tampa Electric Company	001411	Summary 02/15	Electric Summary 02/15	\$ 4,937.63
U.S. Bank Operations Center	001408	3845493	Services Related to Special Assessment Rev Bonds Series 2006	\$ 222.00
U.S. Bank Operations Center	001408	3845494	Services Related to Special Assessment Rev Bonds Series 2006	\$ 518.00
ValleyCrest Landscape Maintenance	001407	4660041	Round Up Sprayed	\$ 1,350.00
Verizon	001412	0671704134 03/15	Acct# 0671704134 03/15	\$ 124.99
<b>Report Total</b>				<b><u>\$ 30,913.42</u></b>





**Remit To:**

100 N Conahan Drive  
 Hazleton, PA 18201  
 570-459-1112 FAX 570-459-0321  
 www.dbiservices.com/aquagenix

Please include our Invoice Number on your check

# Invoice

**Number**  
 1238466

**Date**  
 14-FEB-15

**Customer PO**

**Cust # 67055**

Cordoba Ranch CDD  
 Joe Roethke  
 C/O Rizzetta & Company  
 3434 Colwell Avenue, #200  
 Tampa FL 33614

**Referral.**  
 Cordoba Ranch

Quantity	Description	Unit Price	Amount
1	2- 5 HP 230v Aqua Control Select Series Fountains with Full Geyser nozzle display, 3 light stainless steel 35 w LED lighting set.	21,494.00	\$21,494.00
-1	Less Deposit Received	10,747.00	(\$10,747.00)
<div style="text-align: center;"> <p>RECEIVED</p> <p>FEB 23 2015</p> <p>Date Rec'd Rizzetta &amp; Co., Inc.</p> <p>Mgr approval <u>GR</u> Date <u>3/3</u></p> <p>Date entered <u>---</u> FEB 24 2015</p> <p>Fund <u>001</u> GL <u>57900</u> OC <u>4799</u></p> <p>Check # _____</p> </div>		Subtotal	\$10,747.00
		Tax	\$0.00
		<b>Total</b>	<b>\$10,747.00</b>
TERMS -NET30: A Service Charge of 1 ½% Per Month is Charged on Past Due Accounts (Annual Rate 18%)			

**Central Florida Branch Office**  
 St. Cloud, FL  
 (407) 892-0136

**Southeast Florida Branch Office**  
 Fort Lauderdale, FL  
 (954) 943-5118

**West Central Florida Branch Office**  
 Sarasota, FL  
 (941) 371-8081

**Southwest Florida Branch Office**  
 Ft. Myers, FL  
 (239) 561-1420

**West Palm/Treasure Coast Office**  
 West Palm Beach, FL  
 (561) 881-1291

**Tampa Bay Area Branch Office**  
 Tampa, FL  
 (813) 627-8710

**North Florida Branch Office**  
 Jacksonville, FL  
 (904) 262-2001

**Carolinas Branch Office**  
 Myrtle Beach, SC  
 (843) 651-9220

**LAKE MANAGEMENT ~ AQUATIC SERVICES ~ ENVIRONMENTAL PLANNING**



**Aquagenix**  
A DBI SERVICES COMPANY

MANAGING YOUR ENVIRONMENTAL NEEDS

2019111-67055

## Special Service Agreement

Cordoba Ranch CDD  
c/o Rizetta & Company Inc.  
3434 Colwell Avenue, suite 200  
Tampa, FL 33614  
Contact: Joe Roethke Phone: (813) 933-5571


Proposal ID	Date	Terms
76738	7/21/2014	50% Deposit, Balance Due Net 30 Days

We are pleased to quote special pricing as follows

Supply, delivery and installation of two (2) 5 HP single phase 230v Aqua Control Select Series floating fountains. The fountain display quoted is Full Geyser, 34' high and 12' diameter pumping 150 GPM. These are built horizontally and can operate in as little as 28 inches of water. Installation includes 175' of both power & lighting cable for each, 3 light LED stainless steel lighting set, control panel and complete set up including conduit from control panel to the waters edge. All major components carry a 5 year warranty, electronic controls & lighting set carry a 3 year warranty. 230v power supply is needed on the south side of Cordoba Ranch Blvd. for us to connect the fountain control panel to and would be the responsibility of the community.

Quantity	Description	Taxable	Unit Price	Extended Price
2	5 HP 230v Aqua Control Select Series Fountain with Full Geyser nozzle display, 3 light stainless steel 35w LED lighting set	No	\$10,747.00	\$21,494.00
			SubTotal	\$21,494.00
			Tax	
			Grand Total	

This offer is good for twenty one (21) days from date of quote.  
DO NOT PAY FROM THIS AGREEMENT - INVOICE TO FOLLOW

  
AQUAGENIX  
James Beierle  
PRINT NAME  
07-21-2014  
DATE

CUSTOMER  
PRINT NAME  
DATE





**Remit To:**

100 N Conahan Drive  
 Hazleton, PA 18201  
 570-459-1112 FAX 570-459-0321  
 www.dbiservices.com/aquagenix

Please include our Invoice Number on your check

# Invoice

**Number**  
 1239652

**Date**  
 01-MAR-15

**Customer PO**

**Cust # 67055**

Cordoba Ranch CDD  
 Joe Roethke  
 C/O Rizzetta & Company  
 3434 Colwell Avenue, #200  
 Tampa FL 33614

**Referral.**  
 Cordoba Ranch  
 CDD

Quantity	Description	Unit Price	Amount
1	Aquatics Service	975.00	\$975.00
<p>RECEIVED</p> <p>DATE REC'D RIZZETTA &amp; CO., INC. MAR 13 2015</p> <p>CO/M approval <u>gr</u> Date <u>3/24</u></p> <p>Date entered <u>---</u> MAR 18 2015</p> <p>Fund <u>001</u> GL <u>53800</u> OC <u>4605</u></p> <p>Check # _____</p>			
		Subtotal	\$975.00
		Tax	\$0.00
TERMS -NET30: A Service Charge of 1 1/2% Per Month is Charged on Past Due Accounts (Annual Rate 18%)		Total	\$975.00

**Central Florida Branch Office**  
 St. Cloud, FL  
 (407) 892-0136

**Southeast Florida Branch Office**  
 Fort Lauderdale, FL  
 (954) 943-5118

**West Central Florida Branch Office**  
 Sarasota, FL  
 (941) 371-8081

**Southwest Florida Branch Office**  
 Ft. Myers, FL  
 (239) 561-1420

**West Palm/Treasure Coast Office**  
 West Palm Beach, FL  
 (561) 881-1291

**Tampa Bay Area Branch Office**  
 Tampa, FL  
 (813) 627-8710

**North Florida Branch Office**  
 Jacksonville, FL  
 (904) 262-2001

**Carolinas Branch Office**  
 Myrtle Beach, SC  
 (843) 651-9220

Armstrong Environmental Services, Inc.

Invoice

P.O. Box 518

Safety Harbor, Florida 34695

Date	Invoice #
2/28/2015	10352

Bill To
Cordoba Ranch CDD 3434 Colwell Avenue Suite 200 Tampa, FL 33614

Due Date	P.O. No.	Terms	Project
2/28/2015		net 15 days	133-004D Cordoba ...

Quantity	Description	Rate	Amount
	Cordoba Ranch CDD-Wetland/Mitigation Maintenance Services Treatment Dates: 02-16-15	550.00	550.00
	Haul Route Mitigation Maintenance Treatment Dates: 02-16-15	300.00	300.00
<p>RECEIVED MAR 02 2015</p> <p>Date Rec'd Rizzetta &amp; Co., Inc. _____ YM approval <u>gr</u> Date <u>3/10</u> Date entered _____ MAR 06 2015 Fund <u>001</u> GL <u>53800</u> DOC <u>4606</u></p> <p><i>[Signature]</i></p>			
Please place Customer Number and Invoice Number on all checks.		<b>Total</b>	\$850.00

**Envera**  
 8132 Blaikie Court  
 Sarasota, FL 34240  
 (941) 556-0743

Invoice / Statement	
Invoice Number <b>637105</b>	Date <b>03/02/2015</b>
Customer Number <b>300068</b>	Due Date <b>04/01/2015</b>

Page 1

Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
Cordoba Ranch CDD	300068		637105	04/01/2015

Quantity	Description	Rate	Amount
	<i>Cordoba Ranch CDD, 2502 Cordoba Ranch Blvd, Lutz, FL</i>		
1.00	Gate Access Monitoring 736, 04/01/2015 - 04/30/2015	775.00	775.00
1.00	Additional Residents 736, 04/01/2015 - 04/30/2015	160.00	160.00
	Sales Tax		0.00
	Payments/Credits Applied		0.00
<b>Invoice Balance Due:</b>			<b>\$935.00</b>

### IMPORTANT MESSAGES

Important Numbers to Know:

Billing Questions: (941) 556-0743  
 Service: (941) 556-0734

RECEIVED  
 MAR 09 2015  
 M approval *gf* Date *3/16*  
 We entered *MAR 11 2015*  
 and *001* *52900* *00* *4904*  
*4712*

Date	Invoice #	Description	Current Invoice	Balance Due
03/02/2015	637105	Alarm Monitoring Services	\$935.00	\$935.00

**Envera**  
 8132 Blaikie Court  
 Sarasota, FL 34240  
 (941) 556-0743

Return Service Requested

Invoice / Statement	
Invoice Number <b>637105</b>	Date <b>03/02/2015</b>
Customer Number <b>300068</b>	Due Date <b>04/01/2015</b>

**Net Due: \$935.00**

**Amount Enclosed:** \_\_\_\_\_

\*\*\*\*\*MIXED AADC 440  
 006782  
 CORDOBA RANCH CDD  
 C/O RIZZETTA & CO  
 ATTN: MATTHEW HUBER  
 3434 COLWELL AVE STE 200  
 TAMPA FL 33614-8390

REMIT TO:

ENVERA  
 PO BOX 2086  
 HICKSVILLE NY 11802-2086



8515 Palm River Road, Tampa, FL 33619-4315 | 813-621-7841 | Fax 813-621-6761 | mail@lesc.com | www.lesc.com

PAGE 1 OF 1

MR. JOE ROETHKE  
CORDOBA RANCH CDD  
C/O RIZZETTA & COMPANY, INC.  
3434 COLWILL AVENUE, SUITE 200  
TAMPA, FLORIDA 33614

INVOICE  
NO. 2130093.14  
ACCOUNT # 50084  
DATE 2/19/15

For Professional Services Rendered Thru: 2/7/15



Project: CORDOBA RANCH CDD

Location: HILLSBOROUGH COUNTY, FLORIDA

IN ACCORDANCE WITH OUR HOURLY SERVICES CONTRACT:

COMPLETE NR(O) PERMMIT FOR RETAINING WALL; COORDINATE WITH BUILDER ON DRAINAGE ISSUES;  
PREPARE FOR & ATTEND JAN 27 CDD MEETING

4.0	Hours Professional Engineer @	\$125.00 /Hr.	\$500.00
1.5	Hours Clerical @	\$45.00 /Hr.	\$67.50
2.0	Hours Inspector @	\$70.00 /Hr.	\$140.00

**TOTAL THIS INVOICE \$707.50**

RECEIVED

FEB 20 2015

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_

D/M approval 92 Date 3/3

Date entered \_\_\_\_\_ FEB 24 2015

Fund 001 GL 513.00 OC 310.3

Check # \_\_\_\_\_

INVOICES ARE DUE UPON RECEIPT - NO DISCOUNTS. UNPAID AMOUNTS WILL BEAR INTEREST AT 1-1/2% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%. PURCHASER AGREES TO PAY ALL COSTS AND FEES FOR COLLECTION ON ACCOUNTS REMAINING UNPAID IN EXCESS OF 30 DAYS INCLUDING, BUT NOT LIMITED TO, ATTORNEY'S FEES AND ATTORNEY'S FEES ON APPEAL. ALL PAYMENTS RECEIVED ON PAST DUE ACCOUNTS WILL BE APPLIED FIRST TO INTEREST, THEN TO PRINCIPAL.



8515 Palm River Road, Tampa, FL 33619-4315 | 813-621-7841 | Fax 813-621-6761 | mail@lesc.com | www.lesc.com

PAGE 1 OF 1

MR. JOE ROETHKE  
CORDOBA RANCH CDD  
C/O RIZZETTA & COMPANY, INC.  
3434 COLWILL AVENUE, SUITE 200  
TAMPA, FLORIDA 33614

INVOICE  
NO. 2130093.15  
ACCOUNT # 50084  
DATE 3/20/15

For Professional Services Rendered Thru: 3/7/15



Project: CORDOBA RANCH CDD

Location: HILLSBOROUGH COUNTY, FLORIDA

IN ACCORDANCE WITH OUR HOURLY SERVICES CONTRACT:

COORDINATE WITH BUILDER ON DRAINAGE ISSUES; PREPARE FOR & ATTEND 2/24 CDD MEETING

2.5 Hours Inspector @ \$70.00 /Hr. \$175.00

**TOTAL THIS INVOICE \$175.00**

RECEIVED

MAR 20 2015

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_

D/M approval GR Date 3/24

Date entered MAR 20 2015

Fund 001 GLS 1300 OC 3103

Check # \_\_\_\_\_

INVOICES ARE DUE UPON RECEIPT - NO DISCOUNTS. UNPAID AMOUNTS WILL BEAR INTEREST AT 1-1/2% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%. PURCHASER AGREES TO PAY ALL COSTS AND FEES FOR COLLECTION ON ACCOUNTS REMAINING UNPAID IN EXCESS OF 30 DAYS INCLUDING, BUT NOT LIMITED TO, ATTORNEY'S FEES AND ATTORNEY'S FEES ON APPEAL. ALL PAYMENTS RECEIVED ON PAST DUE ACCOUNTS WILL BE APPLIED FIRST TO INTEREST, THEN TO PRINCIPAL.



Mandy Electric, Inc.

P.O. Box 152114  
Tampa, Fl. 33684-2114  
(813) 264-9234  
(813) 333-9701 (fax)

# Invoice

DATE	INVOICE #
2/23/2015	11787

<b>BILL TO</b>
Cordoba Ranch CDD JRoethke@rizzetta.com

<b>Jobsite</b>
Cordoba Main Entrance

TERMS
On completion

QUANTITY	DESCRIPTION	AMOUNT
	Provided and installed the electrical per contract for the (2) fountains at the main entrance.	3,900.00
<div>RECEIVED</div> <div>Date Rec'd Rizzetta &amp; Co., Inc. <u>FEB 23 2015</u></div> <div>D/M approval <u>gr</u> Date <u>3/3</u></div> <div>Date entered <u>FEB 24 2015</u></div> <div>Fund <u>001</u> GL <u>57902</u> OC <u>4799</u></div> <div>Check # _____</div>		
Thank you for your business.		<b>Total</b> \$3,900.00

Mandy Electric, Inc.

P.O. Box 152114  
Tampa, Fl. 33684-2114  
(813) 264-9234  
(813) 333-9701 (fax)

# Invoice

DATE	INVOICE #
3/2/2015	11791

<b>BILL TO</b>
Cordoba Ranch CDD JRoethke@rizzetta.com

<b>Jobsite</b>
Cordoba

TERMS
On completion

QUANTITY	DESCRIPTION	AMOUNT
	<ul style="list-style-type: none"><li>- Repaired dead short and reset breaker</li><li>- Provided and replaced lamp in coach light fixtures w/ compact fluorescent lamps.</li></ul> <div>RECEIVED MAR 02 2015  Date Rec'd Rizzetta &amp; Co., Inc. _____ D/M approval <u>GR</u> Date <u>3/10</u> Date entered <u>---</u> MAR 06 2015 Fund <u>001 GL 57900004799</u> Check # _____</div>	675.00
Thank you for your business.		<b>Total</b> \$675.00

**RIZZETTA & COMPANY, INC.**

5020 W Linebaugh Avenue

Suite 200

Tampa, FL 33624

DATE	INVOICE NO.
3/1/2015	17690

BILL TO
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	325 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
DM ADMIN ACTG FC	<b>PROFESSIONAL FEES:</b>			
	District Management Services		1,737.25	1,737.25
	Administrative Services		491.00	491.00
	Accounting Services		1,057.50	1,057.50
	Financial Consulting Services		491.00	491.00
	<p><b>Services for the period March 1, 2015 through March 31, 2015</b></p> <p style="text-align: right;">RECEIVED FEB 25 2015</p> <p>Date Rec'd Rizzetta &amp; Co., Inc. _____</p> <p>D/M approval <u>GR</u> Date <u>3/3</u></p> <p>Date entered <u>.....</u> FEB 26 2015</p> <p>Fund <u>001</u> GL <u>51300</u> OC <u>VARIOUS</u></p> <p>Check # _____</p>			

**Total**

**\$3,776.75**

# Straley & Robin

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 \* Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

CORDOBA RANCH CDD  
C/O RIZZETTA & COMPANY  
3434 COLWELL AVENUE  
SUITE 200  
TAMPA, FLORIDA 33614

February 27, 2015

Client: 001286

Matter: 000001

Invoice #: 11909

Page: 1

RE: GENERAL

For Professional Services Rendered Through February 15, 2015

## SERVICES

Date	Person	Description of Services	Hours	
1/23/2015	LH	REVIEW EMAIL FROM S. GREMONPREZ RE QUARTERLY REPORT; PREPARE EMAIL TO S. GREMONPREZ RE SAME.	0.1	
1/27/2015	TJR	REVIEW AGENDA PACKET; PREPARED FOR AND ATTEND BOS MEETING; VIEW PROJECT.	2.6	
2/3/2015	TJR	REVIEW AND REVISE NOTICE RE PROXIMITY TO CYPRESS CREEK; REVISE PLAT.	0.4	
Total Professional Services			3.1	\$1,005.00

## PERSON RECAP

Person		Hours	Amount
TJR	Tracy J. Robin	3.0	\$990.00
LH	Lynn Hoodless	0.1	\$15.00

## DISBURSEMENTS

Date	Description of Disbursements	Amount
2/15/2015	Photocopies (97 @ \$0.15)	\$14.55
Total Disbursements		\$14.55

February 27, 2015

Client: 001286

Matter: 000001

Invoice #: 11909

Page: 2

Total Services	\$1,005.00	
Total Disbursements	\$14.55	
Total Current Charges		\$1,019.55

**PAY THIS AMOUNT**

**\$1,019.55**

***Please Include Invoice Number on all Correspondence***

RECEIVED  
MAR 04 2015  
Date Rec'd Hizzana & Co., Inc.  
D/M approval GR Date 3/10  
Date entered --- MAR 06 2015  
Fund 001 GL 51400 OC 3107  
Check # \_\_\_\_\_

Cordoba Ranch CDD		TECO				FEB 15
Account Number	Invoice Date	Due Date	Amount	Period Covered	Location	GL Account
1661 0623270	02/24/15	03/17/15	\$ 157.23	01/23/15-02/20/15	2502 Cordoba Ranch BL	4301
1661 0631100	02/24/15	03/17/15	\$ 21.43	01/23/15-02/20/15	3045 Cordoba Ranch BL PMP	4301
1661 0598302	02/24/15	03/17/15	\$ 34.81	01/23/15-02/20/15	2802 Cordoba Ranch BL	4301
1661 0625050	02/24/15	03/17/15	\$ 4,724.16	01/22/15-02/20/15	Street Lights PH1 & 1A	4307
<b>TOTAL</b>						
53100	4301	\$213.47	GL	Utility		
53100	4307	\$4,724.16	GL	Street Lights		
		<b>\$4,937.63</b>				

RECEIVED

Date Rec'd Hizzella & Co., Inc. FEB 26 2015

D/M approval gr Date 3/10

Date entered MAR 06 2015

Fund 001 GL 53100 OC 4301

Check # 4307

# Your Electric Bill

We appreciate the opportunity to serve you.

LIFE RUNS ON ENERGY®

**TECO**  
TAMPA ELECTRIC

Visit our  
Web site at  
**tampaelectric.com**  
6171-14062

## Average kWh per day

Feb 2015	39
Jan	31
Dec	25
Nov	43
Oct	58
Sep	59
Aug	61
Jul	61
Jun	59
May	44
Apr	48
Mar	58
Feb 2014	41

## Fuel sources we use to serve you

For the 12-month period  
ending December 2014, the  
percentage of fuel type used  
by Tampa Electric to provide  
electricity to its customers was:  
Natural Gas and Oil\*...36%  
Coal..... 59%  
Purchased Power..... 5%  
\*Oil makes up less than 1%  
Tampa Electric provides this  
information to our customers  
on a quarterly basis.

## February Billing Information:

719980

CORDOBA RANCH COMMUNITY  
2502 CORDOBA RANCH BL  
LUTZ FL 33559-0000

Account Number  
1661 0623270

Statement Date  
Feb 24, 2015

Meter Number	Current Reading	Previous Reading	Diff.	Multi.	28 day period
H83726	29547	28450	1097	1	

Next Read Date On Or About **Mar 23, 2015** Total kWh Purchased **1,097**

Account Activity	Explanation	Charge	Total
Previous Balance		117.12	
Payments Received - Thank You	As of February 24, 2015	-117.12	
			<b>\$0.00</b>

## New Charges Due by Mar 17, 2015 Service from Jan 23 to Feb 20

Basic Service Charge	General Service 200 Rate	18.00
Energy Charge	1,097 kWh @ \$.05793/kWh	63.55
Fuel Charge	1,097 kWh @ \$.03874/kWh	42.50
<b>Electric Service Cost</b>		<b>\$124.05</b>
Florida Gross Receipts Tax	Based on \$124.05	3.18
<b>This Month's Charges</b>		<b>\$127.23</b>

Amount not paid by due date may be assessed a late payment charge.

<b>Non-Energy Charges</b>	Zap Cap ID: 000296804	
Non-Energy Previous Balance		30.00
Non-Energy Payments	As of February 24, 2015	-30.00
Zapcap 120/208 1ph-m	1 @ \$30.00	30.00
Non-Energy Sales Tax	(Based On \$.00)	0.00
<b>This Month's Non-Energy Balance</b>		<b>\$30.00</b>
<b>Total Due</b>		<b>\$157.23</b>

**Customer Service - Business Hillsborough Co: 813.228.1010. All Other: 1.866.TECO.BIZ (866.832.6249)**

## Electricity is a real value

Have you ever thought about the cost to power your house for a day? Visit our Value page  
at **tampaelectric.com/value** and be prepared for a surprise. We think you'll agree that  
electricity is one of the best deals out there.

Rate HECO Hizzena & Co., Inc.

Y/M approval \_\_\_\_\_ Date **FEB 26 2015**

Rate entered \_\_\_\_\_

Fund \_\_\_\_\_ GL \_\_\_\_\_ OC \_\_\_\_\_

Check # \_\_\_\_\_

To ensure prompt credit, please return stub portion of this bill with your payment. Make check payable to Tampa Electric.

719980



Account No.  
1661 0623270

**New Charges**  
**\$157.23**  
**Payable by Mar 17**

**Total Bill Amount**  
**\$157.23**

Mail Payment To:  
P.O. Box 31318  
Tampa, FL 33631-3318

6171-14062 14062-1042



**CORDOBA RANCH COMMUNITY**  
**c/o PETER WILLIAMS**  
**3434 COLWELL AVE STE 200**  
**TAMPA FL 33614-8300**



1 1100 05 1661 0623270 0000157.23

# Your Electric Bill

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LIFE RUNS ON ENERGY®

**TECO**  
TAMPA ELECTRIC

Visit our  
Web site at  
**tampaelectric.com**  
6171-14064

## Average kWh per day

Feb 2015	1
Jan	2
Dec	2
Nov	3
Oct	1
Sep	1
Aug	2
Jul	1
Jun	8
May	9
Apr	14
Mar 2014	1

## Fuel sources we use to serve you

For the 12-month period ending December 2014, the percentage of fuel type used by Tampa Electric to provide electricity to its customers was:

Natural Gas and Oil*	36%
Coal	59%
Purchased Power	5%

\*Oil makes up less than 1%

Tampa Electric provides this information to our customers on a quarterly basis.

## February Billing Information:

719982

CORDOBA RANCH COMMUNITY  
3045 CORDOBA RANCH BL PMP  
LUTZ FL 33559-0000

Account Number  
1661 0631100

Statement Date  
Feb 24, 2015

<b>Meter Number</b>	<b>Current Reading</b>	<b>Previous Reading</b>	<b>Diff.</b>	<b>Multi.</b>	<b>28 day period</b>
K34725	01413	01383	30	1	

**Next Read Date On Or About** Mar 23, 2015 **Total kWh Purchased** 30

<b>Account Activity</b>	<b>Explanation</b>	<b>Charge</b>	<b>Total</b>
Previous Balance		24.72	
Payments Received - Thank You	As of February 24, 2015	-24.72	
			<b>\$0.00</b>

## New Charges Due by Mar 17, 2015 Service from Jan 23 to Feb 20

Basic Service Charge	General Service 200 Rate	18.00
Energy Charge	30 kWh @ \$.05793/kWh	1.73
Fuel Charge	30 kWh @ \$.03874/kWh	1.16
<b>Electric Service Cost</b>		<b>\$20.89</b>
Florida Gross Receipts Tax	Based on \$20.89	0.54
<b>This Month's Charges</b>		<b>\$21.43</b>

Amount not paid by due date may be assessed a late payment charge.

**Total Due** **\$21.43**

**Customer Service - Business Hillsborough Co:** 813.228.1010. **All Other:** 1.866.TECO.BIZ (866.832.6249)

## Electricity is a real value

Have you ever thought about the cost to power your house for a day? Visit our Value page at [tampaelectric.com/value](http://tampaelectric.com/value) and be prepared for a surprise. We think you'll agree that electricity is one of the best deals out there.

RECEIVED  
Date Rec'd Hizzetta & Co., Inc.  
Date FEB 26 2015  
Date entered  
Fund GL OC  
Sheet #

To ensure prompt credit, please return stub portion of this bill with your payment. Make check payable to Tampa Electric.

719982



Account No.  
1661 0631100

**New Charges**  
**\$21.43**  
**Payable by Mar 17**

**Total Bill Amount**  
**\$21.43**

Mail Payment To:  
P.O. Box 31318  
Tampa, FL 33631-3318

6171-14064 14064-1044



**CORDOBA RANCH COMMUNITY**  
**3434 COLWELL AVE STE 200**  
**TAMPA FL 33614-8390**

16

1 1800 06 1661 0631100 0000021.43





# Your Electric Bill

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LIFE RUNS ON ENERGY®

**TECO**  
TAMPA ELECTRIC

Visit our  
Web site at  
**tampaelectric.com**  
6171-14061

## Average kWh per day

Feb 2015	6
Jan	6
Dec	9
Nov	9
Oct	8
Sep	7
Aug	8
Jul	7
Jun	20
May	6
Apr	6
Mar	4
Feb 2014	4

## Fuel sources we use to serve you

For the 12-month period  
ending December 2014, the  
percentage of fuel type used  
by Tampa Electric to provide  
electricity to its customers was:

Natural Gas and Oil\*...36%  
Coal..... 59%  
Purchased Power..... 5%

\*Oil makes up less than 1%

Tampa Electric provides this  
information to our customers  
on a quarterly basis.

## February Billing Information:

719979

CORDOBA RANCH COMMUNITY  
2802 CORDOBA RANCH BL  
LUTZ FL 33559-0000

Account Number  
1661 0598302

Statement Date  
Feb 24, 2015

Meter Number	Current Reading	Previous Reading	Diff.	Multi.	28 day period
B67927	22066	21901	165	1	

Next Read Date On Or About	Mar 23, 2015	Total kWh Purchased	165
Account Activity	Explanation	Charge	Total
Previous Balance		36.72	
Payments Received - Thank You	As of February 24, 2015	-36.72	
			\$0.00

New Charges Due by Mar 17, 2015	Service from Jan 23 to Feb 20	
Basic Service Charge	General Service 200 Rate	18.00
Energy Charge	165 kWh @ \$.05793/kWh	9.55
Fuel Charge	165 kWh @ \$.03874/kWh	6.39
Electric Service Cost		\$33.94
Florida Gross Receipts Tax	Based on \$33.94	0.87
This Month's Charges		\$34.81

Amount not paid by due date may be assessed a late payment charge.

Total Due	\$34.81
-----------	---------

Customer Service - Business Hillsborough Co: 813.228.1010. All Other: 1.866.TECO.BIZ (866.832.6249)

### Electricity is a real value

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at [tampaelectric.com/value](http://tampaelectric.com/value) and be prepared for a surprise. We think you'll agree that  
electricity is one of the best deals out there.

**TECO**  
TAMPA ELECTRIC

Account No.  
1661 0598302

New Charges  
\$34.81  
Payable by Mar 17

Total Bill Amount  
\$34.81

Mail Payment To:  
P.O. Box 31318  
Tampa, FL 33631-3318

6171-14061 14061-1041

CORDOBA RANCH COMMUNITY  
c/o PETER WILLIAMS  
3434 COLWELL AVE STE 200  
TAMPA FL 33614-8399

1 1100 06 1661 0598302 0000034.81

719979

To ensure prompt credit, please return stub portion of this bill with your payment. Make check payable to Tampa Electric.



# Your Electric Bill

We appreciate the opportunity to serve you.

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**TECO**  
TAMPA ELECTRIC

Visit our  
Web site at  
**tampaelectric.com**  
6171-14063

## February Billing Information:

719981

CORDOBA RANCH CDD  
CORDOBA RANCH PH 1 & 1A  
LUTZ FL 33559-0000

Account Number  
1661 0625050

Statement Date  
Feb 24, 2015

Account Activity	Explanation	Charge	Total
Previous Balance		4,724.16	
Payments Received - Thank You	As of February 24, 2015	-4,724.16	
			<b>\$0.00</b>
<b>New Charges Due by Mar 17, 2015</b>		<b>Service for 29 days from Jan 22 to Feb 20</b>	
Lighting Service Items LS-1	133 Lights, 133 Poles	4,313.19	
Energy Flat Charge		175.56	
Fuel Charge	5,852 kWh @ \$.03830/kWh	224.77	
Florida Gross Receipts Tax	Based on \$400.33	10.64	
<b>This Month's Charges</b>			<b>\$4,724.16</b>
<i>Amount not paid by due date may be assessed a late payment charge.</i>			
<b>Total Due</b>			<b>\$4,724.16</b>

RECEIVED  
FEB 26 2015

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
S/M approval \_\_\_\_\_ Date \_\_\_\_\_  
Date entered \_\_\_\_\_  
Fund \_\_\_\_\_ GL \_\_\_\_\_ OC \_\_\_\_\_  
Total \_\_\_\_\_

To ensure prompt credit, please return stub portion of this bill with your payment. Make check payable to Tampa Electric.

719981



Account No.  
1661 0625050

**New Charges**  
\$4,724.16  
**Payable by Mar 17**

**Total Bill Amount**  
**\$4,724.16**

Mail Payment To:  
P.O. Box 31318  
Tampa, FL 33631-3318

6171-14063 14063-1043



CORDOBA RANCH CDD  
c/o C/O RIZZETTA & CO PETE W  
3434 COLWELL AVE STE 200  
TAMPA FL 33614-8390



2 1100 09 1661 0625050 0004724.16



Corporate Trust  
Services  
PD-OR-P6TD  
555 SW Oak Street  
Portland, OR 97204

## FEE INVOICE

Invoice Number: 3845493  
Invoice Date: 10/14/14  
Amount Due: \$222.00  
Page 1 of 1

Cordoba Ranch Community  
Development District  
c/o Rizzetta & Company, Inc.  
3434 Colwell Avenue  
Tampa, FL 33614

Net due upon receipt of invoice.  
A 1.5% per month late fee will  
charged from date of invoice, if  
payment is not received within  
30 days after the invoice date.

**Please remit to:**  
U.S. Bank Operations Center  
Attn: TFM/Tami Abbas  
Lockbox Services - CM9705  
P.O. Box 70870  
St. Paul, MN 55170-9705

### Customer Relationship Information

Cordoba Ranch Community Development District  
Special Assessment Revenue Bonds Series 2006

Direct Inquiries To:  
Lawrence Bell  
(503) 275-3006

### Accounts Included In This Relationship

4076060478

### Activity Detail

<u>ID#</u>	<u>Service</u>	<u>Volume</u>	<u>Rate</u>	<u>Total Fees</u>
	Legal expense Greenberg Traurig invoice #3739829 dtd 9/15/14			\$222.00
TOTAL AMOUNT DUE				<u>\$222.00</u>

RECEIVED

OCT 24 2014

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
D/M approval GR Date 3/6  
Date entered OCT 24 2014  
Fund 001 GL 51400 OC 3112  
Check # \_\_\_\_\_



Invoice No.: 3739829  
File No. : 020978.034300  
Bill Date : September 15, 2014

U.S. Bank Trust National Association  
Corporate Trust Services  
555 SW Oak Street, PL - 6  
Portland, Oregon 97204

Attn: Lawrence J Bell

## **INVOICE**

Re: (TC) \$10,220,000 Cordoba Ranch Community Development District Special Assessment  
Revenue Bonds, 2006

Legal Services through August 31, 2014:

Total Fees:	\$	222.00
<b>Current Invoice:</b>	<b>\$</b>	<b>222.00</b>
Previous Balance (see attached statement):	\$	118.75
<b>Total Amount Due:</b>	<b>\$</b>	<b>340.75</b>

WSB:CH  
Tax ID: 59-1270754



Corporate Trust  
Services  
PD-OR-P6TD  
555 SW Oak Street  
Portland, OR 97204

## FEE INVOICE

Invoice Number: 3845494  
Invoice Date: 10/20/14  
Amount Due: \$518.00  
Page 1 of 1

Cordoba Ranch Community  
Development District  
c/o Rizzetta & Company, Inc.  
3434 Colwell Avenue  
Tampa, FL 33614

Net due upon receipt of invoice.  
A 1.5% per month late fee will  
be charged from date of invoice, if  
payment is not received within  
30 days after the invoice date.

**Please remit to:**  
U.S. Bank Operations Center  
Attn: TFM/Tami Abbas  
Lockbox Services - CM9705  
P.O. Box 70870  
St. Paul, MN 55170-9705

### Customer Relationship Information

Cordoba Ranch Community Development District  
Special Assessment Revenue Bonds Series 2006

Direct Inquiries To:  
Lawrence Bell  
(503) 275-3006

### Accounts Included In This Relationship

4076060478

### Activity Detail

<u>ID#</u>	<u>Service</u>	<u>Volume</u>	<u>Rate</u>	<u>Total Fees</u>
	Legal expense Greenberg Traurig invoice #3759167 dtd 10/10/14			\$518.00
<b>TOTAL AMOUNT DUE</b>				<b>\$518.00</b>

RECEIVED  
OCT 24 2014

Date Rec'd Rizzetta & Co., Inc. \_\_\_\_\_  
D/M approval DR Date 3/10  
Date entered \_\_\_\_\_ OCT 24 2014  
Fund 001 GL 514000C3112



Invoice No.: 3759167  
File No. : 020978.034300  
Bill Date : October 10, 2014

U.S. Bank Trust National Association  
Corporate Trust Services  
555 SW Oak Street, PL - 6  
Portland, OR 97204

Attn: Lawrence J Bell

## **INVOICE**

Re: (TC) \$10,220,000 Cordoba Ranch Community Development District Special Assessment  
Revenue Bonds, 2006

Legal Services through September 30, 2014:

Total Fees:	\$	518.00
<b>Current Invoice:</b>	<b>\$</b>	<b>518.00</b>
Previous Balance (see attached statement):	\$	340.75
<b>Total Amount Due:</b>	<b>\$</b>	<b>858.75</b>

WSB:CH  
Tax ID: 59-1270754



**ValleyCrest**

Landscape Maintenance

Scruz0Rizetta.com

# INVOICE

**Sold To:** 14197254  
Cordoba Ranch CDD  
c/o Rizetta & Company  
3434 Colwell Ave Ste 200  
Tampa FL 33614

**Customer #:** 14197254  
**Invoice #:** 4660041  
**Invoice Date:** 12/10/2014  
**Sales Order:** 6007384  
**Cust PO #:**

**Project Name:** Road cleaning

**Project Description:** Spray and sweep

Job Number	Description	Amount
342200056	Cordoba Ranch CDD Spray along all roadways that are not barricaded off with round up along edge line. Come back in 3-4 weeks and use sweeper to broom off dead material.	1,350.00
<p style="text-align: center;"><b>RECEIVED</b></p> <p style="text-align: center;">FEB 24 2015</p> <p>Date Rec'd Rizetta &amp; Co., Inc. _____</p> <p>D/M approval <u>AR</u> Date <u>3/3</u></p> <p>Date entered <u>FEB 24 2015</u></p> <p>Fund <u>001</u> GL <u>53900</u> OC <u>4604</u></p> <p>Check # _____</p>		
<p style="text-align: right;"><b>Total Invoice Amount</b></p> <p style="text-align: right;"><b>Taxable Amount</b></p> <p style="text-align: right;"><b>Tax Amount</b></p> <p style="text-align: right;"><b>Balance Due</b></p>		<p style="text-align: right;">1,350.00</p> <p style="text-align: right;">1,350.00</p>

**Terms: Net 15 Days**

If you have any questions regarding this invoice, please call 813 994-2309

*Please detach stub and remit with your payment*

## Payment Stub

Customer Account #: 14197254  
Invoice #: 4660041  
Invoice Date: 12/10/2014

Amount Due: \$ 1,350.00

*Thank you for allowing us to serve you*

Please reference the invoice # on your check and make payable to

Cordoba Ranch CDD  
c/o Rizetta & Company  
3434 Colwell Ave Ste 200  
Tampa FL 33614

ValleyCrest Landscape Maintenance  
P.O. Box 404083  
Atlanta, GA 30384-4083



Account Number  
15 9000 0671704134 01

Amount Due  
\$124.99

Visit [verizon.com/mybusiness1](http://verizon.com/mybusiness1)

View & Pay Your Bill  
Check Verizon Email  
Get Rewards & Discounts  
Use Online Support  
And More

### Account Information

Statement Date: 2/22/15  
CORDOBA RANCH CDD  
Customer Account: 0671704134

### Questions About Your Bill?

For the help & support you need, contact us at 1-800-VERIZON.

### Verizon News

#### Communication Matters!

Get a crystal clear voice phone line from Verizon on a network with 99.9% reliability and open the door to more opportunities. Call 1-877-854-6516 to learn how to bundle your services and save. We will also give you a written Firm Price Quote of your monthly charges. Terms apply.

#### Get A Verizon TV Deal!

Add select FiOS® TV plans to your existing Verizon services when you sign up for a FiOS bundle with a 2-yr. agmt. and receive an extra \$10/mo. off; that's \$240 in savings! Call 1-888-813-8033 for details & to order today. Terms apply.

### Account Summary

Previous Balance	\$124.99
Payment Received Feb 17	-\$124.99
<b>Balance Forward</b>	<b>\$0.00</b>

### New Charges

Current Activity	\$124.99
<b>Total New Charges Due by March 18, 2015</b>	<b>\$124.99</b>

**Total Amount Due \$124.99**

03/15

RECEIVED

MAR 02 2015

Date rec'd Rizzetta & Co., Inc.

T/M approval GR Date 3/10

Date entered -- MAR 06 2015

Fund 001 GL 31100 OC 4102

### Want Automatic Payment?

Enroll below or at [Verizon.com](http://Verizon.com) to authorize your financial institution to deduct the amount of your monthly bill from the account associated with your enclosed check and send payment directly to Verizon. To discontinue Automatic Payment, call Verizon. Please keep a copy of this authorization.

Please return remit slip with payment.

To enroll in Automatic Payment (Sign and date below)

Account Number: 15 9000 0671704134 01

Amount Due: \$124.99

022215

Make check payable to Verizon

\$

By signing above I verify that I have reviewed and accepted the terms and conditions at [verizon.com/autopayterms](http://verizon.com/autopayterms) for automatic bill payment

00001821 01 AV 0.378 VF022211 0009 XX  
CORDOBA RANCH CDD  
STE 200  
3434 COLWELL AVE  
TAMPA FL 33614-8390



VERIZON  
PO BOX 920041  
DALLAS TX 75392-0041

15 9000 0671704134 01N00000000000 00000012499 04





Account Number  
15 9000 0671704134 01

Page  
2 of 3

### Current Activity

#### Monthly Charges

2/22 3/21 FiOS Internet 75M/75M – 2YR 124.99

**Monthly Charges Subtotal \$124.99**

**Current Activity Total \$124.99**

**Total New Charges \$124.99**

### Legal Notices

#### Electronic Fund Transfer (EFT)

Paying by check authorizes us to process your check or use the check information for a one-time EFT from your bank account. Verizon may retain this information to send you electronic refunds or enable your future electronic payments to us. If you do not want Verizon to retain your bank information, call 1-888-500-5358.

#### Late Payment Charges

To avoid a late payment charge of 1.5% or \$7.00, whichever is greater, full payment must be received before Mar 25, 2015.

#### Correspondence

Go to [verizon.com/bizcontact](http://verizon.com/bizcontact) or mail to PO Box 33078, St. Petersburg, FL 33733

#### Service Providers

Verizon FL provides regional, local calling and related features, other voice services, and FiOS TV service, unless otherwise indicated. Verizon Long Distance provides long distance calling and other services identified by "VLD" in the applicable billed line item. Verizon Online provides Internet service and FiOS TV equipment. FiOS is a registered mark of Verizon Trademark Services LLC.

#### Disconnection of Basic Local Service

You must pay \$124.99 to avoid disconnection of your basic local service.

#### Bankruptcy Information

If you are or were in bankruptcy, this statement may include amounts for pre-bankruptcy service. You should not pay pre-bankruptcy amounts; they are for your information only. Mail bankruptcy-related correspondence to 500 Technology Drive, Suite 550, Weldon Spring, MO 63304.



## Need-to-Know Information

### Customer Proprietary Network Information (CPNI) Notice for Residential, Small and Medium Business Customers

CPNI is information that relates to the type, quantity, destination, technical configuration, location, amount of use, and billing information of your telecommunications or interconnected VoIP services. This information is made available to us solely by virtue of our relationship with you. The protection of your information is important to us. Under federal law, you have a right, and we have a duty, to protect the confidentiality of your CPNI.

We may use and share your CPNI among our affiliates and agents to offer you services that are different from the services you currently purchase from us. Verizon offers a full range of services such as video, wireless, Internet, and long distance. Visit [verizon.com](http://verizon.com) for a complete listing of our services and companies.

For residential, small and medium business customers, you may choose not to have your CPNI used for marketing purposes described above by calling us anytime at 1-866-483-9700. When you call, please have your bill and account number available. Your decision about use of your CPNI doesn't affect our provision of services to you nor eliminate all Verizon marketing contacts.

Unless you call us at the number above, Verizon may use your CPNI to market different types of services beginning 30 days after the first time we notify you of the CPNI policy described above. You may elect at any time to add or remove a restriction on the use of your CPNI. Your choice remains valid until you change your election by calling the number above.

## **Tab 3**



**04/15/2015**

**The following report is for April to illustrate what has changed from March and what to expect through May and the coming months.**

**The photos this month were taken on Wednesday 04/08/2015.**

**Algae blooms occurring in many of the ponds since our March treatment were addressed Monday 04/06/2015. The timing of the treatment was scheduled specifically to allow us to knock down the algae preceding your parade of homes event. In the following photo's you can see the results on the algae two days after application. Our goal was to have minimal algae present during this Monday's Parade of Homes inspection.**

**Water levels were lower this month and in some cases the littoral shelves are almost exposed. 6"-12" deep on many ponds. We have scheduled a second visit this month with a boat and possibly wading out to catch the grasses and vegetation that are unreachable from shore.**


**Thank you very much for your business!**


**Sincerely,**


**Jamos Beierle**


**Aquagenix**



Date: 04/08/15	Pond #100
<p><b>What we found:</b> Torpedo grass growing out on the littoral shelf</p> <p><b>What we will do:</b> this month we will get a boat in or wade out to treat and control the grass.</p> <p><b>What to expect:</b> grasses will dye back to the beneficial plant line.</p>	
Recommendations & Notes:	

Date: 04/08/15	Pond #110
<p><b>What we found:</b> This pond is looking pretty good this month. Minor algae &amp; spikerush</p> <p><b>What we will do:</b> Algae was treated and grass treatment along the littoral shelf will occur.</p> <p><b>What to expect:</b></p>	
Notes:	

<b>Date:</b> 04/08/15	<b>Pond #120</b>
<p><b>What we found:</b> Torpedo grass growth in the middle. This pond is only about 12"-18" deep right now.</p> <p><b>What we will do:</b> Grasses will be treated this month by boat or wading.</p> <p><b>What to expect:</b> Grasses will decline in 5-7 days from the application.</p>	
<b>Recommendations &amp; Notes:</b>	

<b>Date:</b> 04/08/15	<b>Pond #125</b>
<p><b>What we found:</b> The algae present was treated 2 days prior. It has turned brown to white indicating it is dead.</p> <p><b>What we will do:</b></p> <p><b>What to expect:</b> The algae takes a few days to "drop out" or sink to the bottom after it's been treated. Rain can speed up this process by knocking it down.</p>	
<b>Recommendations &amp; Notes:</b> This pond and many others in this month's report should have very minimal algae by Monday 04/13. But it will start to reproduce all over again over the next couple weeks.	



**Date:** 04/08/15

## **Pond #126**

**What we found:** Over all, not bad. This pond has less algae than last month. Water levels are low.

**What we will do:** Algae will remain the focus during summer

**What to expect:** Submersed weeds are minimal in this pond and will be addressed as needed. Algae will be the biggest challenge for now.



**Recommendations & Notes:**

**Date:** 04/08/15

## **Pond #130**

**What we found:** there is some submersed spike rush and vegetation in this pond.

**What we will do:** We try to selectively control the submersed weeds without harming the lilies whenever possible.

**What to expect:**



**Recommendations & Notes:** Lilies can help utilize excessive nutrients in the pond which can reduce algae blooms.

**Date:** 04/08/15

### **Pond #140**

**What we found:** significant algae bloom occurred. This was treated, notice the light brown color instead of green.

**What we will do:** continue to focus on algae.

**What to expect:** the algae in the photo should be gone by the weekend (4/10-04/11)



**Recommendations & Notes:**

**Date:** 04/08/15

### **Pond #143A**

**What we found:** Low water levels, some algae & submersed weeds.


**What we will do:** treat algae and any other weeds while water levels are down.


**What to expect:** consistent algae growth & treatment during summer months.





**Recommendations & Notes:** The lilies in the far end may have helped minimize algae growth as noted on pond #130.




<b>Date:</b> 04/08/15	<b>Pond #143B</b>
<b>What we found:</b> low water levels. Minimal algae.	
<b>What we will do:</b> treat for algae.	
<b>What to expect:</b>	
<b>Recommendations &amp; Notes:</b> Shallow water, warm temperatures & nutrients will lead to algae growth. Please have patience and know that we will get them under control when they occur.	


Date: 04/08/15	Pond #146	
<p><b>What we found:</b> This pond is looking good.</p> <p><b>What we will do:</b> Algae treatment</p> <p><b>What to expect:</b> I know this sounds very redundant, but algae is expected to be the main issue during summer.</p>		
<p><b>Recommendations &amp; Notes:</b> The brown ring around the pond is from the high water levels during winter and the sod has died back from being submersed. That may end up being your “average high water mark”. We prefer to not spray that 2’ band and to allow weeds and grasses to grow there to be maintained by the landscape contractor. This helps provide support to the soil and minimize erosion.</p>		


Date: 04/08/15	Pond #150
<p><b>What we found:</b> Good shape.</p> <p><b>What we will do:</b> Treat boarder grasses &amp; algae.</p> <p><b>What to expect:</b></p>	
Recommendations & Notes:	


Date: 04/08/15	Pond #170
<p><b>What we found:</b> Algae showing good signs of decline.</p> <p><b>What we will do:</b> focus on algae.</p> <p><b>What to expect:</b> The algae will drop out in a few days. Then the cycle will start again.</p>	
Recommendations & Notes:	




Date: 04/08/15	Pond #180
<p><b>What we found:</b> Algae was heavy on north side.</p> <p><b>What we will do:</b> it was treated and is declining</p> <p><b>What to expect:</b></p>	
Recommendations & Notes:	


Date: 04/08/15	Pond #185
<p><b>What we found:</b> Algae declining from treatment. Also noticed some submersed aquatic weeds in this pond. Low water levels.</p> <p><b>What we will do:</b> submersed weeds will treated.</p> <p><b>What to expect:</b> will continue to focus on the algae.</p>	
Recommendations & Notes:	


<b>Date:</b> 04/08/15	<b>Pond #190A</b>
<p><b>What we found:</b> algae has declined. Submersed vegetation treatment has caused the lilies to decline. Grasses growing on exposed pond bottom.</p> <p><b>What we will do:</b> We will wade out and spray the grass this month.</p> <p><b>What to expect:</b> Grasses will decline after treatment.</p>	
<p><b>Recommendations &amp; Notes:</b> Water levels are very low, as you can see the pond bottom on the left side. If it is too shallow to use a jon boat, we will wade out and treat these grasses.</p>	


<b>Date:</b> 04/08/15	<b>Pond # 190B</b>
<p><b>What we found:</b> algae has declined from last month's photo. And new growth was just treated again.</p> <p><b>What we will do:</b> Algae will be treated.</p> <p><b>What to expect:</b> algae will decline 3-5 days from application.</p>	
<p><b>Recommendations &amp; Notes:</b></p>	



Date: 04/08/15	Pond #200
<p><b>What we found:</b> Eventually, when all the sticks &amp; stumps are manually removed, it will look better. Some algae. Grasses growing on exposed pond bottom from low water levels.</p> <p><b>What we will do:</b> continue to focus on algae and preventing vegetation regrowth to keep it from going backward.</p> <p><b>What to expect:</b> continued improvement with occasional algae blooms.</p>	
Recommendations & Notes:	

Date: 04/08/15	Pond #210
<p><b>What we found:</b> I usually show this pond from a different vantage. This month I show the north side littoral zone which is almost dry.</p> <p><b>What we will do:</b> treat grasses.</p> <p><b>What to expect:</b> grasses and algae will decline after treatment.</p>	
<p><b>Recommendations &amp; Notes:</b> The other direction has some algae but doesn't look too bad. You can see how it is very difficult to prevent torpedo grass from growing here, but we will get this addressed this month.</p>	

<b>Date:</b> 04/08/15	<b>Pond #220</b>	
<p><b>What we found:</b> The torpedo grass around the perimeter has been treated and has declined.</p> <p><b>What we will do:</b> continue to battle algae as it occurs.</p> <p><b>What to expect:</b></p>		
<b>Recommendations &amp; Notes:</b>		

<b>Date:</b> 04/08/15	<b>Pond #230</b>	
<p><b>What we found:</b> Minor algae.</p> <p><b>What we will do:</b> Algae has been treated and in decline.</p> <p><b>What to expect:</b></p>		
<p><b>Recommendations &amp; Notes:</b> This pond like many others is very shallow. The east side not shown in this photo is very narrow and shallow which can lead to chronic algae problems.</p>		



Date: 04/08/15

## Pond #240A

**What we found:** water levels down.  
Algae has been treated and is declining.

**What we will do:** treat any algae  
that may pop up.

**What to expect:**



**Recommendations & Notes:**

Date: 04/08/15

## Pond #240 B


**What we found:** still Looking good.


**What we will do:** touch up boarder  
grasses & treat submersed  
spikerush.

**What to expect:**



**Recommendations & Note:**

Date: 04/08/15	Pond #260
<p><b>What we found:</b> Looking good this month.</p> <p><b>What we will do:</b> continue to watch for algae and submersed vegetation, treat boarder grasses as needed.</p> <p><b>What to expect:</b></p>	
Recommendations & Notes:	

Date: 04/08/15	Pond #270
<p><b>What we found:</b> Looking better this month. Still some spike rush and grasses.</p> <p><b>What we will do:</b> treat algae, spike rush</p> <p><b>What to expect:</b> algae will decline 3-5 days after treatment.</p>	
Recommendations & Notes:	



Date: 04/08/15

## Pond #270B

**What we found:** algae present but declining from treatment.

**What we will do:** treat algae and border grasses.

**What to expect:**



**Recommendations & Notes:**

Date: 04/08/15

## Pond #280

**What we found:** A huge improvement from last months photo. Most of the algae has died.

**What we will do:** treat the algae

**What to expect:** unfortunately, a repeated cycle of the algae bloom is likely. But should look good during the Parade of Homes.



**Recommendations & Notes:**

**Date:** 04/08/15

## **Pond #290**

**What we found:** Algae is brown/white and dying from treatment. Pond bottom is exposed along the littoral zone on the left.

**What we will do:** grasses growing out in the middle will be addressed.

**What to expect:**



**Recommendations & Notes:** a lot of trash was picked up around this pond in March, mostly plastic shopping bags.

**Date:** 04/08/15

## **Pond #300**

**What we found:** Water levels are down. Alligator weed is almost all gone.

**What we will do:** treat algae & broadleaf weeds.

**What to expect:**



**Recommendations & Notes:**



Date: 04/08/15

## Pond #310

**What we found:** Algae declining from treatment. We also treated submersed vegetation which has caused some damage to the lilies. Littoral zone on south end is almost exposed from low water levels.

**What we will do:** treat grasses out on the shelf.

**What to expect:** We will continue to focus on controlling algae.



**Recommendations & Notes:**

Date: 04/08/15

## Pond #320

**What we found:** spikerush & algae. Very shallow.

**What we will do:** Algae, submersed weeds and grasses will be treated.

**What to expect:** with access improved, we will continue to work on the spike rush and other submersed vegetation.



**Recommendations & Notes:**

## **Tab 4**

## Proposal for Extra Work at Cordoba Ranch HOA Model Homes

Property Name	Cordoba Ranch HOA Model Homes	Contact	Greg Oswald
Property Address	2415 Cordoba Ranch Blvd Wesley Chapel , FL 33544	To	Standard Pacific Homes
		Billing Address	Attn Accounts Payable 15360 Barranca Pkwy Irvine , CA 92618-2338
Project Name	Hog damage		
Project Description	Replace damaged Bahia sod		

### Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	EACH	Remove clumps of sod, grade out lumps and level ground, install 9,000 sq feet of Bhaia to areas marked on map	\$5,695.00	\$5,695.00

**For internal use only**

<b>SO#</b>	6070941
<b>JOB#</b>	342200048
<b>Service Line</b>	130

<b>Total Price</b>	<b>\$5,695.00</b>
--------------------	-------------------

#### THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by ValleyCrest Landscape Maintenance  
 ValleyCrest Landscape Maintenance, Inc. | 26642 Wild Fern Circle, Lutz, FL 33559 ph. (813) 994-2309 fax (813) 973-3293 | www.valleycrest.com



## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God as defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the Client/Owner with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Client/Owner and the Contractor, respectively, bind themselves, their partners, successors, assignees and legal representatives to the other party with respect to all covenants of this Contract. In the event of sale or transfer of Client/Owner's interest in its business and/or the property which is the subject of

this agreement, Client/Owner must first obtain the written consent of Contractor for the assignment of any interest in this agreement to be effective.

13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. We cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

### Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by ValleyCrest Landscape Maintenance within fifteen (15) days after billing, ValleyCrest Landscape Maintenance shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1% per month, or the highest rate permitted by law, will be charged on unpaid balance 45 days after billing.

**NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.**

### Customer

<b>CM</b>	
Signature	Title
<b>Greg Oswald</b>	<b>March 30, 2015</b>
Printed Name	Date

### ValleyCrest Landscape Maintenance

<b>Account Manager Ext</b>	
Signature	Title
<b>Alex Kocher</b>	<b>March 30, 2015</b>
Printed Name	Date

**Job #:** 342200048

**Proposed Price:** \$5,695.00

**SO #** 6070941





**BLANK**



## Proposal for Extra Work at Cordoba Ranch CDD

Property Name	Cordoba Ranch CDD	Contact	Tyree Brown
Property Address	2516 Cordoba Ranch Blvd. Lutz , FL 33559	To	Cordoba Ranch CDD
		Billing Address	c/o Rizetta & Company 3434 Colwell Ave Ste 200 Tampa , FL 33614
Project Name	Sod install		
Project Description	Hog damage replacements		

### Scope of Work

QTY	UoM/Size	Material/Description
1.00	EACH	Remove and replace 2250 sq feet of bahia damaged by hogs.

**For internal use only**

SO#	6074633
JOB#	342200056
Service Line	130

**Total Price** \$1,417.00**THIS IS NOT AN INVOICE**

This proposal is valid for 60 days unless otherwise approved by ValleyCrest Landscape Maintenance  
ValleyCrest Landscape Maintenance, Inc. | 26642 Wild Fern Circle, Lutz, FL 33559 ph. (813) 994-2309 fax (813) 973-3293 | [www.valleycrest.com](http://www.valleycrest.com)

## TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God as defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
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9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the Client/Owner with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Client/Owner and the Contractor, respectively, bind themselves, their partners, successors, assignees and legal representatives to the other party with respect to all covenants of this Contract. In the event of sale or transfer of Client/Owner's interest in its business and/or the property which is the subject of

this agreement, Client/Owner must first obtain the written consent of Contractor for the assignment of any interest in this agreement to be effective.

13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. We cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

### Acceptance of this Contract

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**NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.**

### Customer

Signature \_\_\_\_\_ Title **Operations Manager**

**Tyree Brown** **April 07, 2015**  
Printed Name Date

### ValleyCrest Landscape Maintenance

Signature \_\_\_\_\_ Title **Account Manager Ext**

**Alex Kocher** **April 07, 2015**  
Printed Name Date

**Job #: 342200056 Proposed Price: \$1,417.00**

**SO # 6074633**

## **Tab 5**

# Cordoba Ranch CDD Proposal

Jerry State wildlife trapper NWT  
FROM: 14255 Phone No. [813-390-9578](tel:813-390-9578)  
2103 w Rio vista Ave  
Tampa FL,33603

## PROPOSAL SUBMITTED TO: Cordoba Ranch CDD

Name: Joseph Roethke  
Phone: 813-933-5571 Date: 3-31-15  
Street: 3434 Colwell Ave., Suite 200  
City: Tampa  
State: FL Zip: 33614

I propose to furnish all materials and perform all labor necessary to complete the following:

**Hunt and trap all-inclusive feral hogs using state-of-the-art trapping equipment which includes GPS monitor camera and electronic trapping devices. Traps are monitored 24 hours a day property is monitored with onsite technician up to 4 to 5 times a week to help eliminate and maintain and controlling the hog population.**

**We are actively monitoring 7 properties throughout Hillsborough County and Pasco County which include Connerton subdivision, Ballantrae subdivision, Channing Park and Wilderness lakes preserve. Our management companies include Rizzita, Condominium associates, Lee county, Van guard management company, Sanford International airport along with Fish Hawk ranch.**

**We specialize in hog removal with 9 years of experience we set the standards high in controlling the feral hog population.**

**Our monthly service fee \$ 1,200.00 per month or \$ 14,400.00 annually to include multiple traps and camera setups including bait and all necessities to attract and contain wild hogs to limit and prevent property damage endured by feral hogs.**

**We are fully licensed and insured in the State of Florida to trap and remove all nuisance Wildlife.**

**Always striving to provide quality professional service at a reasonable price. Thank you for your business Jerry State Wildlife Trapper NWT - 14255**

All of the work is to be completed in a substantial and workmanlike manner for the sum of \$ 1,200.00. The entire amount of the monthly contract \$ 1,200.00 is to be paid within 10 days after completion or a 15% fee will be added.

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the Sum mentioned in this contract. All agreements must be made in writing.

# Cordoba Ranch CDD Proposal

Authorized Signature \_\_\_\_\_

Title and Name of Signor \_\_\_\_\_

## ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for \_\_\_\_\_. \_\_\_\_\_ agrees to pay the amount mentioned in said proposal and according to the terms thereof.

Jerry Richardson  
\_\_\_\_\_  
Signature

3-31-15  
\_\_\_\_\_  
Date

Jerry State wildlife trapper NWT  
14255  
\_\_\_\_\_  
2103 w Rio vista Ave  
\_\_\_\_\_  
Tampa FL,33603  
\_\_\_\_\_

Email: [jerryspressurewashing@gmail.com](mailto:jerryspressurewashing@gmail.com)

## **Tab 6**





[HOME](#)

## COMMUNITY WEBSITES

## WEB DESIGN CONSULTING

## ABOUT US

## CONTACT

## Support & Sales

## da Community Development District Web Sites

Custom built Community Web Sites and Email Systems for your CDD Community...

The Florida legislature created a bill in the 2014 legislative session that creates strict requirements for Community Development District's, including the requirement to have an official website. Florida Senate Bill 1632 amends Chapter 189, Florida Statutes, and takes effect on July 1st 2014.

Florida Statute 189.069: "Beginning on October 1, 2015, or by the end of the first full fiscal year after its creation, each special district shall maintain an official Internet website containing the information required by this section in accordance with s. 189.016..."



Our firm specializes in the creation and management of Community Development District web sites. With our services, your board can communicate effectively with your fellow residents and the public. We design a custom web site, then we take care of posting your newsletters, meeting minutes, financial reports, official documents, and other required documents and records on your CDD web site. We also maintain backups records of your web site as required by state law. You'll be proud of your new CDD website.

Our managed website properties currently together average over 1,500 views per day, with daily stats rising. We have been designing and managing community websites for over 6 years, and we would like to show you our level of expertise.

Try us out, check out our support system by clicking the link on this page that says “Support and Sales” or [click here](#). We use a state of the art message tracking system to ensure all requests are followed up on efficiently. You can log in and track a history of all conversations with our team, check the status of your requests, etc.

**Our packaged plans include Website Design, Updating, Custom Email Addresses, and Resident Email Blasts. Read on for more...**

## Our Web Design Agreement:

### Our Scope of Services

In an effort to maintain transparency, we use the same standard agreement for *all* new CDD websites. This agreement posted on this page represents our Agreement with your CDD should you choose to purchase our services. This page was last updated on 01/19/15.

Netix Solutions will provide your CDD with the creation, development, deployment, and continual maintenance of a website that is compliant with the latest web standards. Netix Solutions will also use records supplied by your District Manager to furnish the website with all required content to comply with Senate Bill 1632 (Florida Statute 189.069).

Netix Solutions will obtain a custom domain for your CDD (if you do not have one already) and will design and deploy a custom designed website on the custom domain name within the specified deployment time frame. Netix Solutions will maintain monthly backups of your CDD’s web site and will provide constant security updates as needed to maintain the integrity of your CDD’s web site.

Your CDD website will come with a prescribed number of email accounts that match your CDD Website’s domain name. Email addresses will feature mobile and desktop access from any internet connected device.

The fee for this scope of services is a set figure with no hidden charges. Our service plans are offered at a “Basic” and a “Premium” service level as outlined in the table below. The CDD will be the owner of all content on their website, their domain name, etc. If the website is ever canceled, we will export all website content to a format that you can use on your replacement site.

### General Terms of our Agreement

- 1. All invoices are due and payable upon presentation. For invoices not paid within 15 days, interest on the balance due will be charged at the maximum legally permissible rate.
- 2. A one year agreement will be required, for the first year and will renew each year unless canceled. Your CDD may cancel this agreement at any time for any reason with 30 day notice to include the last months payment. Upon cancelation, the content of the website, the domain name, etc will all be transferred to the CDD or its designee for your future endeavors. A small transfer fee may be required by the Domain Registrar and does not usually exceed \$50.
- 3. If this agreement is canceled, the CDD agrees to be up to date with all existing invoices due prior to cancelation.

This page shall represent the entire agreement between the CDD and the Netix Solutions. Both Netix Solutions and your CDD understand and agree with the terms and conditions as set forth herein.

### Our Pricing:

CDD Website Plans	Basic	Premium
	\$1,200 per year	\$2,400 per year
Setup/Design Fee	\$200.00	Free!
Estimated Delivery	45 days or less	30 days or less
Hosting/Storage/Bandwidth Included	Unlimited	Unlimited
FL Senate Bill 1632 Compliant	✔	✔
Guaranteed 99% Uptime	✔	✔
Free Custom Theme for your CDD Website	✔	✔



Monthly Website Backups	✔	✔
Managed Updates and Uploads	✔	✔
Resident Email Collection and Email Blasts	✔	✔
Contact Form System	Basic Email Form	Custom Email Form w/ Advanced Features
Posting of Meeting Agendas, Minutes, and Board Resolutions, Community Events. News. etc	Updated Twice per Month	Weekly Updates
Posting of News Releases / Alerts	Up to 4 free per month	Up to 10 free per month
Other Custom Pages	50	100
"@{yourwebsite}.com" e-mail accounts	\$5 per month per user	6 Free Email Addresses
Support Turn Around	2 business days	1 business day
	Contact Us	Contact Us

Want to see an example?

Check out our [Demo web site](#)

Check out one of our functional CDD web sites: [Seven Oaks CDD](#)

TECHNOLOGY  
MADE EASY

Tell us your goals, sit back, relax, and we take care of the rest.

RESPONSIVE SUPPORT  
ANSWERS FOR YOUR  
QUESTIONS

Customers, or potential clients can contact our 24/7 support team by emailing [support@netixsolutions.com](mailto:support@netixsolutions.com)

GET CONNECTED  
COMMUNITY INVOLVEMENT

Community Involvement isn't dead. It just needs help. Even with the budget cuts, the sticky issues, the fighting-mad residents. It's not easy, but when citizens and public servants get on the same page, they can move mountains.

**BLANK**



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[www.ktek.com](http://www.ktek.com)

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2<sup>nd</sup> Floor  
Clearwater, Florida 33763

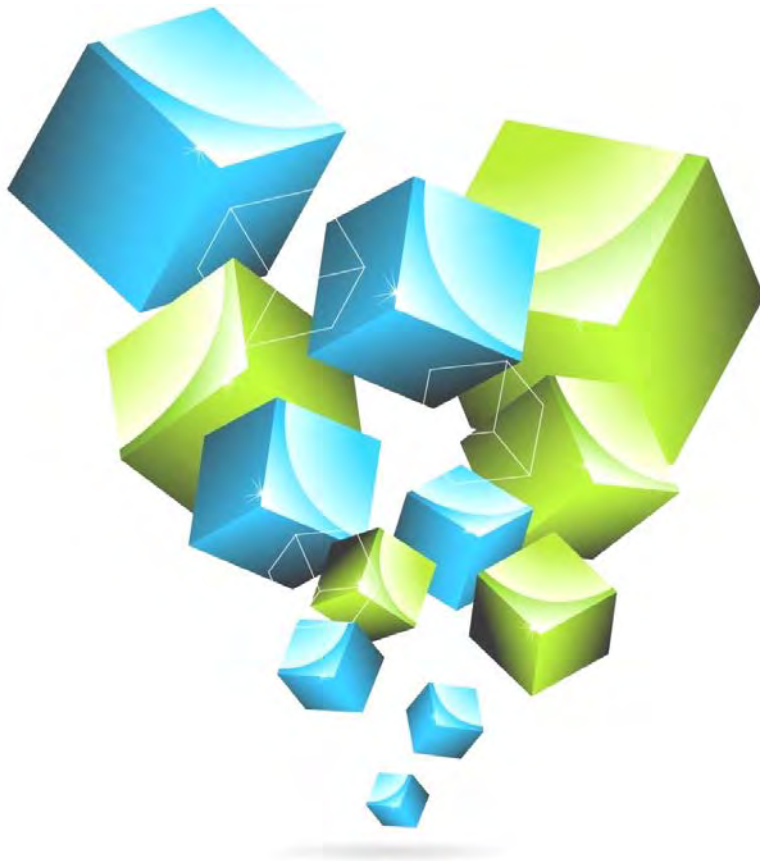
phone: 727-726-1700  
fax: 727-726-1744

## Web Solution For

### Cordoba Ranch Community Development District

Tracy J. Robin  
District Counsel to Cordoba Ranch  
Community Development District

Provided By  
**K.Tek Systems, Inc.**  
2536 Countryside Blvd.  
2<sup>nd</sup> Floor  
Clearwater, FL 33763



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## *Proposal for Services*

This *Proposal for Services* defines the tasks to be performed by K.Tek Systems, Inc. and Cordoba Ranch Community Development District. In addition, the specific responsibilities of K.Tek Systems, Inc. and Cordoba Ranch Community Development District are included. Throughout this proposal, references to Customer, unless otherwise specified, shall refer to Cordoba Ranch Community Development District, and those individuals working for Cordoba Ranch Community Development District who are involved directly with the project. Hereafter, K.Tek Systems, Inc. will be referred to as "K.Tek."

Completion and submittal of the enclosed signature page along with a valid purchase order and payment on contract indicates agreement and acceptance of project scope, terms and conditions.

After acceptance of terms in this *Proposal for Services*, changes to the conditions set forth in this document will be processed in accordance with the procedure described in Terms and Conditions.

## *Value Proposition*

**At K.Tek Systems Inc.,** we are web technology business consultants whose individualized solutions provide the best return on your technology investment. Our custom solutions can be developed to increase productivity, profitability or streamline and automate processes across vertical markets. We understand that every business has unique needs and therefore only implement solutions which are tailored to a client's specific goals. K.Tek Systems enters into a partnership with our clients – we dedicate time to understanding their specific business needs up front and then provide fixed-bid pricing for solutions to avoid unanticipated costs for clientele.

### **Value Proposition for Cordoba Ranch Community Development District.**

1. The website will help position and promote Cordoba Ranch Community Development District's brand.
2. The new web site will be dynamic and graphically vibrant.
3. The site will be created to be user friendly, and easy to navigate and search for information.
4. The website will come with an easy to use custom Content Management System so that you can easily self maintain, manage and update the specific parts of the site that are defined.



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## Description of Services

### K.Tek's Objectives

During this engagement, K.Tek will lead the allocated staff and resources of Cordoba Ranch Community Development District through K.Tek's methodology of design, project management, development, and implementation. The following objectives, milestones and deliverables will be met as a part of this engagement:

- Global Objectives:  
To create a site that is professional, user friendly, secure and easy to update. K.Tek is charged with designing the best solution for our client that will yield the best Return on Investment, Build Efficiencies within their business and current operations, Build Consistencies and thereby Increase Customer Service/Self-Service and to overall ADD VALUE AND YIELD PROFITABILITY FOR OUR CLIENTS
- Client Project Specific Objectives:  
Deliverables and Expectations:
  - **Cordoba Ranch Community Development District.** to provide K.Tek with all logos and marketing identities.
  - **Cordoba Ranch Community Development District.** to provide K.Tek with all content/copy/images to be placed on the static pages that they will be providing. Due within 1 week upon the onset of production. If desired, K.Tek will use royalty free photos for stock images on the site.
  - **The cost of any and all stock images approved by Client and purchased by Developer for use on Client's website will be billed to Client as an addition to the base price contemplated by this agreement.**

### Business Analysis and Discovery

K.Tek will spend an allotted amount of time learning the current workflow, business goals, and web site and web application objectives.

### System Design and Documentation

K.Tek will recommend and communicate a system design to Cordoba Ranch Community Development District. that meets all of the defined objectives as well as K.Tek's standard Web development objectives: Design Elements, Content, Easy Navigation, Interactivity, Load Time, and Technology Functionality. The normal components of a system design are as follows:

Front-end Design/User Interface  
Back-end Design/Data Integration  
Site Navigation  
Security



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## Web Site/Application Requirements and Specifications

### **Technical Requirements:**

#### **Microsoft Hosted Server:**

Microsoft Windows 2012R2  
Microsoft SQL 2014

#### **Linux Hosted Server:**

Apache: 2.2.x  
PHP: 5.4.x  
MySQL: 5.5.x  
WordPress: 4.1.1

#### **Client:**

HTML/CSS/Java/Flash  
Microsoft .Net Framework

#### **The system will be compliant with the following browsers:**

Microsoft IE 9.0 and higher  
Firefox 34 and higher  
Safari 6.0 and higher  
Chrome 39 and higher

### **Web Site Design (Front-end)**

For this project we are proposing to develop a custom design, which will include:

#### **Interface Design and Branding**

- Color Palette Creation
- Branding element design
- Home page
  - o Viewing paths
  - o Visual elements
  - o Identity inclusion (logo)
- Navigation
  - o Site wide
- Interior page
  - o Interior layout specifics
  - o Navigation modified as necessary
- Create HTML versions
  - o Homepage delivered as complete HTML
  - o Interior delivered as re-usable template for page development



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## Proposed Solutions and Features

### WordPress Solution

Included in a WordPress Solution is the installation and setup of WordPress, installing and customizing a theme, and installing and configuring plug-ins that work with WordPress. Part of the setup service of WordPress will include SEO and security plug-ins that will help promote the site, and keep it safe. Included with setup are the following:

### Professional Page Development

Creation of each individual page; Styling for fonts; embedding images; Layout for each page; Graphic Design work for each page

### Content Management System & Responsive Theme

### SEO Friendly

Built to modern web standards which allow Search Engines to index your site correctly.

### Interactive Contact Forms

Electronic email web forms: to allow clients another method to contact you.

## Proposed Web Site Page Details

K.Tek Systems will propose the following sections for a new site using a domain that is used for your organization:

Site Pages	Comments
1. Home Page	Main Navigation, Introduction, Call to Action with lead ins to different parts of the site, and announcements listings
2. Board of Supervisors	List of board members, with pictures and contact info
3. Rules & Policies	Definitions Enforcement Procedures Amenity Access Cards Amenity Access Policy Conduct at District Amenities Clubhouse Rules Amenity Rentals & Reservations
4. Records	District Budgets Meetings Newsletter Articles Resolutions Street Tree Plans
5. Documents	Financial Documents Forms





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	Helpful Documents HOA Documents Meeting Documents Policies
6. Assessments	Content to be provided
7. District Map	Content to be provided
8. News/Blog	Content to be provided
9. Links	Content to be provided
10. FAQ	Content to be provided
11. Events	Content to be provided
12. District Staff	Content to be provided
13. Contact	Content to be provided
<b>Total Pages</b>	<b>To be Determined</b>



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### Proposed Investment For Website Development

Description		Comments
WordPress Solution		Included in the WordPress installation: <ul style="list-style-type: none"><li>• WordPress Install</li><li>• Theme installation and setup/customization of theme</li><li>• Licensed theme with included updates</li><li>• Plug-ins setup and configuration</li><li>• Security setup and configuration</li></ul>
WordPress Page Setup		Includes the setup, layout for all the pages and placement of content that is provided.  <b>*Total: Up to 20 Developed pages or site sections</b>
Site SEO Setup		<ul style="list-style-type: none"><li>• Includes setup and installation of WordPress SEO plugins</li><li>• SEO optimizing and keyword targeting of all the current pages of the site</li><li>• Search Engine Sitemap setup along with Sitemap Page</li><li>• Google and Bing/Yahoo Site Tools setup</li><li>• 301 Redirect links setup to map old page links to new page links</li></ul>
Network Consulting/ Training		Up to 2 hours phone training of WordPress CMS included
<b>TOTAL INVESTMENT</b>	<b>\$3,000.00*</b>	<b>*When the final page count is determined the proposed budget for the project can be adjusted to fixed bid depending upon if the site is bigger or smaller.</b>



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### Additional Fees

Description		Cost
Site Hosting	Monthly Fee	<b>\$40/Month or \$360/Year</b> -Includes the hosting of the site, daily site backups, site security and updating service of site framework and plugins, and domain hosted email up to 25 accounts.
E-Blast/Newsletter Service	Free/Included*	<b>Included: 2,000 subscribers, up to 10,000/Month</b> -*Anything above this amount is charged per the amount of messages being sent.
Domain Name Registration Services		<b>\$35 1 Year / \$70 2 Years</b> -The domain name for the site can be registered through K.Tek Systems. The domain will be registered under the name of the Community Development District. K.Tek Systems, will register the domain name with Network Solutions.
Web Site Maintenance		<b>\$150/An hour</b> -After the project has been developed and the site launched, if any help is needed with adding content to the site, add new section or features. K.Tek Systems, can schedule time to make the updates. Billing is done monthly for this, and is done in 15 minute increments.



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### *Project Implementation Schedule*

- Schedules will be determined in agreement by K.Tek's designated Project Manager and Customer's Project Coordinator.
- Your project is projected to take **30-45** business days for completion. The final timeline is not worked out until the project proposal is approved, signed and the down payment is made.
- Upon completion of the Project Implementation Schedule, K.Tek will allocate time and resources and dedicate an appropriate portion of its production schedule to successfully complete the above designated project. As a result, all payments, materials and requirements are due as per K.Tek's Implementation Schedule. Failure by the client to provide K.Tek with the necessary documents, feedback, design decisions or any other project related material to complete this project in accordance with the implementation schedule will not alleviate the clients responsibility the meet the agreed upon payment schedule as set forth in this document.

### *Payment Schedule*

50% Due at Start	\$1,500.00
50% Upon Completion, Before Site is live	\$1,500.00

Upon completion of the work above and full payment, ***Cordoba Ranch Community Development District*** will receive a full working copy and the full ownership of the custom web site being developed for ***Cordoba Ranch Community Development District***.



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## Acceptance Signature Document

An authorized signature below, by *Cordoba Ranch Community Development District*, indicates your acceptance of this proposal

### Cordoba Ranch Community Development District

By:

\_\_\_\_\_ Signature Date \_\_\_\_\_

\_\_\_\_\_ Name

\_\_\_\_\_ Title

### K.Tek Systems, Inc.

By:

\_\_\_\_\_ Signature Date \_\_\_\_\_

\_\_\_\_\_ Name

\_\_\_\_\_ Title



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## *Revisions and Design Changes*

"Revision" is defined herein as a batch of all requested changes to the design to be effected by **K.Tek** during the website design process. Client may submit two (2) website revision batches included in the standard website package price. Thereafter, all revisions will be billed at Developer's hourly rate. Client agrees to execute due diligence in attempting to collect all requested website changes into a revision before submitting to Developer. Client agrees that the final version of this custom package is the resultant website following Developer's completion of up to 2 revisions, except as requested by Client to be billed at Developer's hourly rate. Any subsequent website changes constitute a Change Order and are subject to the terms of this agreement. **K.Tek** prides itself in providing excellent customer service. That is the spirit of this agreement and the spirit of **K.Tek's** business. To that end, we encourage input from Client during the design process.

**K.Tek** understands, however, that Client may request significant design changes to pages that have already been built to Client's specification. To that end, please note that this agreement does not include a provision for significant page modification or creation of additional pages in excess of our agreed page maximum except as requested by Client and billed to Client at Developer's hourly rate. Client agrees that if significant page modification is requested after a page has been built to Client's specification it is considered an additional page. Some examples of significant page modification at the request of Client include:

- Developing a new table or layer structure to accommodate a substantial redesign at Client's request.
- Recreating or significantly modifying the company logo graphic at Client's request.
- Replacing more than 75% of the text to any given page at Client's request.
- Creating a new navigation structure at Client's request.
- Significantly reconfiguring Client's shopping cart with new product, shipping or discount calculation if an e-commerce enabled site has been selected by Client.

Clients who anticipate frequently changing the look of their site during the design process and Clients who desire to be intricately involved in the design of each page are encouraged to negotiate an agreement in advance which exceeds the standard design fees.





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## Terms and Conditions

### Customer Responsibilities

In order to ensure a successful completion of this project, **Cordoba Ranch Community Development District**, agrees to meet the following responsibilities. Failure to meet these responsibilities may result in change orders to this *Proposal for Services*. These change orders could result in additional charges to **Cordoba Ranch Community Development District**, or changes to the project deliverables.

The Customer;

- Accepts all responsibility for securing software licenses for applications not provided by K.Tek as a part of the order associated with this service.
- Is to allocate in-house resources to provide project input from part time project team members.
- Is to provide reasonable access and documentation on systems that must be integrated with the Web development project.
- Is to provide significant input and commitment to the Project Definition and Expected Product.
- Is to provide input and review of the Project Control Documents including the Proposal for Services and other project documentation, in a timely manner.
- Is to deliver all content in electronic format to be included in your site, in a timely manner.
- Is to deliver all of the PDF files for the products to be used on the site.
- Is to provide timely feedback on work in process on an ongoing basis as well as on the scheduled review dates.
- Is to sign the Software Approval Form at the mutually satisfactory conclusion of this project.
- Is to make required payments to K.Tek Systems, Inc. as per the agreed payment plan.

### K.Tek's Responsibilities

The following list identifies the responsibilities that K.Tek will perform in addition to project deliverables:

- Identify and schedule skilled, professional K.Tek resources that will perform the deliverables listed, and train Cordoba Ranch Community Development District. personnel with respect to use and maintenance of the web site.
- Responsibilities as indicated in section titled "Description of Services"

### Service Change Order Procedure

- A Service Change Order (SCO) will be the method for communicating any changes to the project. The SCO will describe the change(s); the reason for the change, the charges for the change and the effect the change will have on the project timelines. Authorized representatives of **Cordoba Ranch Community Development District**, and K.Tek must sign a completed SCO before implementation.

### Project Assumptions

- All pricing in this proposal is based on this *Proposal for Services*. Any work beyond the *Proposal for Services* may require additional costs in labor and materials.
- All pricing in this proposal is based on all work being completed as a continuous effort. Disruptions of this continuous effort beyond the control of K.Tek may require additional costs in labor and materials.
- K.Tek assumes that normal hours of operation will be Monday - Friday, 8:30 AM to 5:30 PM.
- **Cordoba Ranch Community Development District**, agrees not to attempt to hire any K.Tek personnel utilized for delivery of this contract. Should **Cordoba Ranch Community Development District**, desire to hire any personnel utilized for the delivery of this project, **Cordoba Ranch Community Development District**, agrees to pay K.Tek three (3) times that employee's annual salary. Should any individual utilized in the delivery of this project terminate their employment with K.Tek, **Cordoba Ranch Community Development District**, cannot employ or recruit that individual's services until 12 months after the resignation from K.Tek.

### Authorization and Release Information

- Upon acceptance of this document, Customer hereby consents to any use made or to be made by K.Tek, its advertising agency, and producers or publishers of its promotional material, any text or other material, prepared or created by K.Tek or any of such other parties at its own expense, which text or other material depicts, quotes or otherwise is attributed to Customer with respect to the use or ownership by Customer of any product or service manufactured, sold, provided or otherwise distributed by K.Tek and allows for the use of any testimonial given by the Customer in regards to K.Tek during the normal course of business. These statements may be used in printed publications, multimedia presentations, on websites or in any other distribution media. Customer also hereby releases K.Tek and such other parties from any obligation to make any payment hereunder or from any other liability incurred in connection with the use of any such text or other material in the manner provided above.



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fax: 727-726-1744

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jhigby@dgfirm.com  
www.dgfirm.com

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Ft. Lauderdale, FL 33301  
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www.bankerlopez.com

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Marketing Director/IT Administrator  
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(800) 482-8810  
dhensley@macfar.com



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## *Reference Site Links*

### **Reference Links:**

<http://www.hicksknight.com/>

<http://www.stahlconsulting.com/>

<http://www.dgfirm.com/>

<http://www.bankerlopez.com/>

## *Design Options*

Below are some possible examples of site layouts that we can use for the project. The content of these screen shots may not apply to this project, but they are being shown for examples to show layout and feature options. **See screen shots, next page.**

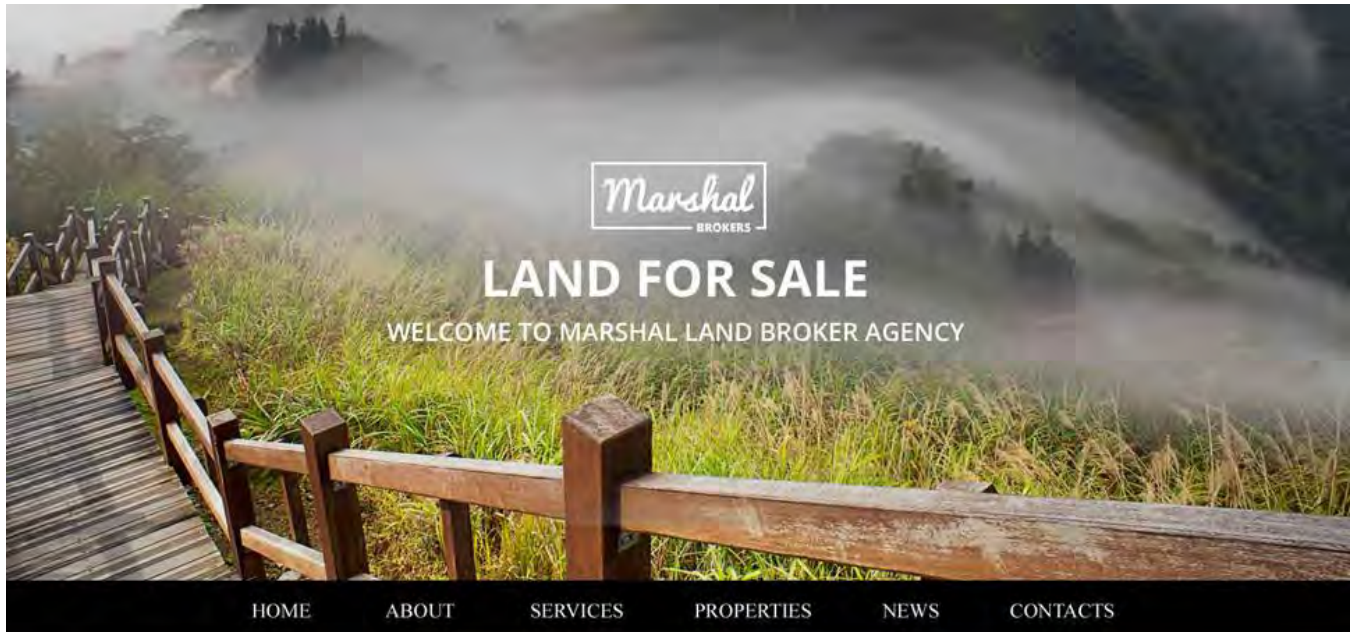


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## OUR MISSION & VISION



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## FEATURED PROJECTS

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WILMINGTON, CA 90794

1 800 234 1234

E-MAIL:  
[MAIL@KTEK.COM](mailto:MAIL@KTEK.COM)

USA - LOS ANGELES,  
901 EAST E STREET,  
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#### BLACK COW RANCH BC-2

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\$149,000



#### BUFFALO TRAIL RANCH BT2-18

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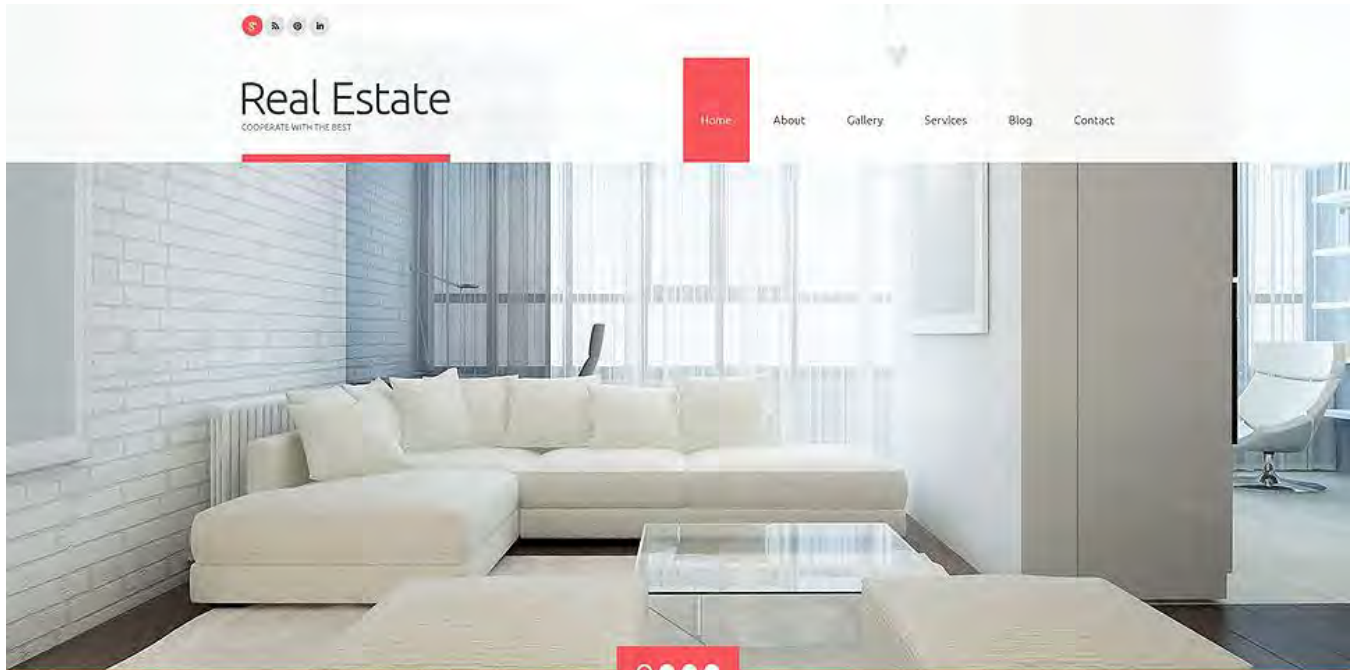


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Hello there!

About us



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## Full line of real estate services



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Est. Opening Bid:

\$1,239,054.48

View Details

## Buy a Residential Property

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Start Here

## Sell a Commercial Property

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Start Here



### Find

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### Bid

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### Win

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#### Getting Started

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Overview

Creating an Account

Register

Bid

#### Buying

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Residential

Foreclosure

Commercial

Notes

For Agents & Brokers

#### Selling

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Commercial

For Agents & Brokers

#### Resources

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Our Asset Types

Frequently Used Terms

Frequently Asked Questions

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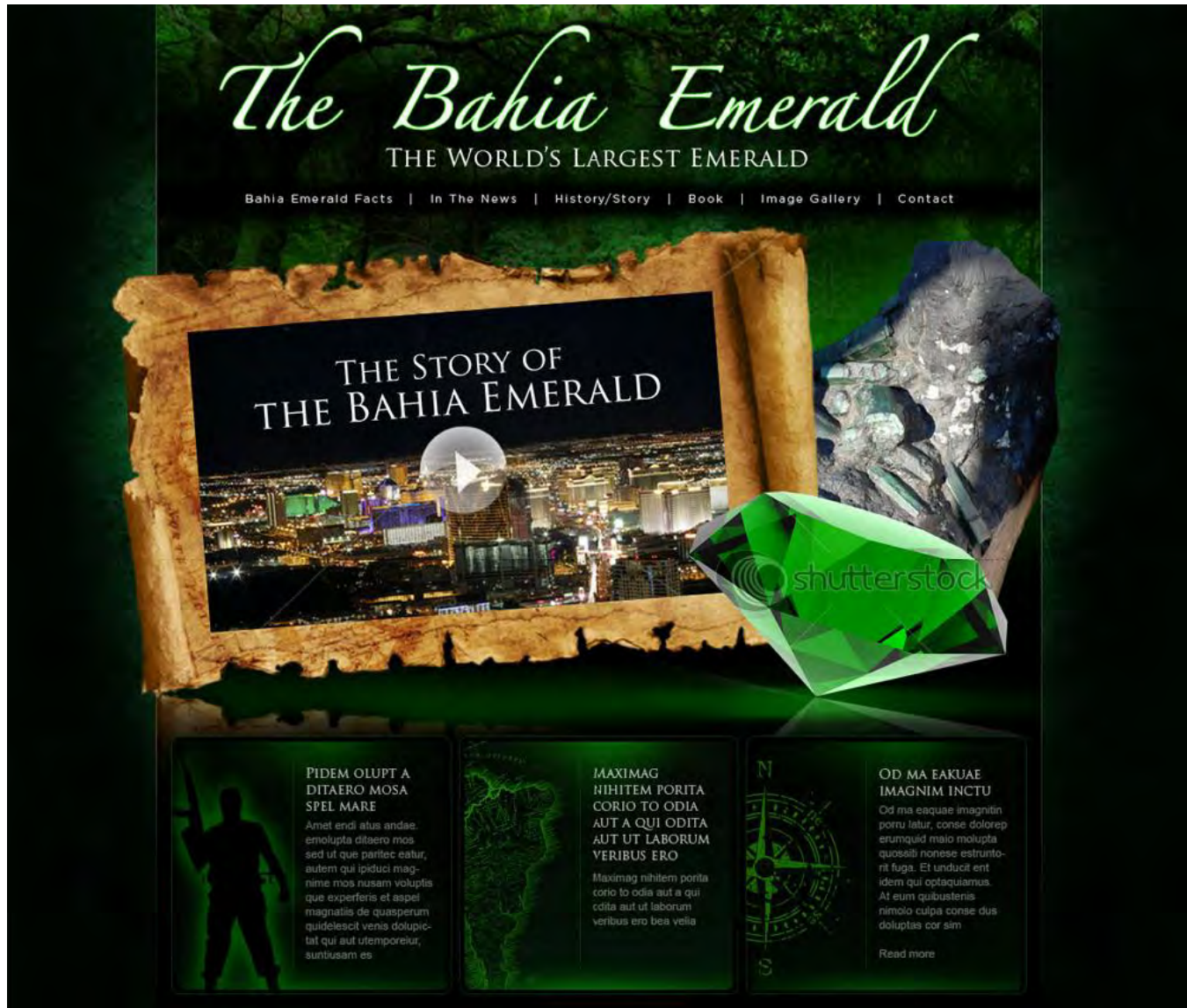
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Alltrust Insurance has established an alliance with Ford & Harrison LLP to offer a variety of legal services to our clients. Ford & Harrison LLP, founded in Atlanta in 1978, is a national labor, employment,

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# RIZZETTA & COMPANY

INCORPORATED

## Proposal for Community Development District Technology Services



# RIZZETTA TECHNOLOGY SERVICES



## Services Provided:

Website Design, Hosting, & Maintenance

E-mail Set-Up & Storage

CDD Website Compliance Oversight

Content Management

Network Consulting & Support



# Why Does Your District Need a Website?

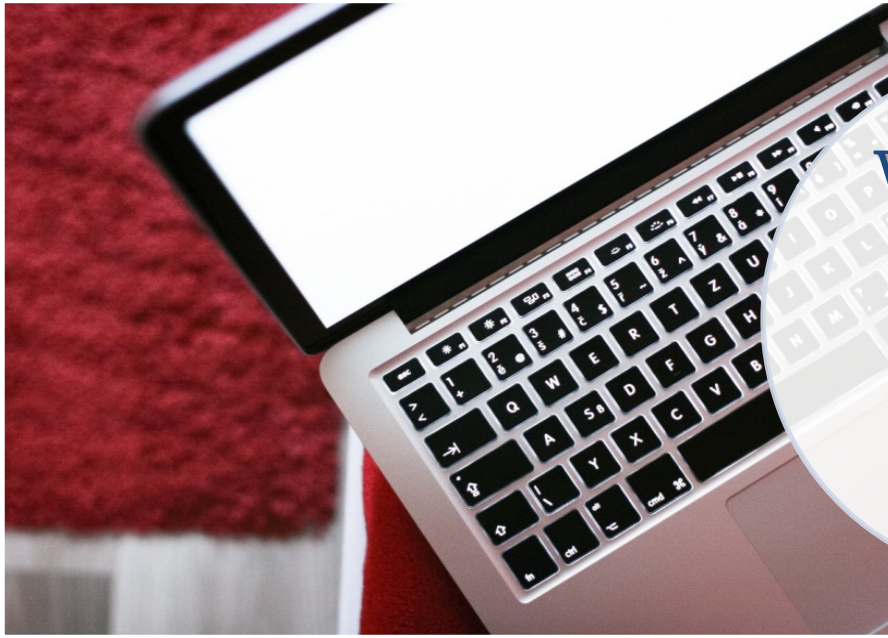
**Governor Rick Scott Signed Senate Bill 1632 into law on May 10, 2014, which states that by October 1, 2015, or by the end of the first full fiscal year after its creation, each special district must maintain an official website, and must submit its website address to the Special District Accountability Program. The link to each district website will be posted on the Department of Economic Opportunity's Website.**

**In addition, each district has a set of content guidelines that must be followed, monitored, and updated in order to remain in compliance.**

# What Information is Required?

- ✓ The full text of the special district's charter and the statute which the special district operates, any grant of special powers, the date of establishment, and the establishing entity.
- ✓ A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, special assessment, or charge.
- ✓ The primary contact person for the special district for purposes of communication from the Department of Economic Opportunity.
- ✓ A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.
- ✓ The adopted budget of the special district, in addition to budget amendments as required by with section 189.418, FL Statutes
- ✓ The final, complete audit report for the most recent fiscal year and other audit reports required by law or authorized by the governing body of the special district
- ✓ Full Legal Name of the district
- ✓ The public purpose of the special district.
- ✓ The name, address, e-mail address, and the term for each member of the governing body of the district
- ✓ The fiscal year of the district.
- ✓ The mailing address, email address, telephone number, and internet website uniform resource locator of the special district.
- ✓ A description of the boundaries and the services provided by the special district.





## What Your Website Would Include

In Addition to what is required by law, we will include additional standard features for your site, including sections for:

- Financial Documents
- Meeting Minutes
- Election Information
- General CDD Information
- Important Links
- Community News
- Event/Meeting Calendar



## Website Design & Implementation

**We will work with you to create a site that uniquely represents the style and branding of your district within our base template.**

**Advanced customization services are also available for an additional fee.**



## ^ 2014 Proposed Policies

- [Amenity Rules Handbook](#)
- [Advertising Policy](#)
- [Campaign Policy](#)

## ▼ Financial Documents

## ▼ Helpful Documents

## ▼ Meeting Documents

## ▼ News

## ▼ Policies

## ▼ Newsletter

## Information

[CDD](#)[Elections](#)[Finances](#)[HOA](#)[Meetings](#)[News](#)[Questions](#)[Services](#)

# Content Management

**We will provide services to upload and maintain district documents, as well as create new categories which may be required in the future.**

**We will take full responsibility for content compliance.**



## E-mail Hosting Services

**As Board Members, when you communicate about district business via e-mail, your e-mail becomes subject to public records request.**

**In order to avoid any potential comingling, we highly recommend maintaining a separate e-mail address solely for district-related communication- especially because your e-mail address is now required to be listed on the district's website.**

**We will set up a separate e-mail hosting service with Microsoft Exchange that will allow you to maintain an individual, separate e-mail address, with 25 GB of data storage. Your e-mail address would correspond with your new domain, such as Supervisor@YourCDD.org.**

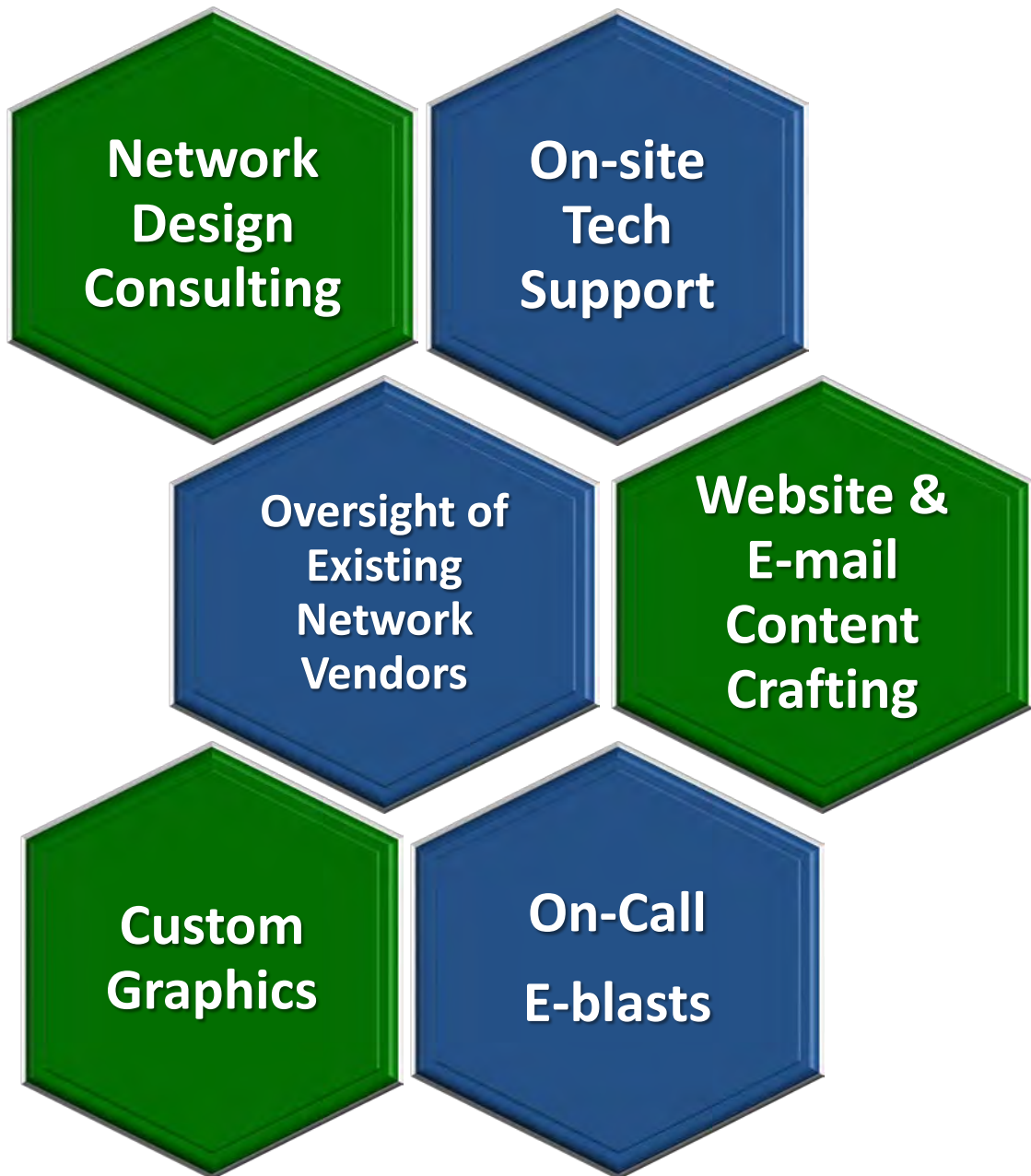
# E-blast/Newsletter Services



**The ability to communicate rapidly & efficiently through digital channels is becoming increasingly important. Having the right information reach residents is vital to ensure your message is heard appropriately.**

**We can set up an e-blast system to quickly & easily communicate to your district's residents.**

# Additional Add-On Services



**BLANK**

**Rizzetta Technology Services**  
**Website Proposals FAQ**

**General Technical FAQ:**

**Q: Where are the domains being hosted?**

**A:** Domains are being hosted at Bluehost.com

**Q: What vendor did you purchase the domains from?**

**A:** The domains were purchased from GoDaddy.com

**Q: How much storage is available for each e-mail address?**

**A:** Each e-mail account comes equipped with 25 GB of storage.

**Q: What type of security is available on each site?**

**A:** Each site utilizes SSL (Secure Sockets Layer)/SSH (Secure Shell) servers, dual 24/7 monitoring, SFTP (Secure File Transfer Protocol).

**Q: Where are the servers located?**

**A:** The servers are located in Utah.

**General Objections FAQ:**

**Q: Why are the domain/hosting fees so high?**

**A:** There is a hard cost of hosting a domain for every website, every year, which varies by provider. The \$50/month also includes any maintenance and tech support that may be need for the site. Every CMS (Content Management System) provider charges a monthly or yearly fee for their templates as well, which is also incorporated into this fee.

**Q: Why are the e-mail fees so high?**

**A:** Staff time for set-up and overseeing monthly technical support for each Board member's email address is incorporated into these fees, in addition to the hard costs of monthly hosting and storage.

**Q: Why is there a cost for converting the website? Didn't we already pay you to set this up and maintain?**

**A:** The district's website currently is only about 25% in compliance. There is a need to utilize staff time for updating/making the appropriate changes as required by law, as well as setting up the template to allow for additional content to be added. This transfer fee also includes converting the website into a format that allows for greater flexibility and customization moving forward, as the district 100% has ownership of the site and is being built on a CMS (Content Management System) Platform (WordPress) that is recognizable to all website developers.



### **Other Misc. Questions:**

**Q: What is the turnaround time to post/upload a document?**

**A:** We will upload documents that are finalized as soon as they are executed and/or available, generally within 24 hours. Agendas will be posted on the website the same day that they are e-mailed out. Therefore, we will have a higher turnaround time than third parties, who may take anywhere from 48-hours to 3 days, etc. All Board Supervisors should read carefully through proposals from all other vendors for their turnaround times.

**Q: How many pages are needed to be built for each site?**

**A:** The standard RTS template that we are using comes with approximately 20 pages of content. All Board Supervisors should read carefully through their proposals from all other vendors to check for cost-per-page, as there may be limitations.

**Below is a general checklist for Board Supervisors to look at when dissecting third-party proposals to look for hidden fees that may not appear in the initial up-front/package costs:**

- Website Design fees (outside of initial set-up)
- E-mail administration
- Website Hosting
- Domain registration
- Content Management
- Technical Support/Consulting packages (rates per hour)
- Additional page add-ons
- Turn-around time fees

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**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

**CONTRACT FOR TECHNOLOGY SERVICES (“Contract”)**

---

**DATE:** \_\_\_\_\_

**BETWEEN:** **CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Hereinafter referred to as “**Client**”);

**AND:** **RIZZETTA TECHNOLOGY SERVICES, LLC**  
5020 W. Linebaugh Ave.  
Suite 200  
Tampa, Florida 33624

(Hereinafter referred to as “**Consultant**”).

**SCOPE OF SERVICES:**

Services provided by Consultant shall be to provide Client with the development, implementation, maintenance and/or the upgrading of its technological capabilities. Services may include, but are not limited to:

**Web Site:**

**Development:**

Consultant shall design or re-design and implement a web site for Client to comply with Florida law, including, but not limited to, section 189.069, Florida Statutes, requiring that special districts operate and maintain an official internet web site. Consultant shall register a domain name in the Client’s name for purposes of establishing the web-site. Details of required content are shown in Exhibit “A”.

**Hosting, Backup and Content Updating:**

Consultant shall provide hosting and backup of Client web site and update content, including minutes, financial statements and events on a monthly basis, or earlier if required by law. Consultant shall be responsible for ensuring Client’s compliance with Florida law, including, but not limited to, section 189.069,

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

Florida Statutes, requiring that special districts operate and maintain an official internet web site throughout the term of this Contract.

**Customization:**

Consultant shall provide programming services to add features / functions which are in addition to those required by statute and are outlined in Exhibit A to this Contract.

**E-mail Services:**

Consultant shall establish and register, if necessary, a domain name (in the Client's name) for purposes of setting up and creating individual e-mail addresses for supervisors, staff or employees as designated by the Client. Services also include ongoing management of e-mail accounts, hosting and backup.

**Additional Services:**

Consultant shall provide additional services, as requested, which may include, but are not limited to: network, phone system and wireless internet design, installation and support, security consultation, IT and computer training, activity tracking, alerts and system monitoring.

**FEE SCHEDULE:**

Fees for services described above shall be as follows:

**Web Site:**

Development of new web site	\$1,500 One-time charge
Re-design of existing web site	\$750 One-time charge
Hosting, Backup & Content Updating	\$100 Monthly
Customization	Upon Request
Termination/Transfer	Not-to-Exceed \$500

**Email:**

Set-up fee for E-mail services	\$500 One-time charge
Ongoing E-mail service (25GB per user)	\$15/month/user

**Additional Services:**

Upon Request

The specific services authorized by acceptance of this Contract are shown in Exhibit "B". Any services not specifically identified in Exhibit "B" will require approval by the District of an additional addendum which will describe such additional services and fees. Any fees "Upon Request" require the District Chairperson's prior approval.

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

**Out-of-Pocket Expenses:**

In addition to professional fees, project related out-of-pocket expenses will be billed at. These expenses include, but are not limited to: airfare, mileage, public transportation, parking, lodging, meals, re-production of documents, long distance telephone, fax, postage, clerical support, computer charges and express mail. These expenses will be invoiced along with fees and will be due and payable according to the same time frames established herein for other invoices. Out-of-pocket expenses shall not exceed \$500 without prior written approval of the District.

Fees and expenses will be invoiced upon completion or monthly, as applicable, and will be due and payable when invoiced.

The monthly fees outlined herein shall be amended annually as reflected in the adopted General Fund Budget of the District. Such new fees, as authorized by the District's action to adopt the General Fund Budget, shall become a binding schedule of this Contract until otherwise changed by a subsequent action of the District.

The one-time charges outlined herein shall be subject to change in the future upon request of the Client for additional services. Such revised one-time charges will be provided to the Client for approval prior to commencement of any additional services.

**CLIENT RESPONSIBILITIES:**

The Client shall furnish all required documents, data and information relative to the project necessary for the Consultant to perform the duties of this Contract. In addition, Client shall provide timely services of its staff deemed necessary as the project progresses. Fees and expenses incurred in providing this support shall be the sole responsibility of the Client; provided, however, that no such fees or expenses shall be charged where the Consultant and/or its affiliate(s) who serve(s) as District Manager or records custodian already hold the required documents, data or information.

**EFFECTIVE DATE; TERM:**

This Contract shall be effective on the date first written above and shall automatically be renewed for successive one-year terms, unless terminated in accordance with the terms herein.

**TERMINATION:**

This Contract may be terminated as follows:

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

- 1) By either party without cause by providing sixty (60) days written notice of termination to the other party.
- 2) By the Client for “good cause” which shall include, but not be limited to, misfeasance, malfeasance, nonfeasance or dereliction of duties by the Consultant. Termination for “good cause” shall be effective immediately upon provision of written notice to Consultant at the address noted herein.
- 3) By the Consultant for “good cause”, which shall include, but is not limited to, failure of the Client to timely pay Consultant for services rendered in accordance with the terms set forth in this Contract, malfeasance, nonfeasance or dereliction of duties by the Client, or upon request or demand by the Board, or any member thereof, for Consultant to undertake any action or implement a policy of the Client which Consultant deems unethical, unlawful or in contradiction of any applicable federal, state or municipal law or rule. Termination for “good cause” shall be effective immediately upon provision of written notice to Client at the address noted herein.

Upon any termination of this Contract, Consultant shall be entitled to payment for all work and/or services rendered up until the effective termination of this Contract, subject to whatever claims or off-sets Client may have against Consultant. Upon any termination of services, Client will continue to own any domain names and web site content, and Consultant will make all reasonable effort to provide for an orderly transfer of the Client’s domain names and web site content to the Client or its designee.

**NON-PAYMENT:**

The failure of Client to pay any amount due within the applicable time frames established herein shall constitute good cause for Consultant to suspend services provided under this Contract until full payment is received.

**NON-CONTINGENCY:**

The payment of fees and expenses, as outlined in this Contract, are not contingent upon any circumstance not specifically outlined in this Contract.

**LEGAL COMPLIANCE:**

Consultant shall, for as long as Consultant is under contract to provide the services described herein, be responsible:

- 1) To insure that the Client’s web site remains in compliance with all applicable Florida law regarding the content and functionality of such web site.



**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

- 2) To provide for the long-term storage of email in compliance with all applicable Florida law regarding records retention.

**INSURANCE:**

Consultant will maintain throughout the term of this Contract the following insurance coverage:

- i. Worker's Compensation insurance to cover full liability under worker's compensation laws in effect from time to time in Florida.
- ii. General Liability insurance with the limit of \$1,000,000 Each Occurrence.
- iii. Professional Liability insurance with limits of no less than \$1,000,000.
- iv. Employment Practices Liability insurance with \$1,000,000 limit.
- v. Comprehensive Automobile Liability insurance for all vehicles used by the Consultant's staff, whether owned or hired, with a combined single limit of \$1,000,000.

Except with respect to the Professional Liability and Worker's Compensation insurance policies, Client (and its staff, consultants, and supervisors as applicable) will be listed as additional insureds on each such insurance policy described above. None of the policies above may be canceled during the term of this Contract (or otherwise cause Client to not be named as an additional insured where applicable) without at least sixty (60) days written notice to Client. Consultant will furnish Client with a Certificate of Insurance evidencing compliance with this section upon request.

**GENERAL TERMS AND CONDITIONS:**

- 1) All invoices are due and payable within 45 days of receipt of a proper invoice pursuant to the Local Government Prompt Payment Act, Section 218.70, et seq., Florida Statutes. Any interest on the amounts due is also governed by the Local Government Prompt Payment Act.
- 2) In the event either party is required to take any action to enforce this Contract, the prevailing party shall be entitled to attorney's fees and costs.
- 3) Client's abandonment or suspension of the project shall not relieve the Client of monies due for services rendered to the date of such abandonment or suspension.

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

Such services shall be billed at the applicable stated rates or full lump sum amounts and will be immediately due and payable upon determination that the project has been abandoned or suspended and that the Consultant has performed the services as outlined herein.

- 4) Ownership of web site, content, domain name and e-mail addresses, under all circumstances is that of the Client.
- 5) This Contract shall be interpreted in accordance with and shall be governed by the laws of the State of Florida.
- 6) In the event that any provision of this Contract shall be determined to be unenforceable or invalid by a Court of Law, such unenforceability or invalidity shall not affect the remaining provisions of the Contract which shall remain in full force and effect.
- 7) Any and all records related to this Contract and the services provided hereunder may constitute public records pursuant to Florida law, and the Consultant agrees to comply with all applicable provisions of Florida law, including, but not limited to, section 119.0701, Florida Statutes.
- 8) To the extent allowable under applicable law (but without waiving any limitations of liability) and except and to the extent caused by the negligent or intentionally wrongful acts or omissions of the Consultant, Client agrees to indemnify, defend, and hold the Consultant harmless from and against any and all claims, actions, suits, demands, assessments or judgments asserted and any and all losses, liabilities, damages, costs, court costs, and expenses, including attorney's fees, that Consultant may hereafter incur, become responsible for, or be caused to pay out arising out of or relating to the negligent or intentionally wrongful acts or omissions of the Client and this Agreement. The indemnification provided for herein shall not be deemed exclusive of any other rights to which the Consultant may be entitled and shall continue after the Consultant has ceased to be engaged under this Contract.

To the extent allowable under applicable law and except and to the extent caused by the negligent or intentionally wrongful acts or omissions of the Client, the Consultant agrees to indemnify, defend, and hold the Client harmless from and against any and all claims, actions, suits, demands, assessments or judgments asserted and any and all losses, liabilities, damages, costs, court costs, and expenses, including attorney's fees, that Client may hereafter incur, become responsible for, or be caused to pay out arising out of or relating to the negligent or intentionally wrongful acts or omissions of the Consultant and this Agreement. The indemnification provided for herein shall not be deemed exclusive of any

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

other rights to which the Client may be entitled and shall continue after the Consultant has ceased to be engaged under this Contract.

Nothing herein shall be construed to limit Client's sovereign immunity limitations of liability provided in section 768.28, Florida Statutes or other applicable law.

This Contract shall represent the entire agreement between the Consultant and the Client. Both Consultant and Client understand and agree with the terms and conditions as set forth herein.

**ACCEPTED BY:**

**CORDOBA RANCH COMMUNITY DEVELOPMENT  
DISTRICT**

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**RIZZETTA TECHNOLOGY SERVICES, LLC**

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

**EXHIBIT “A”**

**Required Web Site Content**

Pursuant to section 189.069, Florida Statutes, special district web sites will be required to include and make available the following information or documents:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, address, email address, and the term for each member of the governing body of the special district.
4. The fiscal year of the special district.
5. The full text of the special district's charter and the statute under which the special district operates, any grant of special powers, the date of establishment, and the establishing entity.
6. The mailing address, email address, telephone number, and internet web site uniform resource locator of the special district.
7. A description of the boundaries, or service area of, and the services provided by the special district.
8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, special assessment, or charge.
9. The primary contact person for the special district for purposes of communication from the Department of Economic Opportunity.
10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.
11. The adopted budget of the special district, in addition to budget amendments in accordance with section 189.418, Florida Statutes.
12. The final, complete audit report for the most recent completed fiscal year and other audit reports required by law or authorized by the governing body of the special district.

**CONTRACT FOR TECHNOLOGY SERVICES  
CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT**

**EXHIBIT “B”**

Service(s) Included:

Web Site:

New site	\$1,500	Y	N
Re-Design existing site	\$750	Y	N
Monthly Hosting, Backup and Content Updating	\$100	Y	N
Customization	Upon Request	Y	N

E-Mail:

Set-up for E-mail service	\$500	Y	N
Ongoing E-mail service (25GB per user)			

Number of users:

Board Members:	_____	@ \$15/month/user
On-site Staff	_____	@ \$15/month/user
Other Staff	_____	@ \$15/month/user

## **Tab 7**



## **Budget Deficit Funding Agreement**

This Budget Deficit Funding Agreement (the “**Agreement**”) is made and entered into this 28<sup>th</sup> day of April, 2015, by and between the **Cordoba Ranch Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, and located in Hillsborough County, Florida (the “**District**”), and **Standard Pacific of Florida**, a Florida general partnership (the “**Developer**”).

### **Recitals**

**WHEREAS**, the District is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes and located in Hillsborough County, Florida for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure ; and

**WHEREAS**, the District, pursuant to Chapter 190, Florida Statutes, is authorized to levy such taxes, special assessments , fees and other charges as may be necessary in furtherance of the District's activities and services; and

**WHEREAS**, the Developer presently owns real property within the District, which property will benefit from the timely construction and acquisition of the District's facilities, activities and services and from the continued operations of the District; and

**WHEREAS**, the District adopted its general fund budget for the of Fiscal Year 2014-2015, which concludes of September 30, 2015; and

**WHEREAS**, the District is anticipated to be without sufficient funds available to provide for the operations and services during the remainder of Fiscal Year 2014-2015; and

**WHEREAS**, the Developer desires to provide such funds as are necessary to the District to proceed with its operations for the remainder of Fiscal Year 2014-2015.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Incorporation of Recitals.** The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Agreement.
2. **Funding.** The Developer agrees to make available to the District the monies necessary for the operation of the District for the remainder of Fiscal Year 2014-2015 as called for in the budget attached hereto as “**Statement 1**” (and as Statement 1 may be amended from time to time), within thirty (30) days of written request by the District. Developer will make such funds available on a monthly basis, within thirty (30) days of a written request by the District. The funds shall be placed in the District's depository as determined by the District.

3. **Amendments.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties hereto.
4. **Authorization.** The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all the requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument.
5. **Assignment.** This Agreement may be assigned, in whole or in part by either party only upon the written consent of the other. Any purported assignment without such written consent shall be void.
6. **Default.** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which shall include, but not be limited to, the right of damages and specifically including the ability of the District to enforce any and all payment obligations under this Agreement through the imposition and enforcement of a contractual or other lien on property owned by the Developer
7. **Enforcement of Agreement.** In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the parties agree that the prevailing party shall be entitled to recover from the other all costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.
8. **Third Party Beneficiaries.** This Agreement is solely for the benefit of the formal parties herein and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof; and all of the provisions, representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.
9. **Controlling Law.** This Agreement shall be construed, interpreted and controlled according to the laws of the State of Florida with venue in Hillsborough County, Florida.
10. **Arm's Length Transaction.** This Agreement has been negotiated fully between the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen and selected the language, and the doubtful language will not be interpreted or construed against any party.
11. **Counterparts.** This Agreement may be execute in separate counterparts, which, when

taken together, shall constitute one and the same instrument.

12. **Effective Date.** The Agreement shall be effective after execution by both parties hereto.

13. **Entire Agreement.** This instrument shall constitute the final and complete expression of this Agreement between the parties relating to the subject matter of this Agreement.

**IN WITNESS WHEREOF**, the parties execute this agreement the day and year first written above.

Attest:

**Cordoba Ranch  
Community Development District**

\_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Barry Karpay,  
Chairman of the Board of Supervisors

**Standard Pacific of Florida,  
a Florida general**

\_\_\_\_\_  
Witness

By: Standard Pacific of Florida GP, Inc.,  
a Delaware corporation, its managing  
general partner

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Jerry Tomberlin  
Vice President

**Statement 1 – Budget for Remainder of Fiscal Year 2014-2015**

**Cordoba Ranch Community Development District**  
**Proposed Budget**  
**General Fund**  
**Fiscal Year 2014/2015**

Chart of Accounts Classification	Budget for 2014/2015
<b>REVENUES</b>	
Interest Earnings	
Interest Earnings	\$ -
Special Assessments	
Tax Roll*	\$ 388,600
Contributions & Donations from Private Sources	
Developer Contributions	\$ -
Owners Association	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 388,600</b>
Balance Forward from Prior Year	\$ -
<b>TOTAL REVENUES AND BALANCE FORWARD</b>	<b>\$ 388,600</b>
<i>*Allocation of assessments between the Tax Roll and Off Roll are</i>	
<b>EXPENDITURES - ADMINISTRATIVE</b>	
Financial & Administrative	
Administrative Services	\$ 5,892
District Management	\$ 20,847
District Engineer	\$ 7,500
Disclosure Report	\$ 5,000
Trustees Fees	\$ 3,500
Financial Consulting Services	\$ 5,892
Accounting Services	\$ 12,690
Auditing Services	\$ 4,500
Arbitrage Rebate Calculation	\$ 650
Public Officials Liability Insurance	\$ 3,300
Legal Advertising	\$ 750
Bank Fees	\$ -
Dues, Licenses & Fees	\$ 175
Website Fees & Maintenance	\$ 3,500
Legal Counsel	
District Counsel	\$ 15,000
Trustee Counsel	\$ -
<b>Administrative Subtotal</b>	<b>\$ 89,196</b>
<b>EXPENDITURES - FIELD OPERATIONS</b>	
Security Operations	
Guard & Gate Facility Maintenance	\$ 4,800
Security Camera Maintenance	\$ 2,500
Security Monitoring Services	\$ 8,800
Electric Utility Services	
Utility Services	\$ 7,500
Street Lights	\$ 61,200
Aquatic Maintenance	\$ 11,700
Fountain Service Repairs & Maintenance	\$ 2,500
Lake/Pond Bank Maintenance	\$ 15,000
Mitigation Area Monitoring & Maintenance	\$ 14,800
Aquatic Plant Replacement	\$ -
General Liability Insurance	\$ 3,500
Property Insurance	\$ 4,800
Landscape Maintenance	\$ 100,000
Irrigation Repairs	\$ 5,000
Landscape Replacement Plants, Shrubs, Trees	\$ 20,520
Road & Street Facilities	
Gate Phone	\$ 1,650
Miscellaneous Contingency	\$ 15,134
Capital Reserves	\$ 20,000
<b>Field Operations Subtotal</b>	<b>\$ 299,404</b>
<b>Contingency for County TRIM Notice</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 388,600</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ -</b>

**Budget Template**  
**Cordoba Ranch Community Development District**  
**Debt Service**  
**Fiscal Year 2014/2015**

Chart of Accounts Classification	Series 2006	Budget for 2014/2015
<b>REVENUES</b>		
Special Assessments		
Net Special Assessments	\$600,537.19	\$600,537.19
<b>TOTAL REVENUES</b>	<b>\$600,537.19</b>	<b>\$600,537.19</b>
<b>EXPENDITURES</b>		
<b>Administrative</b>		
Financial & Administrative		
Bank Fees		\$0.00
Debt Service Obligation	\$600,537.19	\$600,537.19
<b>Administrative Subtotal</b>	<b>\$600,537.19</b>	<b>\$600,537.19</b>
<b>TOTAL EXPENDITURES</b>	<b>\$600,537.19</b>	<b>\$600,537.19</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Collection and Discount % applicable to the county: 8.0%

**Gross assessments \$652,757.82**

**Notes:**

Tax Roll Collection Costs for Hillsborough County is 8.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

Cordoba Ranch Community Development District

FISCAL YEAR 2014/2015 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2014/2015 O&M Budget	\$388,600.00
Hillsborough County 8% Collection Cost:	<u>\$33,791.30</u>
2014/2015 Total:	<u><b>\$422,391.30</b></u>

2013/2014 O&M Budget	\$388,600.00
2014/2015 O&M Budget	\$388,600.00
Total Difference:	<u><u><b>\$0.00</b></u></u>

	<u>PER UNIT ANNUAL ASSESSMENT</u>		<u>Proposed Increase / Decrease</u>	
	<u>2013/2014</u>	<u>2014/2015</u>	<u>\$</u>	<u>%</u>
Debt Service - Single Family	\$2,282.37	\$2,282.37	\$0.00	0.00%
Operations/Maintenance - Single Family	\$1,476.89	\$1,476.89	\$0.00	0.00%
<b>Total</b>	<u><b>\$3,759.26</b></u>	<u><b>\$3,759.26</b></u>	<u><b>\$0.00</b></u>	<u><b>0.00%</b></u>



**CORDOBA RANCH**

**FISCAL YEAR 2014/2015 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

TOTAL O&M BUDGET	\$388,600.00
COLLECTION COSTS @ 8.0%	<u>\$33,791.30</u>
TOTAL O&M ASSESSMENT	<u><u>\$422,391.30</u></u>

<u>LOT SIZE</u>	<u>UNITS ASSESSED</u>		<u>ALLOCATION OF O&amp;M ASSESSMENT</u>				<u>TOTAL</u>	<u>PER LOT ANNUAL ASSESSMENT</u>		
	<u>SERIES 2006</u>		<u>EAU FACTOR</u>	<u>TOTAL</u>	<u>% TOTAL</u>	<u>TOTAL</u>	<u>SERIES 2006</u>	<u>DEBT</u>		
	<u>O&amp;M</u>	<u>DEBT SERVICE</u> <sup>(1)</sup>		<u>EAU's</u>	<u>EAU's</u>	<u>O&amp;M BUDGET</u>	<u>DEBT SERVICE</u>	<u>O&amp;M</u>	<u>SERVICE</u> <sup>(2)</sup>	<u>TOTAL</u> <sup>(3)</sup>
Single Family	286	286	1.00	286.00	100.00%	\$422,391.30	\$652,757.82	\$1,476.89	\$2,282.37	\$3,759.26
	<u>286</u>	<u>286</u>		<u>286.00</u>	<u>100.00%</u>	<u>\$422,391.30</u>	<u>\$652,757.82</u>			
LESS: Hillsborough County Collection Costs and Early Payment Discount Costs						(\$33,791.30)	(\$52,220.63)			
Net Revenue to be Collected						<u>\$388,600.00</u>	<u>\$600,537.19</u>			

<sup>(1)</sup> Reflects the number of total lots with Series 2006 debt outstanding.

<sup>(2)</sup> Annual debt service assessment per lot adopted in connection with the Series 2006 bond issue. Annual assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

<sup>(3)</sup> Annual assessment that will appear on November 2014 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.

## **Tab 8**



# REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES CORDOBA RANCH COMMUNITY DEVELOPMENT DISTRICT



**BAYSIDE**  
ENGINEERING

1104 E TWIGGS ST • SUITE 100 • TAMPA FL 33602 • 813.314.0314 • FAX 813.314.0345  
CONTACT: JORDAN CAVIGGIA, PE • JCAVIGGIA@BAYSIDENG.COM • CELL 813.690.4206

**April 16, 2015**



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

April 16, 2015

Joseph Roethke  
District Manager  
Cordoba Ranch Community Development District  
Rizzetta & Company, Inc.  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

RE: Request for Qualifications for Engineering Services – Cordoba Ranch Community Development District

Dear Mr. Roethke and Members of the Board of Supervisors:

A Community Development District (CDD) is integral in providing the residents of the community it serves the highest quality of life possible, ensuring that high standards of development will continue to be met long into the future. The Cordoba Ranch Community Development District is no exception. We appreciate that there is a high expectation that the community maintain its infrastructure and the quality of the development, all while operating within closely monitored and audited budgets. It is crucial to your CDD's continued long-term success that your consulting engineer shares your focus on careful, timely, and cost-conscious fulfillment of the residents' expectations.

Bayside, a locally-owned and operated women-owned business, has successfully performed on myriad general service contracts as a result of our commitment to the following:



These three elements are critical in delivering a high-quality product and outstanding service to our partners.

**The Right Team:** Our first priority is to establish a personalized team for every project. This process starts with understanding the needs of the client. Based on our coordination and research, we will then assign a project team that has the best experience to meet those needs. The Project Manager will strategically determine how to best utilize our internal resources as well as choosing which Subconsultants would best complete the Team. This approach ensures that we have the right resources to exceed our clients' expectations.

**Leading our commitment to you is Jordan Caviggia, PE.** Jordan is a resident of NW Hillsborough County and offers 13 years of civil engineering experience and a strong understanding of the unique needs of a CDD. His ability to develop strong relationships with clients has ensured that the end results exceed the expectations of District Managers through careful coordination of schedules, budgets, and priorities.

**The Right Experience:** Bayside's staff has a breadth of experience unusual for a firm of our size, which means you benefit from large-firm expertise delivered with a personalized approach and attentiveness to your needs.



## Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

As the District Engineer for similar CDDs we believe we have a thorough understanding of your service requirements. Our long-term partnership with Southwest Florida Water Management District and our continuing services contracts for reviewing SWFWMD ERP permits, and past work on NPDES permits for FDOT District 7, has been invaluable in serving the stormwater needs of the following clients:

- Harbour Isles CDD in Hillsborough County, Florida
- Diamond Hill CDD in Valrico, Florida
- Lexington Oaks CDD in Wesley Chapel, Florida
- Heritage Springs CDD in Pasco County, Florida
- Clearwater Cay CDD in Clearwater, Florida

**The Right Partner:** Teamwork, integrity, responsibility, and hard work are the cornerstones of our corporate culture and the reason we have earned repeat business and referrals from satisfied clients. Our focus is to ensure that our partners get the positive results and successful projects that they want and deserve. These core values are at the heart of every service we perform.

We are confident that the information in this Request for Proposal and the client testimonials substantiate our capabilities and our commitment of quality and integrity to our clients. We look forward to working with the Cordoba Ranch Community Development in enhancing your community.

Sincerely,

Kimberlee DeBosier, PE  
President

Jordan Caviggia, PE  
Project Manager



# The Right Team





## The Right Team:

### A. Ability and Adequacy of Professional Personnel

#### Firm Profile

Bayside Engineering, Inc. (Bayside) was established in 1994 by the firm's principals, Kimberlee DeBosier, PE, Robert Dvorak, PE, and Darlene Shuman, PE. Each founding member, having worked for large, business/expansion-focused organizations wanted to create a firm that focused on quality and client satisfaction for a select group of services. To accomplish these goals a value system was established which determined the direction of the firm. These values include:

- Relationships based on integrity and mutual respect,
- Personal best with passion and positive attitude,
- Communication for positive results,
- Strength through diversity.



Following this value system allowed the client base to grow as well as the number of technical and support staff required to provide the services. Bayside counts among our attributes the commitment to recruitment and retention of dedicated, high-quality staff with reputations for excellence and integrity. We take great pride in the caliber of our staff, each sharing the values and goals of the firm and applying them to meet our clients' needs. The success of any individual project depends on utilizing the right people – those who have the appropriate technical knowledge, sound project experience, and **the ability to work together as a team**. Having this internal culture has enhanced performance and facilitated Bayside to produce award-winning designs for innovation, responsiveness under extreme time constraints, and construction efficiency.

**Bayside provides surveying, engineering design, and construction inspection services – a rare combination for a locally-owned firm.**

Bayside's client base consists of a wide range of public and private organizations with an equal range of project types. With a primary focus on projects requiring civil site development and transportation services combined with a keen desire to work closely with our clients, Bayside's service base has grown. Bayside currently offers general civil, site development engineering, water resources services, permitting, surveying and mapping, traffic and transportation engineering, construction engineering and inspection, GIS and IT services. **Among our specialties are stormwater analysis and facility design, roadway and sidewalk design, and street lighting.**

Bayside's staff numbers 26, with headquarters in Tampa. Our staff includes six registered professional engineers, one registered professional traffic operations engineer, two registered professional land surveyors and mappers, two engineer interns, and support staff. All of our employees are committed to the founding values of the firm: integrity, respect, excellence, and positive communication.

Bayside's headquarters is located in Channel District of Tampa, with convenient access to the Interstate system and expressways. Our office is a functional, exciting environment that enhances Bayside's corporate values. Bayside also strives to stay at or ahead of the curve with state-of-the-art software and hardware systems that allow our staff to provide the highest quality deliverables in a timely manner.



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## Key Personnel

Bayside consists of dedicated, high-quality staff with reputations for excellence and integrity. As previously mentioned, we take great pride in the caliber of our staff and our internal “teamwork” culture. We have reviewed the Request for Qualifications in detail and performed a cursory site review to assure we have the appropriate staff both in quality and quantity. We have assembled a team of professionals consisting of key staff members for the anticipated service areas, which are listed in this section. With this team, Bayside will deliver outstanding service to the Cordoba Ranch CDD.

**Our multi-disciplined staff of nearly 30 is more than adequate to fulfill your needs.**



**Jordan Caviggia, PE** – Jordan will be serve Cordoba Ranch CDD as the Project Manager, technical team leader, and point of contact for this contract. He is currently serving in this capacity for Harbour Isles and Diamond Hill CDD, both managed by Rizzetta & Company. Jordan has been Project Manager and Design Engineer for both public and private facilities throughout many cities and counties in Florida, and for the Florida Department of Transportation.



**Kimberlee DeBosier, PE** – Kim will serve as Principal-in-Charge, assuring that resources and staffing are available to ensure your satisfaction. She will also support Jordan in technical design when her expertise is needed. She has 38 years of professional civil engineering experience, the last 27 years being in the Tampa Bay area. Kim currently serves as District Engineer for two CDDs in Pasco County: Lexington Oaks and Heritage Springs.



**Darlene J. Shuman, PE** – Darlene’s 28 years of engineering experience have all been in the Tampa Bay area. As project manager and engineer for various roadway, municipal, and land development projects, Darlene is responsible for design, plans production, permitting, and construction phase services. Her technical responsibilities include utility and infrastructure master plans; roadway design; utilities design; stormwater management design and treatment, including master drainage system design and analysis; wetland mitigation planning, design and permitting; pump station design; and drainage improvement projects. She is a certified general contractor.



**Robert E. Dvorak, PE** – Robert is responsible for managing the water resource and drainage projects for Bayside as well as the design, hydrologic and hydraulic modeling, and regulatory permitting for a wide range and variety of projects. He has 29 years of professional civil engineering experience, all in the state of Florida. His experience with the implementation of local and state regulations has enhanced his ability to expedite the permitting process.



**Stephen Brletic, EI** – Stephen has four years of experience in land development engineering in the Tampa Bay area. His project experience includes design and permitting for a wide range of projects, including residential subdivisions, commercial developments, and borrow pits. He routinely performs the functions necessary to design and permit land development projects. Stephen will serve as Jordan’s primary design support.



**Kimberly Neal** – Kim currently serves as Bayside’s IT and GIS manager. She was responsible for coordinating the inspection, reporting, and recertification processing of hundreds of stormwater facilities for the FDOT while working as a subconsultant to the NPDES general consultant for both District’s One and Seven. She was lead technical developer for our paperless inspection initiative.



## Request for Qualifications for Engineering Services Cordoba Ranch Community Development District



**Rick Neidert** – Rick has 22 years of field technician experience both within the public and private sectors including 10 years with SWFWMD in the Tampa and Brooksville service offices. He performs the majority of our pond inspections for a variety of clients throughout the area, as well as construction inspection of pond repairs, roadway improvements, and drainage projects.



**Carlos Andrés Ramirez, PE, PTOE** – Carlos, with 14 years of experience, has designed and managed a variety of traffic and highway projects throughout Florida and is responsible for preparing traffic studies and designing traffic calming, street lighting, traffic signalization, and roadway signing and pavement marking.



**Cliff Wilson** – Cliff has 33 years of experience in the transportation and traffic engineering field. His transportation experience includes roadway design, traffic control plans, transportation planning, drainage design, signing and pavement marking design, and utility relocation plans using Microstation and Geopak.



**Sue Horton, EI** – Sue has 15 years of experience in transportation engineering design. Her experience includes roadway design, signing and pavement marking, signalization, ITS, pavement design, and utility coordination. Her typical utility coordination activities include identifying involved utility agencies, sending plans to utilities at each submittal, identifying conflicts, and working to resolve conflicts with plan changes or Utility Work Schedules.



**Ray Rodriguez** – Ray is a senior traffic designer with 38 years of experience in traffic engineering. His traffic operations experience includes design of and plan preparation for traffic signalization, street lighting, and signing and pavement marking utilizing Microstation, Geopak and AutoCAD.



**Ronnie Charest** – Ronnie is responsible for Bayside's traffic data collection and field study assignments. He has 17 years of experience in traffic data collection and studies. He is familiar with the operation of various data collection equipment, software, and signalization. He also performs asset inventories for some of our CDD clients.



**Danny Polk, PLS** – Danny has 44 years of experience in surveying, most of it in the Tampa Bay area. He has performed virtually every type of surveying task, from topographic, boundary, and ALTA surveys to construction stakeout. His expertise is highly sought after by local governments for plat reviews and other support. Danny leads Bayside's survey program.



**David Puigdomenech, PSM** – David has 28 years of progressive experience in all aspects of surveying and related areas throughout the west coast of Florida. His experience is all-inclusive, from design and boundary surveys to right-of-way mapping and project management. In addition to serving as project surveyor, David supervises Bayside's survey crews.



# The Right Experience



## The Right Experience: Past Performance

Bayside is currently District Engineer for five community development districts, of which two are in Hillsborough County. Listed below is a sample of projects that Bayside has completed or is currently working on that could be similar to the assignments for the Cordoba Ranch CDD Engineering Services contract.

### **HARBOUR ISLES CDD**

Rizzetta & Co.

3434 Colwell Avenue, Suite 200

Tampa, Florida 33614

District Manager: Greg Cox (813) 933-5571

Date: Ongoing

Bayside Engineering has been retained by the **Harbour Isles Community Development District (CDD)** to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.

Various tasks completed for the Harbour Isles community include:

- **New Fitness Center** – Bayside recently completed the site design and permitting for a new fitness center adjacent to the existing clubhouse. Permits were obtained from Hillsborough County and the Southwest Water Management District. We prepared the contract documents, including general conditions, and assisted in the bid phase. We will be providing construction phase services as well.
- **Night Swimming Assessment** – Bayside performed light readings and made lighting recommendations with respect to the availability of the community swimming pool during dark hours.
- **Traffic Analyses** – Bayside has reviewed the Signal Warrant Study provided by the Florida Department of Transportation for the intersection of US 41/SR 45 at Spindle Shell Way. Discussion with FDOT and the neighboring development are underway.
- **SWFWMD Permit Review** – Bayside reviewed existing SWFWMD permits to determine when pond inspections are required for the various permitted facilities within the development.
- **Miscellaneous Assistance** – Bayside provides miscellaneous assistance regarding CDD assets, such as:
  - Pool paver subsidence
  - Nuisance flooding around landscaped areas and pool area
  - Utility valve subsidence
  - Monitoring progress of County's plans to extend reclaimed water to the development within the next two years
  - Decorative lighting assistance





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## **DIAMOND HILL CDD**

Rizzetta & Co.

3434 Colwell Avenue, Suite 200

Tampa, Florida 33614

Project Manager: Greg Cox (813) 933-5571

Date: Ongoing

Bayside Engineering has been retained by the **Diamond Hill Community Development District (CDD)** in **Hillsborough County** to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.

Various tasks completed for the Diamond Hill community include:

- **Pond Repairs** - Bayside reviewed the stormwater detention pond conditions and performance. Specific concerns were recent repairs to drainage structures and inflow pipe foundations. Data collection, permit evaluation and research as well as hydraulic and hydrologic calculations were specific tasks. The final deliverable was a report addressing probable improvements and cost estimates for Phase I. Phase II consisted of developing construction documents for competitive bid. The design improvements consisted of an energy dissipating structure with sand cement armoring and regrading around the pond bottoms and side slopes.



Before



After

- **Pond Inspections** – Bayside reviewed all the permits for the development's 23 ponds and developed an inspection schedule to comply with SWFWMD requirements. Bayside performs the necessary pond inspections.





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## HERITAGE PINES CDD

11524 Scenic Hill Boulevard

Hudson, Florida 33667

District Manager: Chuck Adams (954) 426-2105

Date: Completed 2009

**Pond Inspections** – Bayside Engineering performed professional engineering services on an as-needed basis in accordance with assignments provided by **Heritage Pines Community Development District** (HPCDD) in **Pasco County**. Each assignment addressed a particular need, goal or objective and included a specific scope, schedule and fee as determined through coordination and negotiation with the Board and District managers.



Bayside was responsible for pond inspections and report writing. There are 62 water management facilities located in the HPCDD that require inspection and certification of compliance for SWFWMD. Bayside was tasked to research the files at SWFWMD to establish a list of facilities and prioritize the need for inspection and certification. Bayside conducted several inspections per quarter to maintain a satisfactory schedule with SWFWMD.

**Pond Improvements** – Bayside Engineering was tasked with addressing multiple **pond erosion issues** associated with steep pond side slopes at numerous locations throughout the development. The task involved selective surveying, site inspections, some geotechnical sampling and design of improvements. The design consisted of evaluating the soil types and developing a combined embankment and soil stabilizing fabric to maintain a 4:1 side slope. Construction drawings were developed and competitive bids were received to implement the design improvements. Bayside also performed construction inspection services as well as final project certification for SWFWMD.

**Reclaimed Water Plan Review** – Bayside was tasked with review of reclaimed water design plans performed by others. This review included recommendations for design options.



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## LEXINGTON OAKS CDD

Severn Trent Management Services  
2634 Cypress Ridge Boulevard, Suite 102  
Wesley Chapel, FL 33544  
District Manager: Andy Mendenhall (813) 991-1116 x104  
Date: Ongoing

Bayside Engineering has been retained by the **Lexington Oaks Community Development District (CDD)** in **Pasco County** to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.



Various tasks completed for the Lexington Oaks community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Pasco County.
- **Pond Maintenance Plan** – The objective of this task was to determine the extent of repair needed for each pond, establish an estimated cost, and prioritize each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue which would require maintenance or repair. Numerous ponds had erosion on the side slopes and several had control structures that were not functioning as designed due to skimmer settlement or foundation/embankment erosion. A report was prepared and presented to the CDD Board for additional action and as a planning tool to eventually address all the ponds.
- **Wall Inspection and Repair** – There are numerous walls within the community that provide security and screening. These walls are concrete masonry and stucco with architectural features that mirror the community standards. Before the walls were painted inspection was required to assure structure soundness and functional capability since cracks and settlement were noticed. The walls were inspected and proposals for repairs were reviewed and approved by the engineer.
- **Aptitude Terrace** – This task included the design of rear-yard drainage systems to intercept runoff that was causing erosion along a retention pond bank. This pond had experienced chronic erosion problems over the years and this design will alleviate those problems.
- **ADA Facility Compliance** – Bayside developed a list of needed facility improvements to bring the CDD into compliance with ADA requirements. We have developed plans for the first set of new sidewalks, which will be constructed in the next few months.
- **Reserve study** – Bayside has prepared two updates to the CDD's Reserve Study.
- **Court Resurfacing** – Bayside prepared plans for the resurfacing of two tennis courts and one basketball court.
- **Pool Heating Analysis** – Bayside prepared a comparative analysis of heating the District's pool using natural gas or propane.



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## HERITAGE SPRINGS CDD

Severn Trent Management Services

2634 Cypress Ridge Boulevard, Suite 102

Wesley Chapel, FL 33544

Project Manager: Andy Mendenhall (813) 991-1116 x104

Date: Ongoing

Bayside Engineering has been retained by the **Heritage Springs Community Development District (CDD)** in **Pasco County** to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.



Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.

Various tasks completed for the Heritage Springs community include:

- **Hole #17 Regrading** – This project involved the design for the regrading of an area of the golf course which had been filled, partially blocking the free flow of water over a 250 ft. weir. This design was a compromise between the need to move the water during flood conditions and the need for a dry landing area for golfers.
- **Pond Inspections and Report Writing** – The Bayside team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the HSCDD that require inspection and certification of compliance for SWFWMD. Bayside was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, Bayside is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.
- **Warrington Way Drainage Project** – This project was comprised of a bypass drainage system to capture and route water away from the Warrington Way storm sewer system to alleviate flooding problems. Warrington Way has historically flooded due to elevations in the roadway which are too low, allowing standing water when the flood stage in the adjacent wetlands reaches its peak. The drainage project allows for another outfall to the wetland, thus reducing flooding in Warrington Way.
- **Pond Repairs** – This task included ongoing inspection of the ponds and developing plans for specific repairs. These repairs included numerous bank erosions, erosion along the edges of gabions, weir repairs, and flume repairs. Bayside also assisted in the project to clear around structures in wetlands to provide for free flow of water out of the development.
- **Grass Carp Research** – Bayside completed a synthesis of research literature regarding the use of grass carp to control nuisance vegetation in stormwater detention ponds. A report with recommendations was presented to the Board.



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## **CLEARWATER CAY CDD**

12051 Corporate Boulevard

Orlando, Florida 32817

Project Manager: Joe McLaren (407) 382-3256

Date: 2006

Bayside provided engineering services on a work order basis to serve as District Engineer for the Clearwater Cay Community Development District. The District is an approximately 50-acre development consisting of 336 residential units and office buildings.

Work orders to date included inspecting construction activities, developing reports, and approving contractor pay requisitions.

Bayside also developed a detailed engineering report addressing current and future construction costs for site facilities and provided support for legal issues.



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## **SWFWMD SUPPORT SERVICES**

2379 Broad Street

Brooksville, Florida 34609-6809

Project Manager: Maggie Daniels (352) 796-7211

Completion Date: 2011

**Professional Engineering Consultant Services concerning Regulatory Review, Evaluation and Related Work**, Districtwide, Florida - Under this contract, Bayside provided engineering services concerning regulatory review and evaluation of permit application on an as-needed basis pursuant to individual work orders. The project services included: ERP application reviews, field inspections, as-built processing, computer modeling, meetings with District staff and consultants, project evaluation reports including final regulatory determinations, and presentations for informal dispute resolution and formal expert witness testimony. Bayside processed more than a thousand assigned files in over 50 work orders involving review and valuation of Statement of Completion and as-built drawings.







# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## DREW PARK CRA RIGHT-OF-WAY IMPROVEMENTS

City of Tampa

Project Manager: Yvette Bowman (813) 274-8092

Date: Ongoing

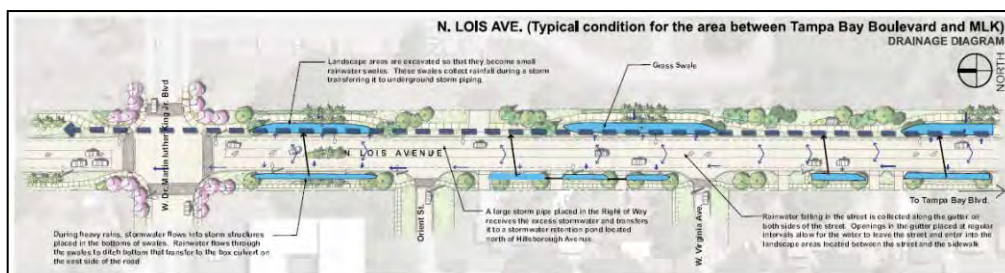
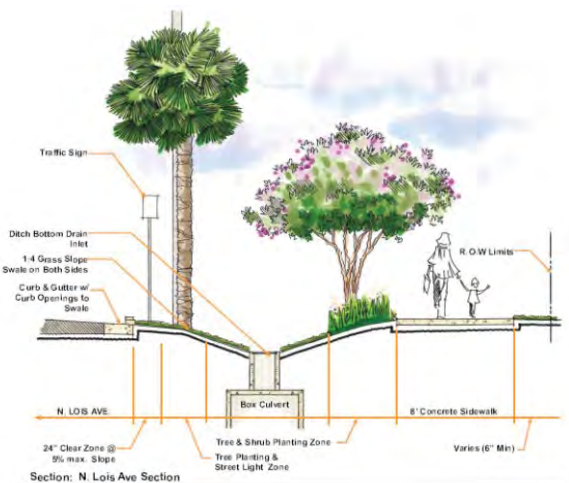
Drew Park experiences frequent flooding that results in property damage, creates access problems to businesses and residences during storm events, and also creates public safety concerns. Flooding has persisted for years due to the lack of capacity in the primary and secondary drainage systems. The initial phase of the project involved hydraulic/hydrologic stormwater modeling to size new primary drainage conveyances to relieve the flooding problem throughout most of Drew Park and also included the development of conceptual roadway improvements for Lois Avenue and Grady Avenue. The recommended improvements included expansion of the existing stormwater retention pond and reconstruction of Grady and Lois Avenues to incorporate new primary drainage systems within the right-of-way of each street. Each of these phases is described below:

**Drew Park Stormwater Retention Pond Expansion** – To prepare for the new conveyance systems and provide adequate stormwater attenuation for the 3-year storm event, the City's existing stormwater retention pond had to be expanded and new inflow structures constructed. This work is now complete.



**Grady Avenue Right-of-Way Improvements** – Martin Luther King Boulevard to Crest Avenue: These drainage improvements included concrete box culverts and necessitated the reconstruction of Grady Avenue as the urban typical section with new sidewalks and pedestrian features, limited on-street parking, and streetscape treatment in accordance with the Drew Park CRA Streetscape and Beautification Master Plan. Significant utility coordination was required, including design of a piggyback sanitary sewer system. Construction of these improvements is complete.

**Lois Avenue Right-of-Way Improvements** – Tampa Bay Boulevard to Hillsborough Avenue: Like Grady Avenue, the construction of a new primary drainage conveyance system along Lois Avenue includes concrete box culverts and necessitates the reconstruction of Lois Avenue, which will be an urban typical section with sidewalks, three new traffic signals, and streetscape treatment in accordance with the Drew Park CRA Streetscape and Beautification Master Plan. Construction of these improvements is currently underway and expected to be complete in 2015.





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## **AUTUMN LEAVES DRIVE DRAINAGE IMPROVEMENTS**

Hillsborough County

601 East Kennedy Boulevard

Tampa, FL 33619

Project Manager: Robert Wisemen, PE (813) 307-1747

Date: 2014

Autumn Leaves Drive is located in the Northdale neighborhood of northwest Hillsborough County within Hillsborough County's Rocky-Brushy Creek Watershed. Stormwater runoff from Autumn Leaves Drive discharges into an existing retention pond that also receives drainage discharge from approximately 200 acres of drainage area. Runoff fills the pond quickly after storm events and backflows to Autumn Leaves Drive, causing street flooding.



Bayside studied the Autumn Leaves neighborhood flooding and evaluated various design alternatives to the Autumn Leaves pond, the pond outfall control structure, or other drainage system elements to improve the roadway flooding conditions and potentially enhance the existing pond. The existing Rocky-Brushy Creek Watershed Model (HCSWMM) was utilized for the study and updates were made to the model based on recent survey data in the immediate vicinity.

Bayside developed stormwater system improvements that accommodate both the preferred higher water level in the pond and an improved level of service of the adjacent roadway systems. The proposed system included upsizing pipes, addition of a 180 foot overbank weir on the existing pond, and incorporating a backflow prevention device. The Engineer's Preliminary Estimate of Probable Construction Cost for these improvements was \$390,000. Bayside also provided post-design construction inspection services.

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## **LAKE LECLARE DRAINAGE IMPROVEMENTS**

Hillsborough County

601 East Kennedy Boulevard

Tampa, FL 33619

Project Manager: Robert Wisemen, (813) 307-1747

Date: 2012

Lake LeClare Road is located in northwest Hillsborough County and has a history of flooding in the vicinity of the intersection with Tobacco Road. The purpose of this stormwater improvement project was to survey, study, and model the existing drainage conditions in order to recommend drainage improvements that will minimize or eliminate flooding impacts in the project area and to prepare construction documents for the recommended alternative. The recommended alternative included modifications to the existing conveyance ditch on the south side of Lake LeClare Road as well as drainage structure upgrades at the intersection of Lake LeClare Road and Tobacco Road.





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## **DALE MABRY DRAINAGE IMPROVEMENTS (PALMA CEIA) CITY OF TAMPA**

306 East Jackson Street

Tampa, Florida 33602

Project Manager: Steve Seachrist, PE (813) 274-7049

Date: 2006

Bayside developed drainage alternatives to improve flooding conditions at three south Dale Mabry Highway intersections (Henderson Boulevard, Watrous Avenue, and Neptune Street) and a 65-acre portion of the Palma Ceia residential area that experiences frequent flooding. The drainage improvements were developed to meet the City's 5-yr/4-hr storm event LOS for roads and the Southwest Florida Water Management District water quantity criteria.



The 1,825 acre study area is located in the southwest portion of the City. The Henderson Boulevard and Watrous Avenue intersections are located in the Culbreath Bayou basin and the Neptune Street intersection is located in the John's Branch basin. The Culbreath Bayou and John's Branch basins both outfall into Old Tampa Bay. The Palma Ceia flood problem area is primarily located in the Bay to Bay basin and outfalls into Hillsborough Bay.

Gravity flow and pumping station (135,000 gpm to 166,000 gpm) alternatives were developed to meet the City's LOS for the flood problem areas. The gravity flow alternatives developed included open channel improvements, detention ponds, and box culvert and circular pipe systems. The preferred alternative consists of a large pipe and box culvert system that drains the runoff from the three Dale Mabry project intersections and the Palma Ceia project area to Hillsborough Bay.



Request for Qualifications for Engineering Services  
Cordoba Ranch Community Development District

The Right  
Partner



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## The Right Partner:

Our goal is to enter into a long-term partnership with the Cordoba Ranch CDD. As partners, you can count on us to deliver desired results based on adherence to our corporate culture:

- **Teamwork** – We take pride in our ability to assemble the best team to accomplish your specific objectives. Every member of our team commits to exceeding your expectations. In order to do this, we will be actively involved in your organization and challenge ourselves to anticipate your future needs.
- **Integrity** – We have maintained long-term relationships with many of our clients. These relationships continue to thrive because our clients know that the Bayside team can be trusted to act in their best interest at all times while achieving win-win solutions for all the stakeholders.
- **Responsibility** – As we enter into a new partnership, our commitment to you is that we take full responsibility for the end result. That means that you can rely on us to be proactive, to anticipate any potential challenges and to offer solutions.
- **Hard work** – Every member of our team understands that hard work is the foundation for every project. Once we mutually agree on an approach, our team focus is on delivering superior service and a project that surpasses your quality, schedule, and budget requirements.
- **Community Involvement** – Among our core values is a serious commitment to community involvement. From Chamber events to college scholarships, Bayside gives back to our community and will do so with Cordoba Ranch CDD.



We understand that every aspect of our corporate culture needs to be adhered to daily to guarantee results for your organization. We look forward to the opportunity to become partners with Cordoba Ranch CDD and to help you achieve all of your objectives.

The following sections address Bayside's particular approach to meeting schedule and budget expectations.



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## MANAGING PROJECTS TO MEET SCHEDULE & BUDGET

**The Bayside team is committed to meet and exceed the District's expectations for schedule and budget compliance.** Astute, prudent management of financial and human resources is one of our core business values. We routinely beat project schedules through a targeted, well-orchestrated effort of the entire team. The depth of our team gives us the ability to access the needed resources to meet any schedule and to handle multiple assignments simultaneously, as we have proven on numerous CDD contracts. Bayside has nearly 30 multi-disciplined staff in Tampa Bay. Being full-service, including surveying, affords us the flexibility to fast-track projects and work on multiple tasks concurrently.

As District Engineer, Jordan Caviggia will follow these **guidelines for a successful project**:

- Identify the right team to efficiently deliver each assignment.
- Develop a well-defined scope.
- Keep the same people on the project team from design through construction.
- Conduct team meetings as needed.
- Proactively anticipate potential schedule or budget challenges and resolve them in advance.

The status of all active assignments will be communicated monthly in the form of an Engineers' Report.

All Bayside project managers have been formally trained in Bayside's approach to project management, which is contained in a customized Project Management Manual complete with Standard Operating Procedures (SOPs) and tools for each PM to use to effectively manage any project through scheduling, budgeting and quality control. For sizable projects, the PM develops a detailed Project Work Plan for each project that describes the scope and deliverables and details the schedule, milestones, work breakdown structure, task assignments, and Quality Control Plan, including specific responsibilities for each key team member. These SOPs and in-house PM tools save significant time. Some of the tools used to maintain control of the schedule and budget are described in the next section.

## SCHEDULE & BUDGET CONTROLS

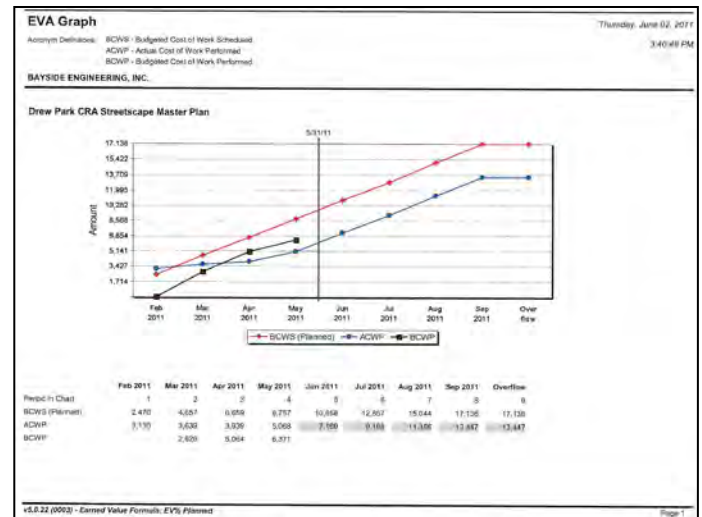
**Scheduling:** For projects of a certain magnitude, Bayside will maintain meticulous control of each project schedule using **Primavera Suretrak's** Critical Path Method, illustrated in a Gantt Chart format, as shown to the right. The schedule is broken down into appropriate tasks, aligned with the project's work breakdown structure, updated at least monthly to depict actual progress, and reviewed at each team meeting. This detailed schedule is also used to produce the Project Plan as explained below.





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

**Budget:** Keeping in mind the CDD's budget for each assignment, we will develop an appropriate scope to satisfy the budget constraints. Once underway, Bayside focuses on cost control using **Deltek Vision**, the state-of-the-art integrated accounting and resource planning software, and a collaborative team approach. Our project managers input each Project Plan using a Work Breakdown Structure that identifies each task and its budgeted manhours by month. All employee timesheets are input electronically at least weekly, so up-to-date project costs are available on each PM's Deltek Vision dashboard. Our comprehensive project reports include hours spent vs. budgeted and job costs incurred vs. budgeted. Earned Value Analysis, which compares the original month-by-month cost curve to the actual cost and to actual project progress, is run at least monthly for each project. The EVA graph (see example) can illustrate at a glance the financial and schedule status of the project, thus ensuring alignment of budget and schedule. With these tools, consistent, precise budgets are maintained.



The construction budget for projects is considered throughout the design process, with periodic cost estimates prepared to minimize scope creep and ensure the project can be delivered within budget.

## PERSONNEL ASSIGNMENT & PROJECT EFFICIENCY

The success of any project depends on utilizing the right personnel – those who possess the needed technical knowledge, successful project experience, and collaboration skills.

Once notified of an assignment and based on the type and scope of work, Jordan Caviggia will assemble the right project team in terms of team size and expertise, with the objective of keeping the team as small as possible to meet the schedule and keeping the team intact throughout the entire project, including construction.

Clear expectations and close collaboration from the start of each assignment will enhance efficiency and minimize delays.

We have repeatedly demonstrated our ability to perform concurrent assignments on time and within budget, and to be proactively aware of and promptly responsive to a CDD's needs. The proof of our willingness and ability to meet schedule and budget expectations is in our performance, which is demonstrated by client testimonials included at the end of this section. We encourage you to contact our references listed on the following page.



# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## References

Mr. Gregory Cox  
District Manager  
Rizzetta & Company  
3434 Colwell Avenue, Suite 200  
Tampa, FL 33614  
(813) 933-5571

Projects: Diamond Hill CDD District Engineer, Harbour Isles CDD District Engineer

Mr. Andrew Mendenhall  
District Manager  
Severn Trent Management  
2634 Cypress Ridge Boulevard, Suite 102  
Wesley Chapel, FL 33544  
(813) 991-1116 x104

Projects: Lexington Oaks CDD District Engineer, Heritage Springs CDD District Engineer

Mr. Robert Wisemen, PE  
Senior Professional Engineer  
Hillsborough County, Florida  
601 E. Kennedy Boulevard, 22<sup>nd</sup> Floor  
Tampa, FL 33602  
(813) 307-1747

Projects: Lake LeClare Drainage Improvements, Autumn Leaves Drainage Improvements

Mr. James Jackson, AIA  
Contract Administration  
City of Tampa, Florida  
306 E. Jackson Street, 4N  
Tampa, FL 33602  
(813) 274-8773

Projects: Drew Park CRA Right-of-Way Improvements (Lois Avenue and Grady Avenue),  
Dale Mabry Drainage Improvements





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## Certified Minority Business Enterprise

Bayside is a women-owned business enterprise, certified by numerous agencies, including the Florida Department of Management Services Office of Supplier Diversity.





# Request for Qualifications for Engineering Services Cordoba Ranch Community Development District

## Performance Testimonials

"Bayside expedited the preparation of the stormwater design for the SWFWMD environmental resource permit. SWFWMD only had one question on the design, which was easily and promptly addressed. The excellent effort by the permitting team has allowed the project to be ahead of schedule and well within the permitting budget."

*Project Manager, Tampa Bay Water*

"On behalf of the residents of Lake LeClare Road, we appreciate the improvements that were made to correct the flooding we have been experiencing. They also improved the intersection of Lake LeClare /Tobacco... The result is a much safer intersection where children are picked up and dropped off for school. Once again we all thank all those whose combined efforts vastly improved our storm water drainage. This already has comforted concerned neighbors in the event we experience a hurricane caliber rain."

*Hillsborough County Citizen*

"On behalf of Hillsborough County Public Works Department, please allow me to thank you and all of your Design & Construction Teams, for everyday making a big difference in the implementation of the SSCAP Project at the various Hillsborough County Schools. The compliments that I have been receiving from the school Principals and the parents make me very proud to be part of this Team."

*Project Manager, Hillsborough County*

"Renker Eich Parks Architects has worked with Bayside Engineering, Inc. on numerous projects... Each project was complex and required working with existing facilities, phased schedules, and some unusual and challenging constraints. We have worked with Bayside for over 10 years and continue to consider them as our first choice when assembling a team for future projects."

*Principal, Renker Eich Parks Architects*

"I enjoyed working with Bayside Engineering. The quality of their drawings was great, much higher than other civil firms I've worked with. I appreciate their professional approach and commitment to the project."

*Construction Manager*

"I have worked with Bayside for a number of years and have benefited from their focus on client satisfaction and providing superior service. They have consistently exceeded our expectations and I would highly recommend them to provide any professional service".

*Wrathell, Hunt and Associates, LLC*

"Working with the team at Bayside has been a great experience. They are very responsive and always prioritize the best interests of the Community".

*Severn Trent Services*

"Bayside has been providing professional engineering services ... on a multitude of projects since August of 2006. Their staff consists of knowledgeable professionals with working standards of the highest caliber. Their experienced management and consistent attention to detail ensure adherence to budgets and maintenance of quality throughout the course of each project."

*Vice Chair, Community Development District*

"I personally have had the pleasure of working with Bayside Engineering, Inc. in the past few years and have repeatedly observed the firm's diligence and commitment in producing a work of quality with sensitivity to timeline for this district."

*Project Manager, Pinellas County School District*

"Bayside's performance during my tenure has been outstanding.....They meet their deadlines, stay within budget, and deliver a quality product."

*Project Manager, Hillsborough County*

# ARCHITECT - ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

**Cordoba Ranch Community Development District, Hillsborough County, FL**

2. PUBLIC NOTICE DATE

4/5/15

3. SOLICITATION OR PROJECT NUMBER

N/A

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

**Kimberlee DeBosier, PE**

5. NAME OF FIRM

**Bayside Engineering, Inc.**

6. TELEPHONE NUMBER

813-314-0045

7. FAX NUMBER

813-314-0345

8. E-MAIL ADDRESS

kdebosier@baysideng.com

### C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	X				<b>Bayside Engineering, Inc.</b>  <input type="checkbox"/> CHECK IF BRANCH OFFICE	1104 East Twiggs Street, Suite 100 Tampa, Florida 33602	Civil Engineering and Surveying
b.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

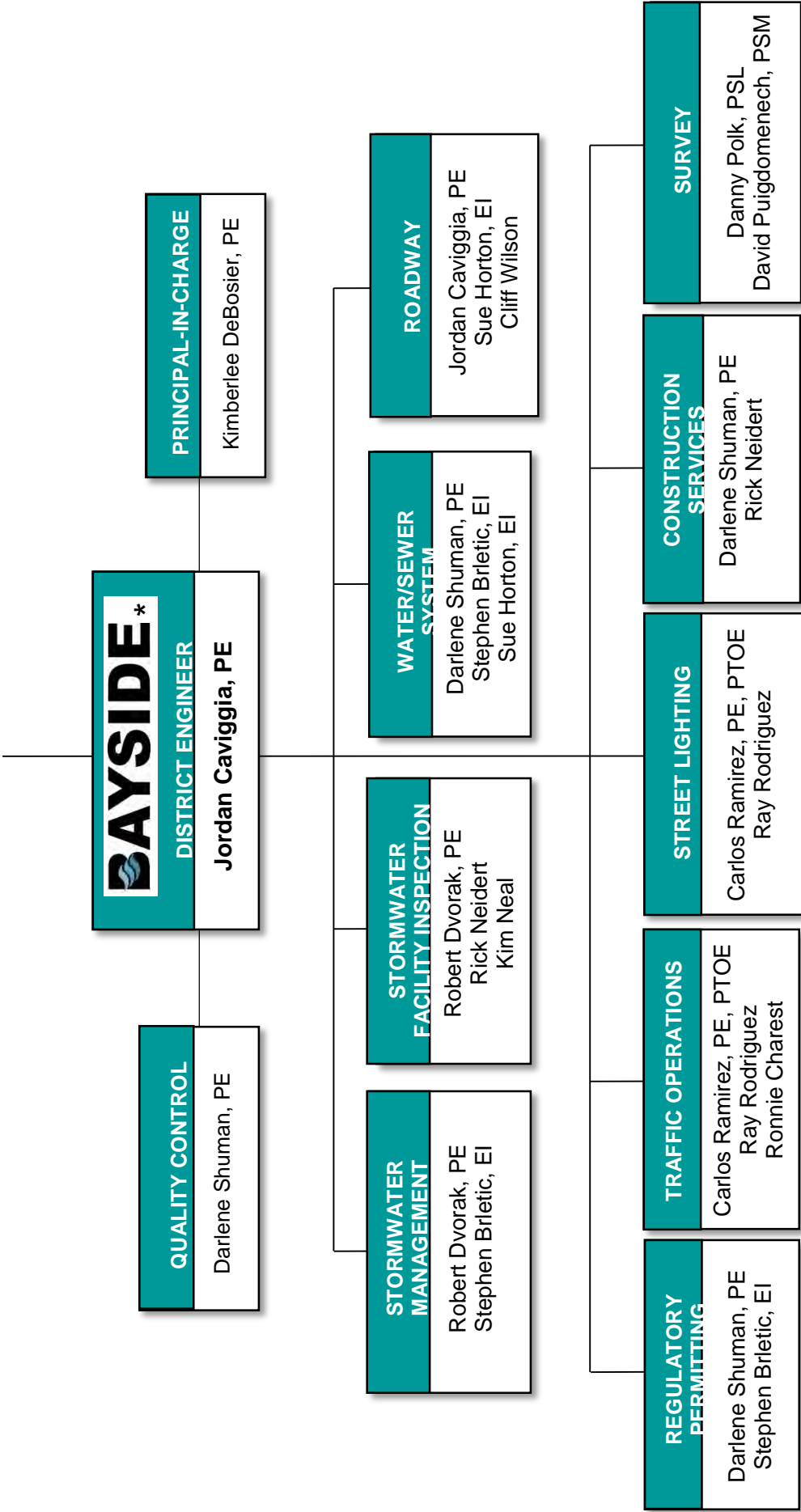
☒ (Attached)

Cordoba Ranch

Community Development District

Staffing Chart

Engineering Services



\* MBE Firm

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Jordan Caviggia, PE</b>	13. ROLE IN THIS CONTRACT <b>Project Manager/ District Engineer</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>13</b>	b. WITH CURRENT FIRM <b>8</b>

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

**B.S., Civil Engineering, West Virginia University, 2002**

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

**Professional Engineer, FL 68253**

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Caviggia has 13 years of experience in transportation engineering. His experience includes roadway design and resurfacing, intersection safety improvements, pedestrian and bicycle facility design, transit facility design, street enhancements, and traffic calming. This experience has made him proficient in project management, including invoicing and project status reporting, and the preparation of community awareness plans, 3R reports, typical section packages, pavement design packages, engineers estimates, and computation books. Mr. Caviggia is also experienced in working with various stake holders in coming to resolution of issues.*

### 19. RELEVANT PROJECTS

	1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>Harbour Isles CDD District Engineer</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (if applicable) <b>Varies</b>
<b>a.</b>	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>District Engineer.</b> Jordan serves as the primary representative for the CDD. He attends Board meetings and workshops and prepares monthly Engineer's Reports. Assignments have included: design, permitting, and construction phase services for a new fitness center; night swimming assessment; traffic analyses; SWFWMD permit reviews; and assistance with nuisance flooding, pool paver subsidence, and planning for reclaimed water.		
	<b>Diamond Hill CDD District Engineer</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (if applicable) <b>Varies</b>
<b>b.</b>	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>District Engineer.</b> Jordan serves as the primary representative for the CDD. He attends Board meetings and workshops and prepares monthly Engineer's Reports. Assignments have included pond repairs, pond inspections, and assistance with minor maintenance issues.		
	<b>Autumn Leaves Drive Drainage Improvements</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2014</b>	CONSTRUCTION (if applicable) <b>2014</b>
<b>c.</b>	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Project Engineer.</b> Autumn Leaves Drive and the immediate vicinity has experienced street flooding during heavy rainfall events. However, during drought periods, the water level in the Autumn Leaves Drive stormwater pond was below that desired by some of the neighborhood residents. Alternative selected for construction included conveyance upgrades, an overbank weir, an additional outfall pipe, and control structure modifications.		
	<b>State Road 580 Sidewalk Design</b> Pinellas County, Florida	PROFESSIONAL SERVICES <b>2008</b>	CONSTRUCTION (if applicable) <b>2009</b>
<b>d.</b>	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Project Manager.</b> This project for FDOT District 7 involved sidewalk design along SR 580 in Hillsborough County including drainage design and pedestrian enhancements at each intersection.		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT***(Complete one Section E for each key person.)*

12. NAME <b>Kimberlee B. DeBosier, PE</b>	13. ROLE IN THIS CONTRACT <b>Principal-in-Charge</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>38</b>	b. WITH CURRENT FIRM <b>20</b>

15. FIRM NAME AND LOCATION *(City and State)***Bayside Engineering, Inc. / Tampa, FL**16. EDUCATION *(DEGREE AND SPECIALIZATION)*

B.S., Civil Engineering, Michigan State University, 1977

M.B.A., Louisiana State University, 1986

17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*

Professional Engineer FL 40594, LA 19682, GA 34047

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

*Ms. DeBosier is responsible for managing the work of Bayside Engineering, Inc. as well as project management and technical design and analyses for a wide variety of public works and private projects on the West Coast of Florida. She has over 38 years of professional civil engineering experience, the last 27 years being in the Tampa Bay area. Ms. DeBosier served for four years as Chair of the Tampa Hillsborough Expressway Authority and on the Board of the Hillsborough County Metropolitan Planning Organization.*

*In conjunction with municipal and roadway projects, Ms. DeBosier has performed and supervised planning, design, plan preparation, permitting and construction phase services for building sites, roadways, bridges, stormwater management facilities, and water and wastewater utilities. Her permitting experience includes federal, state, regional and local permitting for all aspects of civil engineering projects.*

**19. RELEVANT PROJECTS**

1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(if applicable)</i>
<b>Heritage Springs Community Development District</b> <b>Pasco County, Florida</b>	On-going	Varies
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>District Engineer.</b> Bayside serves as District Engineer for the Lexington Oaks CDD and Ms. DeBosier is the lead engineer. Our tasks have been varied, including permit inventory and inspections, coordination of and recommendations for maintenance of wetland and mitigation areas, design of drainage improvements, and repair of erosion problems on stormwater ponds and weirs.		
<b>Lexington Oaks Community Development District</b> <b>Pasco County, Florida</b>	On-going	Varies
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>District Engineer.</b> Bayside serves as District Engineer for the Lexington Oaks CDD and Ms. DeBosier is the lead engineer. Our tasks have been varied, including permit inventory and inspections, wall inspections and repairs, design of drainage improvements, repair of erosion problems on stormwater ponds, ADA facility compliance planning, sidewalk design, pool heating analysis, and site planning.		
<b>Miscellaneous General Civil Engineering Services</b> <b>Hillsborough County, Florida</b>	On-going	Varies
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Principal-in-Charge and Contract Manager.</b> Bayside has held a Miscellaneous General Civil Engineering Services contract with Hillsborough County for over a decade. Our current contract is a 2-year, \$4 million agreement. Task work orders are issued from various sections within the Hillsborough County Public Works Department. Recent assignments have included traffic operations design, intersection design, and construction inspection.		



## RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Stephen Brletic, EI</b>	13. ROLE IN THIS CONTRACT <b>Drainage and Permitting</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>4</b>	b. WITH CURRENT FIRM <b>1</b>

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

BS in Civil Engineering, University of North Florida, 2011

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Engineer Intern, Florida

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Brletic has four years of experience in land development engineering in the Tampa Bay area. His project experience includes design and permitting for a wide range of projects, including residential subdivisions, commercial developments, and borrow pits. He routinely performs the functions necessary to design and permit land development projects.*

## 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
<b>Montessori Academy Sewer Connection</b> Hillsborough County, Florida		Ongoing	Future
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Design Engineer.</b> Design, construction documents, and permitting assistance for a new lift station for an existing 90-student private day care facility/academy.		
<b>Seminole High School Sanitary and Storm Replacements</b> Pinellas County, Florida		Ongoing	Ongoing
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Construction Assistance.</b> Bayside performed the design and permitting and is providing construction phase assistance for the replacement of a sanitary trunk line to an existing lift station and replacement of the storm drain outfall from the auditorium roof drains. This project is being performed for the Pinellas County School District.		
<b>Maximo Elementary School Parking Lot Expansion</b> Pinellas County, Florida		Ongoing	Future
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Design Engineer.</b> Bayside is providing the engineering design and construction phase services for the parking lot expansion at this Pinellas County school.		
<b>Pinellas Park High School Health Clinic</b> Pinellas County, Florida		Ongoing	Ongoing
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Construction Assistance.</b> Bayside is providing civil engineering services for the joint Pinellas County School Board/Florida Department of Health clinic to be co-located with Pinellas Park High School. The clinic will be a one-story, free-standing building. Three potential locations were evaluated. The civil design includes water, sanitary sewer, sidewalks, and drainage for the new building.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Darlene J. Shuman, PE	Quality Control Manager; Water/Sewer System; Permitting; Construction Services	a. TOTAL 28	b. WITH CURRENT FIRM 20

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

**B.S., Civil Engineering, University of South Florida,  
1988**

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

**Professional Engineer FL 45994, NC 03358, SC 26888  
Certified General Contractor FL CGC052916**

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*As project manager and engineer for various roadway, municipal and land development projects, Ms. Shuman is responsible for design, plans production, permitting and construction phase services, such as resolution of field issues during construction, review of shop drawings, preparation and negotiation of change orders, and review and approval of contractors' progress payments. Her technical responsibilities include utility and infrastructure master plans; roadway design; utilities design; stormwater management design and treatment, including master drainage system design and analysis; wetland mitigation planning, design and permitting; pump station design; and drainage improvement projects. Other responsibilities include specification preparation, cost estimating and permit preparation and follow-through for expedient processing. Ms. Shuman is a registered professional engineer and a certified general contractor.*

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
<b>School District of Hillsborough County – Continuing Engineering Services</b> Hillsborough County, Florida	On-going	varies
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</p> <p><b>Contract/Project Manager.</b> Bayside provides continuing engineering services to the School District of Hillsborough County and Ms. Shuman serves as the Contract Manager and Project Manager for the assignments. The assignments to date have varied and include:</p> <ul style="list-style-type: none"> <li>Pizzo Elementary drainage analysis</li> <li>Stormwater retention pond inspections and re-certifications</li> <li>Brandon High School lift station replacement</li> <li>Mort Elementary School lift station replacement</li> <li>Multi-site Improvements – playfield, paving and grading improvements at Cimino Elementary, Ferrell Middle, Tomlin Middle, Durant High, and Hillsborough High</li> <li>Dover Elementary School paving improvements to existing parking lot</li> <li>Alonso High School track resurfacing</li> </ul> </div> <div style="width: 35%; text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
<b>Newberry Off-System Sidewalk Program</b> Newberry, Florida	On-going	2014
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</p> <p><b>Project Manager.</b> Under a contract with the Florida Department of Transportation, Bayside designed four miles of sidewalks along local streets in the City of Newberry, Florida. The sidewalks serve as bicycle/pedestrian connections to trailheads and schools. Limited City right-of-way and existing drainage features presented challenges for construction of the new sidewalks, including re-design of driveways and ramps to meet ADA compliance.</p> </div> <div style="width: 35%; text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
<b>School Safety, Circulation, and Access Program (SSCAP)</b> Hillsborough County, Florida	2012	2014
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</p> <p><b>Project Manager.</b> Bayside was the designer on this design/build contract that included various roadway and site improvement projects to improve Safety, Circulation and Access at 22 schools. Our responsibilities included survey, verification of existing right-of-way, geotechnical investigation, design, coordination of utility relocations, permitting, maintenance of traffic, and demolition.</p> </div> <div style="width: 35%; text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Robert E. Dvorak, PE	Drainage; Stormwater Facility Inspections	a. TOTAL	b. WITH CURRENT FIRM
		29	20

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

B.S.E. Agricultural Engineering, University of Florida, 1984

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Professional Engineer FL 40962

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Dvorak is responsible for managing the water resource projects for Bayside Engineering, Inc. as well as the design, hydrologic and hydraulic modeling, and regulatory permitting for a wide range and variety of projects. He has over 29 years of professional civil engineering experience, all in the state of Florida. His experience with the implementation of local and state regulations has enhanced his ability to expedite the permitting process with the U.S. Army Corps of Engineers (ACOE), the Department of Environmental Protection (DEP), the regional Water Management Districts (WMD's), and the Florida Department of Transportation (FDOT).*

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)		2) YEAR COMPLETED	
<b>Meadowlawn Middle School</b> Pinellas County, Florida		PROFESSIONAL SERVICES 2011	CONSTRUCTION (if applicable) 2011
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE a. <b>Lead Drainage Engineer.</b> Bayside performed the design, permitting and construction phase services for the renovation of this middle school campus in northeast St. Petersburg. The most recent renovations included two new football/soccer fields and play courts. A unique aspect included a small isolated wetland system that was incorporated into the retention pond design. The project also included design of a major offsite drainage system. This project was performed for the School Board of Pinellas County.		<input checked="" type="checkbox"/> Check if project performed with current firm	
1) TITLE AND LOCATION (City and State) <b>Countryside High School Drainage Improvements</b> Pinellas County, Florida		PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) 2012
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE b. <b>Principal-in-Charge and Senior Engineer.</b> Bayside's services related to Countryside High School were performed in three phases. The first phase was a preliminary investigation of recurring flooding; the second was a detailed drainage study with recommendations; and the third phase included final design, construction plans, SWFWMD permitting assistance, and construction phase services. Bayside performed a preliminary investigation of the campus and surrounding areas in order to determine the most likely causes of flooding based on observations and data gathered. A concrete broad-crested weir located at the southeast corner of the pond controls the discharge into the drainage system serving McMullen Booth Road which discharges to an open ditch system and the headwaters of a tributary to Bishop Creek. ICPR and HEC-RAS software were used to analyze the existing and proposed conditions for the 2.33-, 5-, 10- and 25-year/24-hour storm events. A number of recommendations were developed in order to achieve a 25-year level of service on the school site, including de-snagging and de-silting the downstream culvert and ditch system, on-site grading, and expanding the on-site detention pond to provide additional storage.		<input checked="" type="checkbox"/> Check if project performed with current firm	
1) TITLE AND LOCATION (City and State) <b>SWFWMD – Professional Engineering Consultant Services for Regulatory Review, Evaluation and Related Work</b>		PROFESSIONAL SERVICES 2010	CONSTRUCTION (if applicable) N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE c. <b>Project Manager.</b> Bayside provided engineering services concerning regulatory review and evaluation of permit application on an as-needed basis pursuant to individual work orders. The project services included: ERP application reviews, field inspections, as-built processing, computer modeling, meetings with District staff and consultants, project evaluation reports including final regulatory determinations, and presentations for informal dispute resolution and formal expert witness testimony. Bayside processed more than a thousand assigned files in over 50 work orders involving review and evaluation of Statement of Completion and as-built drawings.		<input checked="" type="checkbox"/> Check if project performed with current firm	

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
<b>Rick H. Neidert</b>	<b>Inspector</b>	a. TOTAL	b. WITH CURRENT FIRM
		<b>22</b>	<b>8</b>

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Neidert is responsible for performing inspections on a variety of stormwater management facilities throughout southwest Florida for as-builts and recertification compliance. He also participates in advisory committee and association meetings to keep abreast of water management, environment surface water, and water use current and future issues and concerns. He has also performed inspections and surveys on numerous projects throughout southwest Florida.*

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Heritage Springs CDD</b> Pasco County, Florida	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (if applicable) <b>n/a</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>a. Inspector.</b> Pond Inspections and Report Writing – Bayside team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the HPCDD that require inspection and certification of compliance for SWFWMD. Bayside was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, Bayside is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.		
1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Heritage Pines CDD Pond Inspections</b> Pasco County, Florida	PROFESSIONAL SERVICES <b>2012</b>	CONSTRUCTION (if applicable) <b>n/a</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>b. Inspector.</b> Bayside Engineering performed professional engineering services on an as-needed basis in accordance with assignments provided by Heritage Pines Community Development District (HPCDD). Each assignment addressed a particular need, goal or objective and include a specific scope, schedule and fee as determined through coordination and negotiation. Bayside was responsible for pond inspections and report writing. There are 62 water management facilities located in the HPCDD that require inspection and certification of compliance for SWFWMD. Bayside was tasked to research the files at SWFWMD to establish a list of facilities and priorities the need for inspection and certification. Bayside conducted several inspections per quarter to maintain a satisfactory schedule with SWFWMD.		
1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Southwest Florida Water Management District – Professional Engineering Consultant Services for Regulatory Review, Evaluation and Related Services</b>	PROFESSIONAL SERVICES <b>2010</b>	CONSTRUCTION (if applicable) <b>n/a</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>c. Inspector.</b> Bayside provided engineering services regarding regulatory review and evaluation of permit application on an as-needed basis pursuant to individual work orders. The project services included ERP application reviews, field inspections, as-built processing and computer modeling, meeting with District staff and consultants, project evaluation reports including final regulatory determinations, and presentations for formal dispute resolution and formal expert witness testimony. Mr. Neidert processed more than 1400 assigned files involving review and evaluation of Statement of Completion and as-built drawings.		
1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Lexington Oaks CDD Pond Rehabilitation</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (if applicable) <b>n/a</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>d. Inspector.</b> Bayside provided construction inspection services for multiple pond upgrades and pond structure improvements. Inspection scope included earthwork, pavement and concrete structures.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Mona Sue Horton, EI	Utilities & Roadway Design	a. TOTAL	b. WITH CURRENT FIRM
		15	8

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

BS, Civil Engineering, University of South Florida, 1998

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Engineering Intern, FL 1100006882

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Ms. Horton has over 15 years of experience in transportation engineering design. Her experience includes roadway design, signing and pavement marking, signalization, ITS, toll plazas, community awareness plans, 3R reports, typical section packages, pavement design, engineer's estimates, computation books, and utility coordination. Ms. Horton's typical utility coordination activities include identifying involved utility agencies, sending plans to utilities at each submittal, identifying conflicts, and working to resolve conflicts with plan changes or Utility Work Schedules.*

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
<b>Lexington Oaks CDD Engineering Services</b> Wesley Chapel, Florida	On-going	varies
<div style="display: flex; justify-content: space-between;"> <div>           (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>a. Project Professional.</b> Bayside is providing engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders to date include addressing pond erosion problems and sink hole concerns, analysis of parking lot flooding, negotiations with county for safety improvements to roadways, and assistance in repair for walls. </div> <div style="text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
<b>Heritage Springs CDD</b> Pasco County, Florida	Ongoing	varies
<div style="display: flex; justify-content: space-between;"> <div>           (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>b. Project Professional.</b> Ms. Horton has assisted with various assignments for the Heritage Springs CDD, including a valuation of the assets for which the District is responsible, which includes stormwater detention ponds, wetlands, mitigation areas, and roadway gutters and inlets and the conveyance systems from the roadways to the ponds. </div> <div style="text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
<b>Diamond Hill CDD</b> Hillsborough County, Florida	Ongoing	n/a
<div style="display: flex; justify-content: space-between;"> <div>           (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>c. Project Professional.</b> Professional engineering services on a continuing basis including planning, preparing reports, and preparing plans, designs, and specifications and construction services for: Water management system and facilities, water and sewer system and facilities, roads, landscaping and street lighting, and engineering contract management and inspection services during construction. </div> <div style="text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
<b>Robert Saunders Library</b> Tampa, Florida	Ongoing	2014
<div style="display: flex; justify-content: space-between;"> <div>           (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>d. Project Professional.</b> Ms. Horton assisted with the site design for this replacement library, including grading and water and sewer connections, service commitments, and permitting. </div> <div style="text-align: right;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Cliff L. Wilson</b>	13. ROLE IN THIS CONTRACT <b>Roadway Designer</b>	14. YEARS EXPERIENCE <table style="width: 100%;"> <tr> <td style="width: 50%;">a. TOTAL <b>33</b></td> <td style="width: 50%;">b. WITH CURRENT FIRM <b>11</b></td> </tr> </table>		a. TOTAL <b>33</b>	b. WITH CURRENT FIRM <b>11</b>
a. TOTAL <b>33</b>	b. WITH CURRENT FIRM <b>11</b>				
15. FIRM NAME AND LOCATION (City and State) <b>Bayside Engineering, Inc. / Tampa, FL</b>					
16. EDUCATION (DEGREE AND SPECIALIZATION) University of Florida, College of Architecture		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida Institute of Consulting Engineers – Certified in Advanced Work Zone Traffic Control			

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Wilson has 33 years of experience in the transportation and traffic engineering field. His transportation experience includes roadway design, traffic control plans, transportation planning, drainage design, signing and pavement marking design and utility relocation plans using Microstation and Geopak*

### 19. RELEVANT PROJECTS

#	1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	<b>Harbour Isles CDD District Engineer</b> Hillsborough County, Florida	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Senior Designer.</b> Bayside serves as the District Engineer for this community. Assignments have included: design, permitting, and construction phase services for a new fitness center; night swimming assessment; traffic analyses; SWFWMD permit reviews; and assistance with nuisance flooding, pool paver subsidence, and planning for reclaimed water.		
b.	<b>Diamond Hill CDD District Engineer</b> Hillsborough County, Florida	Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Senior Designer.</b> Bayside serves as the District Engineer for this community. Assignments have included pond repairs, pond inspections, and assistance with minor maintenance issues.		
c.	<b>Autumn Leaves Drive Drainage Improvements</b> Hillsborough County, Florida	2014	2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Senior Designer.</b> Autumn Leaves Drive and the immediate vicinity has experienced street flooding during heavy rainfall events. However, during drought periods, the water level in the Autumn Leaves Drive stormwater pond was below that desired by some of the neighborhood residents. The alternative selected for construction included conveyance upgrades, an overbank weir, an additional outfall pipe, and control structure modifications.		
d.	<b>State Road 580 Sidewalk Design</b> Pinellas County, Florida	2008	2009
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Designer.</b> This project for FDOT District 7 involved sidewalk design along SR 580 in Hillsborough County including drainage design and pedestrian enhancements at each intersection.		



## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Carlos Andrés Ramirez, PE, PTOE	Senior Traffic Engineer	a. TOTAL	b. WITH CURRENT FIRM
		14	3

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

B.S., Civil Engineering, University of Florida, 2000

M.E., University of Florida, 2002

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Professional Engineer FL 67335

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Ramirez has 14 years of experience in traffic and transportation engineering, including planning and design. He has designed and managed a variety of traffic and roadway projects throughout Florida. He was responsible for performing traffic studies and designing and preparing plans for lighting, signing and pavement marking, and signalization. In addition, he has managed several Florida Department of Transportation (FDOT) tasks under Districtwide contracts in Districts 1 and 7.*

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>School Safety, Circulation and Access Program, (SSCAP)</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2012</b>	CONSTRUCTION (if applicable) <b>2014</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>a. Traffic Engineer.</b> Bayside was the design firm for the Design/Build team lead by David Nelson Construction Services to deliver the Hillsborough County School Safety, Circulation, and Access Program (SSCAP), a joint program of the Hillsborough County Public Works Department and the School District of Hillsborough County. The program consisted of roadway improvements at twenty-two schools to increase safety and the level of service related to student pick-up and drop-off activities. Most of the school sites required an additional turn lane (right and left) on the access roadway. Some sites required on-site roadway and parking improvements to enhance circulation and storage capacity.		
<b>James A. Haley Veterans' Administration (VA) Campus Lighting</b> Tampa, Florida	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (if applicable) <b>2016</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>b. Traffic Engineer.</b> Bayside is providing plans, design documents, and construction cost estimates for 12 parking lots throughout the campus of the Haley VA Hospital in Tampa. Each parking lot has a unique purpose to accommodate the adjacent building demands as well as the associated pedestrian traffic. Consideration is required for the federal ADA guidelines at each site. Grading, drainage, signing and pavement marking, lighting, and some landscape designs are components of the overall project. This work is being done as a subconsultant to an architectural firm.		
<b>Bradenton Road Lighting</b> Sarasota, Florida	PROFESSIONAL SERVICES <b>2014</b>	CONSTRUCTION (if applicable) <b>2014</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>c. Project Manager.</b> Bayside designed and prepared construction plans for lighting design to address the new roadway configuration. Project is for the City of Sarasota, working through Ayers and Associates.		
<b>Countywide Traffic Data Collection &amp; Warrant Studies,</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2010</b>	CONSTRUCTION (if applicable) <b>n/a</b>
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm <b>d. Traffic Engineer.</b> Bayside performed traffic counts and traffic studies throughout Hillsborough County, consistent with the FDOT MUTS. Traffic studies included signal warrant analyses, multi-way stop analyses, delay studies, speed studies, manual counts, and portable machine counts.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Raymond Rodriguez	Senior Traffic Designer	a. TOTAL	b. WITH CURRENT FIRM
		38	13

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

A.S. Architectural/Construction Technology, Hillsborough Community College, 1975

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

IMSA Traffic Signal Level 1  
IMSA Lighting Level 1  
IMSA Traffic Signal Inspector SI-41098

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Mr. Rodriguez has 38 years experience in the traffic engineering field. His traffic operations experience includes design and preparation of traffic signalization plans, highway lighting, and signing and pavement marking plans using Microstation (currently version V8) according to FDOT Plans Preparation Manual and Design Standards. Ray has experience in data collection, data maintenance and supervision of traffic count personnel for signal timing projects throughout the State of Florida. He also has 4 years experience in highway engineering, which includes the development of roadway and drainage plans using Microstation, Geopak, and AutoCAD.

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>School Safety, Circulation and Access Program, (SSCAP)</b> Hillsborough County, Florida	PROFESSIONAL SERVICES 2012	CONSTRUCTION (if applicable) 2014
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>a. <b>Traffic Designer.</b> Bayside was the design firm for the Design/Build team lead by David Nelson Construction Services to deliver the Hillsborough County School Safety, Circulation, and Access Program (SSCAP), a joint program of the Hillsborough County Public Works Department and the School District of Hillsborough County. The program consisted of roadway improvements at twenty-two schools to increase safety and the level of service related to student pick-up and drop-off activities. Most of the school sites required an additional turn lane (right and left) on the access roadway. Some sites required on-site roadway and parking improvements to enhance circulation and storage capacity.</p>		
1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>James A. Haley Veterans' Administration (VA) Campus Lighting</b> Tampa, Florida	PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) 2016
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>b. <b>Traffic Designer.</b> Bayside is providing plans, design documents and construction cost estimates for 12 parking lots throughout the campus of the Haley VA Hospital in Tampa. Each parking lot has a unique purpose to accommodate the adjacent building demands as well as the associated pedestrian traffic. Consideration is required for the federal ADA guidelines at each site. Grading, drainage, signing and pavement marking, lighting, and some landscape designs are components of the overall project. This work is being done as a subconsultant to an architectural firm.</p>		
1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
<b>Bradenton Road Lighting</b> Sarasota, Florida	PROFESSIONAL SERVICES 2013	CONSTRUCTION (if applicable) 2014
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm</p> <p>c. <b>Traffic Designer.</b> Bayside worked with the City of Sarasota to reconstruct segments of Bradenton Road from a rural to an urban section including pedestrian facilities. Bayside performed pedestrian lighting design and plans development services utilizing a custom lighting fixture which specifically focuses on the border width area and provides a significant component to the aesthetic environment. The design included strategic placement of fixtures to address the aesthetic image and also to direct light on the sidewalk area while avoiding conflicts with the roadway and adjacent housing. Bayside prepared lighting plans for the pedestrian sidewalk. The decorative luminarie was similar to a "Hallbrook" fixture – low wattage mounted below 20 feet. The lighting limits were 6,500 feet.</p>		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Ronnie L. Charest</b>	13. ROLE IN THIS CONTRACT <b>Senior Traffic Technician</b>	14. YEARS EXPERIENCE <table style="width: 100%;"> <tr> <td style="width: 50%;">a. TOTAL <b>17</b></td> <td style="width: 50%;">b. WITH CURRENT FIRM <b>17</b></td> </tr> </table>		a. TOTAL <b>17</b>	b. WITH CURRENT FIRM <b>17</b>
a. TOTAL <b>17</b>	b. WITH CURRENT FIRM <b>17</b>				
15. FIRM NAME AND LOCATION (City and State) <b>Bayside Engineering, Inc. / Tampa, FL</b>					
16. EDUCATION (DEGREE AND SPECIALIZATION) Associate of Arts, Tampa Technical, 1993		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) IMSA – Associate Traffic Signal Technician – Level 1 Intermediate Maintenance of Traffic - Work Zone/Traffic Control			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) <i>Mr. Charest is responsible for Bayside's data collection and processing assignments. Ronnie has over 17 years experience in traffic and data collection. He is very familiar with the operation of the latest data collection equipment and software. Mr. Charest's career has included numerous data collection and inventory assignments</i>					

### 19. RELEVANT PROJECTS

	1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	<b>School Safety, Circulation and Access Program, (SSCAP)</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2012</b>	CONSTRUCTION (if applicable) <b>2014</b>
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Traffic Technician.</b> Bayside was the design firm for the Design/Build team lead by David Nelson Construction Services to deliver the Hillsborough County School Safety, Circulation, and Access Program (SSCAP), a joint program of the Hillsborough County Public Works Department and the School District of Hillsborough County. The program consisted of roadway improvements at twenty-two schools to increase safety and the level of service related to student pick-up and drop-off activities. Most of the school sites required an additional turn lane (right and left) on the access roadway. Some sites required on-site roadway and parking improvements to enhance circulation and storage capacity. Mr. Charest was responsible for data collection.		
	<b>Hillsborough County Miscellaneous Engineering Services for Traffic Studies</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2013</b>	CONSTRUCTION (if applicable) <b>n/a</b>
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Traffic Technician.</b> Bayside provided traffic engineering studies and data collection services for the Signalized Timing Update, Residential Traffic Calming, and Neighborhood Traffic Calming Programs. This included Left-turn Phasing Warrant Studies for a few signalized intersections in Hillsborough County.		
	<b>Bloomingdale Avenue and Culbreath Road Improvements</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2010</b>	CONSTRUCTION (if applicable) <b>n/a</b>
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Traffic Technician.</b> Intersection improvements for Bloomingdale and Culbreath Road which required realignment of Bloomingdale to accommodate turning movements. Project includes signal, signing and marking, and drainage components.		
	<b>Countywide Evaluation of ADA Requirements</b> Hillsborough County, Florida	PROFESSIONAL SERVICES <b>2012</b>	CONSTRUCTION (if applicable) <b>n/a</b>
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>Traffic Technician.</b> Bayside assisted in the development of a strategic master plan for ADA requirements at signalized intersections. Current available data and information on existing signalized intersection crosswalk conditions were compiled.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Danny L. Polk, PLS</b>	13. ROLE IN THIS CONTRACT <b>Survey Manager</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>44</b>	b. WITH CURRENT FIRM <b>11</b>

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

Coursework at Tennessee Technical University

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Florida Professional Surveyor r #3317

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Polk has 44 years of progressive experience in all aspects of surveying and related areas throughout the west coast of Florida. Mr. Polk's experience is all-inclusive, from design and boundary surveys to right-of-way mapping and project management. He serves as Survey Manager at Bayside Engineering, with responsibility for field and office production. Mr. Polk is a registered professional land surveyor in the State of Florida.*

### 19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
<b>School Safety, Circulation, and Access Program (SSCAP) Design/Build</b> Hillsborough County, Florida	2014	2014
<div style="display: flex; justify-content: space-between;"> <div> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>Survey Manager.</b> Bayside was the design firm for the Design/Build team lead by David Nelson Construction Services to deliver the Hillsborough County School Safety, Circulation, and Access Program (SSCAP), a joint program of the Hillsborough County Public Works Department and the School District of Hillsborough County. The program consists of roadway improvements at twenty-two schools to increase safety and the level of service related to student pick-up and drop-off activities. Most of the school sites required an additional turn lane (right and left) on the access roadway. Some sites required on-site roadway and parking improvements to enhance circulation and storage capacity. Bayside is providing surveying, mapping, roadway and pavement design, signal, signing and marking, construction plans and special provisions, regulatory permitting, and utility coordination services to secure the necessary clearances for construction through Hillsborough County. Right-of-way acquisition by Hillsborough County was limited to areas within the School District's property. </div> <div> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
(1) TITLE AND LOCATION (City and State) <b>O'Brien Street</b> Tampa, Florida	2012	2013
<div style="display: flex; justify-content: space-between;"> <div> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>Survey Manager.</b> Bayside Engineering performed Design Survey of O'Brien Street from Spruce Street to south of Laurel Street as a subconsultant to HNTB for their roadway improvement project for the City of Tampa. </div> <div> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		
(1) TITLE AND LOCATION (City and State) <b>Drew Park Right-of-Way Improvements</b> Hillsborough County, Florida	2013	Ongoing
<div style="display: flex; justify-content: space-between;"> <div> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  <b>Survey Manager.</b> An element of the overall Drew Park CRA Stormwater Project to alleviate area flooding is the construction of a primary drainage conveyance system along both Grady and Lois Avenues.  <b>Grady Avenue Roadway and Drainage Improvements – Martin Luther King Boulevard to Crest Avenue:</b> These drainage improvements include concrete box culverts and necessitate the reconstruction of Grady Avenue, which will be an urban typical section with bike lanes, sidewalks, limited on-street parking, and streetscape. Significant utility coordination was required, including design of a piggyback sanitary sewer system. Construction was completed in 2014.  <b>Lois Avenue Roadway and Drainage Improvements – Tampa Bay Boulevard to Hillsborough Avenue:</b> These drainage improvements include concrete box culverts and necessitate the reconstruction of Lois Avenue, which will be an urban typical section with bike lanes, sidewalks, and three new traffic signals. The roadway will receive streetscape treatment in accordance with the Drew Park CRA Streetscape and Beautification Master Plan. Significant utility coordination was required. Construction of these improvements is expected to be complete in 2015. </div> <div> <input checked="" type="checkbox"/> Check if project performed with current firm </div> </div>		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
David A. Puigdomenech, PSM	Project Surveyor/Mapper	a. TOTAL	b. WITH CURRENT FIRM
		28	11

15. FIRM NAME AND LOCATION (City and State)

**Bayside Engineering, Inc. / Tampa, FL**

16. EDUCATION (DEGREE AND SPECIALIZATION)

A.A. Engineering, Hillsborough Community College, 1988

B.S. Business Management, University of Phoenix, 2004

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Florida Professional Surveyor & Mapper - 6031

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

*Mr. Puigdomenech has 28 years of progressive experience in all aspects of surveying and related areas throughout the west coast of Florida. Mr. Puigdomenech's experience is all-inclusive, from design and boundary surveys to right-of-way mapping and project management. In addition to serving as project surveyor, he also supervises Bayside's survey crews. Mr. Puigdomenech is a registered professional surveyor and mapper in the State of Florida.*

### 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
<b>SR 54 Design Survey from CR544/Curley Road to CR579/Morris Bridge Road</b> Pasco County, Florida	<b>Ongoing</b>	<b>n/a</b>
<b>a.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Project Surveyor.</b> Control survey, references, pond surveys, digital terrain model, section ties, subdivision ties, and design survey for a 4.7-mile Florida Department of Transportation roadway reconstruction/widening project.	<input checked="" type="checkbox"/> Check if project performed with current firm	
<b>(1) TITLE AND LOCATION (City and State)</b> <b>Fivay High School Surveys</b> Pasco County, Florida	<b>PROFESSIONAL SERVICES</b> <b>2009</b>	<b>CONSTRUCTION (if applicable)</b> <b>n/a</b>
<b>b.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Project Surveyor.</b> Topographic surveys, boundary surveys, boring locations, and property line staking for various parcels being assembled for proposed new high school in Pasco County.	<input checked="" type="checkbox"/> Check if project performed with current firm	
<b>(1) TITLE AND LOCATION (City and State)</b> <b>New River Elementary School</b> Pasco County, Florida	<b>PROFESSIONAL SERVICES</b> <b>2008</b>	<b>CONSTRUCTION (if applicable)</b> <b>n/a</b>
<b>c.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Project Surveyor.</b> Topographic surveys, boundary surveys, wetland jurisdictional survey for property to be the site of proposed new elementary school in Pasco County. These surveys served as the base mapping for the site design for the school.	<input checked="" type="checkbox"/> Check if project performed with current firm	
<b>(1) TITLE AND LOCATION (City and State)</b> <b>City of Tampa – Survey Professional Services</b> Tampa, Florida	<b>PROFESSIONAL SERVICES</b> <b>2010</b>	<b>CONSTRUCTION (if applicable)</b>
<b>d.</b> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>Project Surveyor.</b> Task work orders included: 46 <sup>th</sup> Street and River Hills Drive West Shore Blvd. from Euclid to Spring Lake General Survey Request No. 4 - Temple Heights Road from Takomah Trail to Alcolu Ave. Mendenhall Pipe Relocation 1013 E. Holland Street Hamilton Avenue Mendenhall Sketch 4015 W. Powhatan Avenue	<input checked="" type="checkbox"/> Check if project performed with current firm	

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>1</div>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Harbour Isles CDD</b> <b>Hillsborough County, Florida</b>	<b>22. YEAR COMPLETED</b> <div>PROFESSIONAL SERVICES</div> <div>Ongoing</div> <div>CONSTRUCTION (If applicable)</div> <div>varies</div>
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**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Harbour Isles CDD	<b>b. POINT OF CONTACT NAME</b> Greg Cox	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 933-5571
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Bayside Engineering has been retained by the **Harbour Isles Community Development District (CDD)** to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager. Various tasks completed for the Harbour Isles community include:

**New Fitness Center** – Bayside recently completed the site design and permitting for a new fitness center for the development adjacent to the existing clubhouse. Permits were obtained from Hillsborough County and the Southwest Water Management District. We prepared the contract documents, including general conditions, and assisted in the bid phase. We will be providing construction phase services as well.

**Traffic Analyses** – Bayside has reviewed the Signal Warrant Study provided by the Florida Department of Transportation for the intersection of US 41/SR 45 at Spindle Shell Way. Discussion with FDOT and the neighboring development are underway.

**SWFWMD Permit Review** – Bayside reviewed existing SWFWMD permits to determine when pond inspections are required for the various permitted facilities within the development.

**Miscellaneous Assistance** – Bayside provides miscellaneous assistance regarding CDD assets, such as:

- Pool paver subsidence
- Nuisance flooding around landscaped areas and pool area
- Utility valve subsidence
- Monitoring progress of County's plans to extend reclaimed water to the development within the next two years
- Night time swimming assessment

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
<b>a.</b> (1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b> (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b> (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>d.</b> (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>2</div>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Diamond Hill CDD</b> <b>Hillsborough County, Florida</b>	<b>22. YEAR COMPLETED</b> PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) varies
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**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Diamond Hill CDD	<b>b. POINT OF CONTACT NAME</b> Greg Cox	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 933-5571
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Bayside Engineering has been retained by the **Diamond Hill Community Development District (CDD)** in Hillsborough County to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.

Various tasks completed for the Diamond Hill community include:

- Pond Repairs** - Bayside reviewed the stormwater detention pond conditions and performance. Specific concerns were recent repairs to drainage structures and inflow pipe foundations. Data collection, permit evaluation and research as well as hydraulic and hydrologic calculations were specific tasks. The final deliverable was a report addressing probable improvements and cost estimates for Phase I. Phase II consisted of developing construction documents for competitive bid. The design improvements consisted of an energy dissipating structure with sand cement armoring and regrading around the pond bottoms and side slopes.

Before:



After:



- Pond Inspections** – Bayside reviewed all the permits for the developments 23 ponds and developed an inspection schedule to comply with SWFWMD requirements. Bayside performs the necessary pond inspections.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
<b>a.</b> (1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b> (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b> (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

<b>EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>3</div>
<b>21. TITLE AND LOCATION (City and State)</b> <b>Heritage Pines CDD</b> <b>Hudson, Florida</b>		<b>22. YEAR COMPLETED</b> <div>PROFESSIONAL SERVICES</div> <div>2009</div> <div>CONSTRUCTION (If applicable)</div> <div>2009</div>

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Heritage Pines CDD	<b>b. POINT OF CONTACT NAME</b> Chuck Adams	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (954) 426-2105
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Bayside Engineering performed professional engineering services on an as-needed basis in accordance with assignments provided by Heritage Pines Community Development District (HPCDD). Each assignment addressed a particular need, goal, or objective and includes a specific scope, schedule, and fee as determined through coordination and negotiation.



**Pond Inspections and Report Writing** – There are 62 water management facilities located in the HPCDD that require inspection and certification of compliance for SWFWMD. Bayside was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Bayside conducted several inspections per quarter to maintain a satisfactory schedule with SWFWMD.



**Fairway Drainage Improvements** – Construction plans to provide swale between the fairway and homes to collect and redirect stormwater to revised ditch bottom inlets.

**Planned Stormwater Improvements and Replacement Analysis** – This report was intended to provide costs of planned stormwater improvements or replacement of stormwater components for Heritage Pines CDD in Hudson, Florida. The analysis and evaluations encompassed the existing Villages, roads, and golf course stormwater systems and included each component integral to the functionality of the stormwater system.



**Fairway Drainage Improvements** – Construction plans to provide swale between the fairway and homes to collect and redirect stormwater to revised ditch bottom inlets.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>4</div>		
<b>21. TITLE AND LOCATION (City and State)</b> <b>Lexington Oaks CDD</b> <b>Wesley Chapel, Florida</b>		<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION (If applicable) varies</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) varies			

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Lexington Oaks CDD	<b>b. POINT OF CONTACT NAME</b> Andrew Mendenhall	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 991-1116
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Bayside Engineering has been retained by the Lexington Oaks Community Development District (CDD) to provide engineering services on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule, which is coordinated through the Board and District Manager.

**Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Pasco County.

**Pond Maintenance Plan** – The objective of this task was to determine the extent of repair needed for each pond, establish an estimated cost, and prioritize each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue which would require maintenance or repair. Numerous ponds had erosion on the side slopes and several had control structures that were not functioning as designed due to skimmer settlement or foundation/embankment erosion. A report was prepared and presented to the CDD Board for additional action and as a planning tool to eventually address all the ponds.



**Wall Inspection and Repair** – There are numerous walls within the community that provide security and screening. These walls are concrete masonry and stucco with architectural features that mirror the community standards. Before the walls were painted, inspection was required to assure structural soundness and functional capability since cracks and settlement were noticed. The walls were inspected and proposals for repairs were reviewed and approved by the engineer.

**Aptitude Terrace** – This task included the design of rear-yard drainage systems to intercept runoff that was causing erosion along a retention pond bank. This pond had experienced chronic erosion problems over the years and this design will alleviate those problems.

**ADA Facility Compliance** – Bayside developed a list of needed facility improvements to bring the CDD into compliance with ADA requirements. We have developed plans for the first set of new sidewalks, which will be constructed in the next few months.

**Reserve Study** – Bayside has prepared two updates to the CDD's Reserve Study.

**Court Resurfacing** – Bayside prepared plans for the resurfacing of two tennis courts and one basketball court.

**Pool Heating Analysis** – Bayside prepared a comparative analysis of heating the District's pool using natural gas or propane.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
<b>a.</b>	<b>(1) FIRM NAME</b> Bayside Engineering, Inc.	<b>(2) FIRM LOCATION (City and State)</b> Tampa, FL
		<b>(3) ROLE</b> Engineering; Surveying

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>5</div>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Heritage Springs CDD</b> <b>Wesley Chapel, Florida</b>	<b>22. YEAR COMPLETED</b> PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) varies
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**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Heritage Springs CDD	<b>b. POINT OF CONTACT NAME</b> Andrew Mendenhall	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 991-1116
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**Hole #17 Regrading** – This project involved the design of the regrading of an area of the golf course which had been filled, partially blocking the free flow of water over a 250 ft. weir. This design was a compromise between the need to move the water during flood conditions and the need for a dry landing area for golfers.

**Pond Inspections and Report Writing** – The Bayside team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the HSCDD that require inspection and certification of compliance for SWFWMD. Bayside was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, Bayside is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.



**Warrington Way Drainage Project** – This project was comprised of a bypass drainage system to capture and route water away from the Warrington Way storm sewer system to alleviate flooding problems. Warrington Way has historically flooded due to elevations in the roadway which are too low, allowing standing water when the flood stage in the adjacent wetlands reaches its peak. The drainage project allows for another outfall to the wetland, thus reducing flooding in Warrington Way.

**Pond Repairs** – This task included ongoing inspection of the ponds and developing plans for specific repairs. These repairs included numerous bank erosions, erosion along the edges of gabions, weir repairs, and flume repairs. Bayside also assisted in the project to clear around structures in wetlands to provide for free flow of water out of the development.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div style="background-color: #008080; color: white; text-align: center; padding: 5px;">6</div>		
<b>21. TITLE AND LOCATION (City and State)</b> <b>Clearwater Cay CDD</b> <b>Pinellas County, Florida</b>		<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES 2010</td> <td>CONSTRUCTION <i>(If applicable)</i> n/a</td> </tr> </table>	PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(If applicable)</i> n/a
PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(If applicable)</i> n/a			

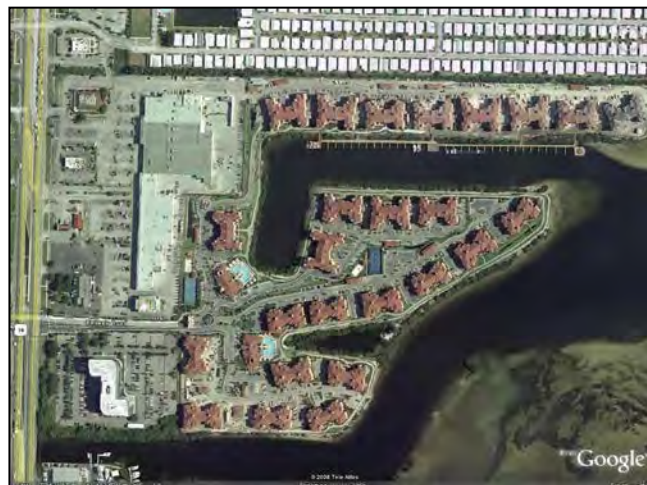
**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> Clearwater Cay CDD	<b>b. POINT OF CONTACT NAME</b> Joe McLaren	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (407) 382-3256
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Bayside provided engineering services on a work order basis to serve as District Engineer for the Clearwater Cay Community Development District. The District is an approximately 50-acre development consisting of 336 residential units and office buildings.

Work orders included inspecting construction activities, developing reports, and approving contractor pay requisitions.

Bayside also provided a detailed engineering report addressing current and future construction costs for site facilities and provided support for legal issues.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

<b>a.</b>	(1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Engineering
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>7</div>		
<b>21. TITLE AND LOCATION (City and State)</b> <b>Drew Park CRA Right-of-Way Improvements</b> <b>Tampa, Florida</b>		<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION (If applicable) Varies</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies			

**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> City of Tampa	<b>b. POINT OF CONTACT NAME</b> Yvette Bowman	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 274-8092
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Drew Park experiences frequent flooding that results in property damage, creates access problems to businesses and residences during storm events, and also creates public safety concerns. Flooding has persisted for years due to the lack of capacity in the primary and secondary drainage systems. The initial phase of the project involved hydraulic/hydrologic stormwater modeling to size new primary drainage conveyances to relieve the flooding problem throughout most of Drew Park and also included the development of conceptual roadway improvements for Lois Avenue and Grady Avenue. The recommended improvements included expansion of the existing stormwater retention pond, and reconstruction of Grady and Lois Avenues to incorporate new primary drainage systems within the right-of-way of each street. Each of these phases is described below:

**Drew Park Stormwater Retention Pond Expansion** – To prepare for the new conveyance systems and provide adequate stormwater attenuation for the 3-year storm event, the City's existing stormwater retention pond had to be expanded and new inflow structures constructed. This work is now complete.

**Grady Avenue Right-of-Way Improvements** – Martin Luther King Boulevard to Crest Avenue: These drainage improvements included concrete box culverts and necessitated the reconstruction of Grady Avenue as an urban typical section with new sidewalks and pedestrian features, limited on-street parking, and streetscape treatment in accordance with the Drew Park CRA Streetscape and Beautification Master Plan. Significant utility coordination was required, including design of a piggyback sanitary sewer system. Construction of these improvements is complete.

**Lois Avenue Right-of-Way Improvements** – Tampa Bay Boulevard to Hillsborough Avenue: Like Grady Avenue, the construction of a new primary drainage conveyance system along Lois Avenue includes concrete box culverts and necessitates the reconstruction of Lois Avenue, which will be an urban typical section with sidewalks, three new traffic signals, and streetscape treatment in accordance with the Drew Park CRA Streetscape and Beautification Master Plan. Construction of these improvements is currently underway and expected to be complete in 2015.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
<b>a.</b>	(1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>c.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
<b>d.</b>	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>8</div>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Autumn Leaves Drive Drainage Improvements</b> <b>Hillsborough County, Florida</b>	<b>22. YEAR COMPLETED</b> PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i> 2015
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<b>23. PROJECT OWNER'S INFORMATION</b>		
<b>a. PROJECT OWNER</b> Hillsborough County	<b>b. POINT OF CONTACT NAME</b> Robert Wisemen, PE	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 307-1747

Autumn Leaves Drive is located in the Northdale neighborhood of northwest Hillsborough County within Hillsborough County's Rocky-Brushy Creek Watershed. Stormwater runoff from Autumn Leaves Drive discharges into an existing retention pond that also receives drainage discharge from approximately 200 acres of drainage area. Runoff fills the pond quickly after storm events and backflows to Autumn Leaves Drive, causing street flooding.

Bayside studied the Autumn Leaves neighborhood flooding and evaluated various design alternatives to the Autumn Leaves pond, the pond outfall control structure, or other drainage system elements to improve the roadway flooding conditions and potentially enhance the existing pond. The existing Rocky-Brushy Creek Watershed Model (HCSWMM) was utilized for the study and updates were made to the model based on recent survey data in the immediate vicinity.

Bayside developed stormwater system improvements that accommodate both the preferred higher water level in the pond and an improved level of service of the adjacent roadway systems. The proposed system included upsizing pipes, addition of a 180 foot overbank weir on the existing pond, and incorporating a backflow prevention device. The Engineer's Preliminary Estimate of Probable Construction Cost for these improvements was \$390,000. Bayside also be provided post-design construction inspection services.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
<b>a.</b> (1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>9</div>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>SWFWMD Professional Engineering Consultant Services</b> <b>Brooksville, Florida</b>	<b>22. YEAR COMPLETED</b> PROFESSIONAL SERVICES 2011	CONSTRUCTION <i>(If applicable)</i> n/a
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**23. PROJECT OWNER'S INFORMATION**

<b>a. PROJECT OWNER</b> SWFWMD	<b>b. POINT OF CONTACT NAME</b> Maggie Daniels	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (352) 796-7211
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Under this contract, Bayside provided engineering services concerning regulatory review and evaluation of permit application on an as-needed basis pursuant to individual work orders. The project services included, but were not limited to: ERP application reviews, field inspections, as-built processing, computer modeling, meetings with District staff and consultants, project evaluation reports including final regulatory determinations, and presentations for informal dispute resolution and formal expert witness testimony. Bayside processed more than a thousand assigned files in over 50 work orders involving review and valuation of Statement of Completion and as-built drawings.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
<b>a.</b> (1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Engineering
<b>b.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b> <div>10</div>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Dale Mabry Drainage Improvements (Palma Ceia)</b> <b>Tampa, Florida</b>	<b>22. YEAR COMPLETED</b> PROFESSIONAL SERVICES 2010	CONSTRUCTION <i>(If applicable)</i> 2011
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<b>23. PROJECT OWNER'S INFORMATION</b>		
<b>a. PROJECT OWNER</b> City of Tampa	<b>b. POINT OF CONTACT NAME</b> Steve Seachrist, PE	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> (813) 274-7049

Bayside developed drainage alternatives to improve flooding conditions at three south Dale Mabry Highway intersections (Henderson Boulevard, Watrous Avenue, and Neptune Street) and a 65-acre portion of the Palma Ceia residential area that experiences frequent flooding. The drainage improvements were developed to meet the City's 5-yr/4-hr storm event LOS for roads and the Southwest Florida Water Management District water quantity criteria.

The 1,825 acre study area is located in the southwest portion of the City. The Henderson Boulevard and Watrous Avenue intersections are located in the Culbreath Bayou basin and the Neptune Street intersection is located in the John's Branch basin. The Culbreath Bayou and John's Branch basins both outfall into Old Tampa Bay. The Palma Ceia flood problem area is primarily located in the Bay to Bay basin and outfalls into Hillsborough Bay.

Gravity flow and pumping station (135,000 gpm to 166,000 gpm) alternatives were developed to meet the City's LOS for the flood problem areas. The gravity flow alternatives developed included open channel improvements, detention ponds, and box culvert and circular pipe systems. The preferred alternative consists of a large pipe and box culvert system that drains the runoff from the three Dale Mabry project intersections and the Palma Ceia project area to Hillsborough Bay.

<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
<b>a.</b> (1) FIRM NAME Bayside Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Engineering; Surveying
<b>b.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>c.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
<b>d.</b> (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Jordan L. Caviggia, PE	District Engineer	X		X				X	X		
Kimberlee B. DeBosier, PE	Principal-in-Charge	X	X	X	X	X	X	X	X		
Darlene J. Shuman, PE	Quality Control; Water/Sewer; Permitting; Construction Services							X			
Stephen Brletic, EI	Drainage and Permitting										
Robert E. Dvorak, PE	Drainage; Stormwater Facility Inspections			X				X	X	X	X
Rick H. Neidert	Inspector	X	X	X	X	X					
Mona Sue Horton, EI	Utilities and Roadway Design	X	X	X	X		X	X	X	X	X
Cliff L. Wilson	Roadway Designer			X			X	X	X	X	X
Carlos A. Ramirez, PE, PTOE	Senior Traffic Engineer	X						X			
Raymond Rodriguez	Senior Traffic Designer							X		X	X
Ronnie L. Charest	Senior Traffic Technician							X	X	X	
Danny L. Polk, PLS	Survey Manager	X									X
David A. Puigdomenech, PSM	Project Surveyor/Mapper		X	X	X			X	X		X

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Harbour Isles CDD	6	Clearwater Cay CDD
2	Diamond Hill CDD	7	Drew Park CRA Right-of-Way Improvements
3	Heritage Pines CDD	8	Autumn Leaves Drive Drainage Improvements
4	Lexington Oaks CDD	9	SWFWMD Professional Engineering Consultant Services
5	Heritage Springs CDD	10	Dale Mabry Drainage Improvements (Palma Ceia)

**H. ADDITIONAL INFORMATION**

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

**Bayside Engineering, Inc.** offers civil engineering, transportation, traffic engineering and planning, water resources services, permitting, surveying and mapping, construction engineering and inspection, geographic information systems (GIS), and information technology (IT) services throughout Florida. Bayside is in our twentieth year of providing quality service with integrity and unparalleled client satisfaction. The firm founders are Kimberlee B. DeBosier, PE, Robert E. Dvorak, PE, and Darlene J. Shuman, PE. Bayside's staff currently totals nearly 30, with headquarters in the Channel District of Tampa. The firm is a certified women-owned business enterprise.

**General Civil Engineering**

- ▶ site design and permitting for infrastructure, commercial, industrial and residential projects
- ▶ project management
- ▶ feasibility studies
- ▶ utility coordination

Contact: Kimberlee DeBosier, PE 813.314.0045

**Transportation Engineering**

- ▶ rural and urban roadway design
- ▶ rural and urban roadway drainage
- ▶ traffic control plans
- ▶ pavement evaluation and design
- ▶ design of pedestrian and bike facilities
- ▶ design of box culverts and retaining walls
- ▶ sitework cost-to-cure assessments and eminent domain assistance

Contact: Jordan Caviggia, PE 813.314.0295

**Water Resources and Environmental Permitting**

- ▶ design and permitting of drainage improvement projects
- ▶ stormwater management design and analysis
- ▶ hydrologic and hydraulic modeling (XP-SWMM, ICPR, HEC-2, and others)
- ▶ master stormwater planning and permitting
- ▶ environmental and regulatory permitting
- ▶ preparation of stormwater pollution prevention (erosion control) plans
- ▶ National Pollution Discharge Elimination System construction permitting

Contact: Robert Dvorak, PE 813.314.0285

**Traffic Engineering**

- ▶ traffic studies
- ▶ signalization design
- ▶ signal systems
- ▶ signing and pavement marking plans
- ▶ corridor and sub-area studies
- ▶ traffic data collection

Contact: Carlos Ramirez, PE 813.868.6511

**Surveying and Mapping**

- ▶ design surveys
- ▶ right-of-way control surveys
- ▶ right-of-way mapping
- ▶ legal descriptions
- ▶ quality assurance reviews

Contact: Danny Polk, PLS 813.868.6175

**Construction Engineering and Inspection**

- ▶ construction and administration
- ▶ roadway and utility inspection
- ▶ project scheduling
- ▶ cost estimating
- ▶ Q/A and Q/C review
- ▶ constructability/biddability reviews
- ▶ claims analysis

Contact: Darlene Shuman, PE 813.314.0275

**I. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

31. SIGNATURE




32. DATE

4/16/15

33. NAME AND TITLE

Kimberlee B. DeBosier, P.E., President

<b>ARCHITECT-ENGINEER QUALIFICATIONS</b>				1. SOLICITATION NUMBER <i>(If any)</i> <b>Cordoba Ranch CDD</b>		
<b>PART II – GENERAL QUALIFICATIONS</b> <i>(If a firm has branch offices, complete for each specific branch office seeking work.)</i>						
2a. FIRM (OR BRANCH OFFICE) NAME <b>Bayside Engineering, Inc.</b>				3. YEAR ESTABLISHED <b>1994</b>	4. DUNS NUMBER <b>88-321-7374</b>	
2b. STREET <b>1104 East Twiggs Street, Suite 100</b>				5. OWNERSHIP		
				a. TYPE <b>Corporation</b>		
2c. CITY <b>Tampa</b>		2d. STATE <b>FL</b>	2e. ZIP CODE <b>33602</b>	b. SMALL BUSINESS STATUS <b>Small Business (NAICS 5416201)</b>		
6a. POINT OF CONTACT NAME AND TITLE <b>Kimberlee DeBosier, PE, FNSPE, FACEC, President</b>				7. NAME OF FIRM <i>(If block 2a is a branch office)</i> <b>N/A</b>		
6b. TELEPHONE NUMBER <b>813-314-0045</b>		6c. E-MAIL ADDRESS <b>kdebosier@baysideng.com</b>				
8a. FORMER FIRM NAME(S) <i>(If any)</i> <b>N/A</b>				8b. YR. ESTABLISHED <b>N/A</b>	8c. DUNS NUMBER <b>N/A</b>	
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) BRANCH			
02	Administrative	3		S10	Surveying; Platting; Mapping; Flood Plain Studies	5
08	CADD Technician/Designer	2		H09	Hospital & Medical Facilities	2
12	Civil Engineer	6		F02	Field Houses; Gyms; Stadiums	1
38	Land Surveyor	2		H11	Housing (Residential, Multi-Family; Apartments; Condominiums)	1
15	Construction Inspector	2		H10	Hotels; Motels	1
29	GIS Specialist	1		J01	Judicial and Courtroom Facilities	1
	Survey Crew Member	4		P11	Postal Facilities	1
58	Technician Analyst	4		R04	Recreation Facilities (Parks, Marinas, Etc.)	2
	Engineer Interns	2		H07	Highways; Streets; Airfield Paving; Parking Lots	5
				T03	Traffic & Transportation Engineering	5
				E02	Educational Facilities; Classrooms	3
				W02	Water Resources; Hydrology; Ground Water	1
				A06	Airports; Terminals and Hangars; Freight Handling	1
				C13	Computer Facilities; Computer Service	1
				G04	Geographic Information System Services: Development, Analysis, and Data Collection	1
				E09	Environmental Impact Studies, Assessments or Statements	1
				I01	Industrial Buildings; Manufacturing Plants	1
				O01	Office Buildings; Industrial Parks	1
				P02	Petroleum and Fuel (Storage and Distribution)	1
				P06	Planning (Site, Installation, and Project)	1
				S13	Storm Water Handling & Facilities	3
<b>Total</b>		<b>26</b>				
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>			PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	2	1. Less than \$100,000		6. \$2 million to less than \$5 million		
b. Non-Federal Work	6	2. \$100,000 to less than \$250,000		7. \$5 million to less than \$10 million		
c. Total Work	6	3. \$250,000 to less than \$500,000		8. \$10 million to less than \$25 million		
		4. \$500,000 to less than \$1 million		9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million		10. \$50 million or greater		
12. AUTHORIZED REPRESENTATIVE						
The foregoing is a statement of facts.						
a. SIGNATURE 					b. DATE <b>4/15/15</b>	
<b>Kimberlee DeBosier, PE, President</b>						



**BLANK**

April 10, 2015

Mr. Joseph Roethke, District Manger  
Cordoba Ranch Community Development District  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

**Reference: Cordoba Ranch Community Development District  
Letter of Interest for District Engineering Services**

Dear Mr. Roethke:

I am writing this letter on behalf of Morris Engineering and Consulting, LLC, to express our interest in serving as the District Engineer for the Cordoba Ranch Community Development District. As required, we are submitting for your information and review, the required Standard Form 330, which outlines our personnel's and company's background, experience and expertise.

We believe that, as you can see from the information provided, Morris Engineering and Consulting has extensive experience in not only large residential projects of a similar scope of Cordoba Ranch, but also extensive experience working with Community Development Districts as Engineers and Consultants for a variety of project.

We look forward to speaking with you and the Board further about this and appreciate your consideration. Should you have any questions or require any additional information please do not hesitate to contact us.

Sincerely,  
**MORRIS ENGINEERING AND CONSULTING, LLC**



Matthew J. Morris, P.E.  
President

# ARCHITECT - ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

Cordoba Ranch Community Development District District Engineer RFQ - Hillsborough County, FL

2. PUBLIC NOTICE DATE

04/05/2015

3. SOLICITATION OR PROJECT NUMBER

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Matthew J. Morris, P.E. - Managing Member/President

5. NAME OF FIRM

Morris Engineering and Consulting, LLC

6. TELEPHONE NUMBER

(941)444-6644

7. FAX NUMBER

8. E-MAIL ADDRESS

mmorris@morrisengineering.net

### C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME J-V PARTNER SUBCON TRACTOR			
a.	<input checked="" type="checkbox"/>	Morris Engineering and Consulting, LLC <input type="checkbox"/> CHECK IF BRANCH OFFICE	6981 Professional Parkway East Sarasota, Florida 34240	District Engineer
b.		<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.		<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.		<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.		<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.		<input type="checkbox"/> CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ (Attached)



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT***(Complete one Section E for each key person.)*

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Matthew J. Morris, P.E.	District Engineer	a. TOTAL 12	b. WITH CURRENT FIRM 6
15. FIRM NAME AND LOCATION <i>(City and State)</i>			
Morris Engineering and Consulting, LLC			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
Bachelor's of Science - Civil Engineering (Florida State University)		Professional Engineer (FL) No. 68434	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			
Member of American Society of Professional Engineers and Florida Engineering Society			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Tern Bay CDD - Charlotte County, FL	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Currently serving as District Engineer for the CDD. Responsible for all CIP projects, Permit Compliance/Retention and DRI Development Order Requirements		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Wentworth Estates CDD (Treviso Bay) - Collier County, FL	PROFESSIONAL SERVICES 2013	CONSTRUCTION <i>(If applicable)</i>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Provided professional services related to creation of Assessment Methodology for allocation of Bond Proceeds of approximately \$60 million. Created Engineer's report and Cost Allocation portion of the Assessment Methodology		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Lakeside Preserve CDD - Lakeland, FL	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i>
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Served as the interim District Engineer and prepared full Engineer's Report for the multi-phase CDD improvement plan.		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Willow Walk CDD - Manatee County, FL	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Prepared initial Engineer's Report and provided Engineering testimony for formation of the District.		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Heritage Harbour South CDD - Manatee County, FL	PROFESSIONAL SERVICES 2012	CONSTRUCTION <i>(If applicable)</i>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Provided professional services related to the creation of the Assessment Methodology for allocation of costs for yearly Operations and Maintenance Budget of approximately \$500,000 per year. Created Engineer's Report and Cost Allocation portion of the Assessment Methodology.		



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT***(Complete one Section E for each key person.)*

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Erin L. Tumolo, P.E.	Project Manager	a. TOTAL 12	b. WITH CURRENT FIRM 5
15. FIRM NAME AND LOCATION <i>(City and State)</i>			
Morris Engineering and Consulting, LLC			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i>		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
Bachelor's of Science - Civil Engineering (University of South Florida) Master's of Science - Civil Engineering (University of South Florida)		Professional Engineer (FL) No. 69073	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Tem Bay CDD - Charlotte County, FL	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Currently serving as District Engineer for the CDD. Responsible for all CIP projects, Permit Compliance/Retention and DRI Development Order Requirements		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Wentworth Estates CDD (Treviso Bay) - Collier County, FL	PROFESSIONAL SERVICES 2013	CONSTRUCTION <i>(If applicable)</i>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Provided professional services related to creation of Assessment Methodology for allocation of Bond Proceeds of approximately \$60 million. Created Engineer's report and Cost Allocation portion of the Assessment Methodology		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Lakeside Preserve CDD - Lakeland, FL	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i>
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Served as the interim District Engineer and prepared full Engineer's Report for the multi-phase CDD improvement plan.		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Willow Walk CDD - Manatee County, FL	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Prepared initial Engineer's Report and provided Engineering testimony for formation of the District.		
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Heritage Harbour South CDD - Manatee County, FL	PROFESSIONAL SERVICES 2012	CONSTRUCTION <i>(If applicable)</i>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Provided professional services related to the creation of the Assessment Methodology for allocation of costs for yearly Operations and Maintenance Budget of approximately \$500,000 per year. Created Engineer's Report and Cost Allocation portion of the Assessment Methodology.		



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT***(Complete one Section E for each key person.)*

12. NAME  Ian Sherwood	13. ROLE IN THIS CONTRACT  Design Manager	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 6
15. FIRM NAME AND LOCATION <i>(City and State)</i> Morris Engineering and Consulting, LLC			
16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i> Civil Engineering Technology Diploma (Canada)		17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>  Tern Bay CDD - Charlotte County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Currently serving as District Engineer for the CDD. Responsible for all CIP projects, Permit Compliance/Retention and DRI Development Order Requirements		
(1) TITLE AND LOCATION <i>(City and State)</i>  Willow Walk CDD - Manatee County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2013	CONSTRUCTION <i>(If applicable)</i>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Provided Engineering Design support for the design of the subdivision improvements that are included in the District's CIP.		
(1) TITLE AND LOCATION <i>(City and State)</i>  Trevesta - Manatee County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Providing Engineering support for the design, permitting and construction of the 1100 residential unit, 100,000 SF commercial mixed use development in Manatee County, including all subdivision infrastructure.		
(1) TITLE AND LOCATION <i>(City and State)</i>  Heron Creek - North Port, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Providing Engineering support for the design, permitting and construction of the 1200 residential unit, 700,000 SF commercial mixed use development in North Port, including all subdivision infrastructure.		
(1) TITLE AND LOCATION <i>(City and State)</i>  Heritage Harbour South CDD - Manatee County, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2012	CONSTRUCTION <i>(If applicable)</i>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Provided Engineering support for the design of District CIP projects undertaken by the District during each Fiscal Year, including lake bank repairs, road repairs, utility infrastructure, etc.		



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 01
21. TITLE AND LOCATION <i>(City and State)</i> Tern Bay CDD - Charlotte County, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2015 CONSTRUCTION <i>(If applicable)</i>	

### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Tern Bay CDD	b. POINT OF CONTACT NAME Jim Ward	c. POINT OF CONTACT TELEPHONE NUMBER (954)658-4900
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### 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Community Development District comprised of 1500 acres of partially developed property in Charlotte County.

Morris Engineering is currently serving as the District Engineer for this project, and has been doing so for approximately 3 years. Morris Engineering provides the oversight of all District CIP projects, as well as the retention of existing permits as well as oversight and compliance of all DRI Development Order conditions and requirements.

### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE District Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 01
21. TITLE AND LOCATION <i>(City and State)</i> Wentworth Estates CDD - Collier County, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2013 CONSTRUCTION <i>(If applicable)</i>	

### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Wentworth Estates CDD	b. POINT OF CONTACT NAME Jim Ward	c. POINT OF CONTACT TELEPHONE NUMBER (954)658-4900
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### 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project consisted of preparing a revised Cost Allocation for the District Assessment Methodology for a new \$60million bond issuance. Morris Engineering created the Engineer's Report and Cost Allocation Methodology based on Engineering Design Principals for the District's project.

This project illustrates Morris Engineering's expertise and ability to provide services related to the preparation of Engineer's Reports and Cost Allocation Reports for a CDD.

### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE District Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 01
21. TITLE AND LOCATION <i>(City and State)</i> Lakeside Preserve CDD - Lakeland, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2014 CONSTRUCTION <i>(If applicable)</i>	

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Lakeside Preserve CDD	b. POINT OF CONTACT NAME Jonathan Johnson	c. POINT OF CONTACT TELEPHONE NUMBER (850)222-7500
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

This project consisted of preparing an Engineer's Report as the Interim District Engineer for the District's CIP containing \$18 million of improvements for the remaining phases contained within the multi-phase project. Morris Engineering created the Engineer's Report based on Engineering Design Principals for the District's project.

This project illustrates Morris Engineering's expertise and ability to provide services related to the preparation of Engineer's Reports for a CDD.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE District Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>04</b>				
21. TITLE AND LOCATION <i>(City and State)</i> Willow Walk CDD - Manatee County, FL	22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION <i>(If applicable)</i></td> </tr> <tr> <td>2015</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>	2015	
PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>					
2015						

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Willow Walk CDD	b. POINT OF CONTACT NAME Jim Harvey	c. POINT OF CONTACT TELEPHONE NUMBER (813)615-1244
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

This project consisted of preparing an Engineer's Report as the Interim District Engineer for the District's CIP containing \$20 million of improvements for the multi-phase project. Morris Engineering created the Engineer's Report based on Engineering Design Principals for the District's project.

This project illustrates Morris Engineering's expertise and ability to provide services related to the preparation of Engineer's Reports for a CDD.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE District Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>05</b>
21. TITLE AND LOCATION <i>(City and State)</i>  Heritage Harbour South CDD - Manatee County	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2012	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Heritage Harbour South CDD	b. POINT OF CONTACT NAME Jim Ward	c. POINT OF CONTACT TELEPHONE NUMBER (954)658-4900
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

This project consisted of preparing an Engineer's Report and Cost Allocation for the District's yearly Operations and Maintenance expenditures for each unit and owner within the development based on Engineering Principals related to flow generated from each use into the District's stormwater management system. The yearly O&M Budget was in excess of \$500,000.

This project illustrates Morris Engineering's expertise and ability to provide services related to the preparation of Engineer's Reports and Cost Allocations for a CDD.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE District Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>06</b>				
21. TITLE AND LOCATION <i>(City and State)</i> Heron Creek - North Port, FL	22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION <i>(If applicable)</i></td> </tr> <tr> <td>2015</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>	2015	
PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>					
2015						

### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Heron Creek Associates, Ltd	b. POINT OF CONTACT NAME Ron York	c. POINT OF CONTACT TELEPHONE NUMBER (239)542-1010
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### 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Morris Engineering is currently provided full Engineering Design, Permitting and Construction Management services for the 1200 residential unit, 700,000 SF commercial mixed use DRI development in North Port, FL. Morris Engineering is providing these services on an on-going basis for the multi-phase project, as well as all services related to DRI compliance and modifications.

This project illustrates Morris Engineering's expertise and ability to provide professional Engineering services for large development projects.

### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Engineer/Project Managers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>07</b>				
21. TITLE AND LOCATION <i>(City and State)</i> Trevesta - Manatee County	22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION <i>(If applicable)</i></td> </tr> <tr> <td>2015</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>	2015	
PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>					
2015						

### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER OK Trevesta, LLC	b. POINT OF CONTACT NAME Jim Harvey	c. POINT OF CONTACT TELEPHONE NUMBER (813)615-1244
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### 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Morris Engineering is currently provided full Engineering Design, Permitting and Construction Management services for the 1100 residential unit, 100,000 SF commercial mixed use development in Manatee County, FL. Morris Engineering is providing these services on an on-going basis for the multi-phase project, as well as all services related to the zoning entitlements for the project.

This project illustrates Morris Engineering's expertise and ability to provide professional Engineering services for large development projects.

### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Engineer/Project Managers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 08
21. TITLE AND LOCATION <i>(City and State)</i> Village on the trail - Sarasota County, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES 2015 CONSTRUCTION <i>(If applicable)</i>	

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Taylor-Morrison, Inc.	b. POINT OF CONTACT NAME Dave Truxton	c. POINT OF CONTACT TELEPHONE NUMBER (941)348-0404
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

Morris Engineering is currently provided full Engineering Design, Permitting and Construction Management services for the Master Infrastructure to serve the proposed 250 acre mixed use development in Sarasota County, FL, including all master stormwater management systems, utilities to serve the future residential and commercial development as well as FDOT improvements to State Road 681.

This project illustrates Morris Engineering's expertise and ability to provide professional Engineering services for large development projects.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Engineer/Project Managers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>09</b>
21. TITLE AND LOCATION <i>(City and State)</i>  Toledo Village - North Port	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER HMTa real Estate, LLC	b. POINT OF CONTACT NAME Ron York	c. POINT OF CONTACT TELEPHONE NUMBER (239)542-1010
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

Morris Engineering is currently provided full Engineering Design, Permitting and Construction Management services for the future 2,000+ residential unit community located on 2,200 acres in North Port, FL. Morris Engineering has currently designed and permitted the Master Stormwater Management System consisting of 108 interconnected stormwater management ponds and over 78 on-site wetlands.

This project illustrates Morris Engineering's expertise and ability to provide professional Engineering services for large development projects.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Engineer/Project Managers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 10
21. TITLE AND LOCATION <i>(City and State)</i>  Westport - Manatee County, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Classic Neighborhood Development, LL	b. POINT OF CONTACT NAME Len Jaffe	c. POINT OF CONTACT TELEPHONE NUMBER (813)422-6128
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

Morris Engineering is currently provided full Engineering Design, Permitting and Construction Management services for the future 160 unit residential unit community located in Manatee County, FL. Morris Engineering is currently preparing the Preliminary Site Plan to accompany the proposed change of land use application to Manatee County.

This project illustrates Morris Engineering's expertise and ability to provide professional Engineering services for large development projects.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Morris Engineering and Consulting, LLC	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Engineer/Project Managers
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

[illegible]

## 29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Tern Bay	6	Heron Creek
2	Wentworth Estates	7	Trevesta
3	Lakeside Preserve	8	Village on the Trail
4	Willow Walk	9	Toledo Village
5	heritage Harbour South	10	Westport

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**H. ADDITIONAL INFORMATION**

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30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

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**I. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

04/10/2015

33. NAME AND TITLE

Matthew J. Morris - Managing Member




## 1. SOLICITATION NUMBER (If any)

(If a firm has branch offices, complete for each specific branch office seeking work.)

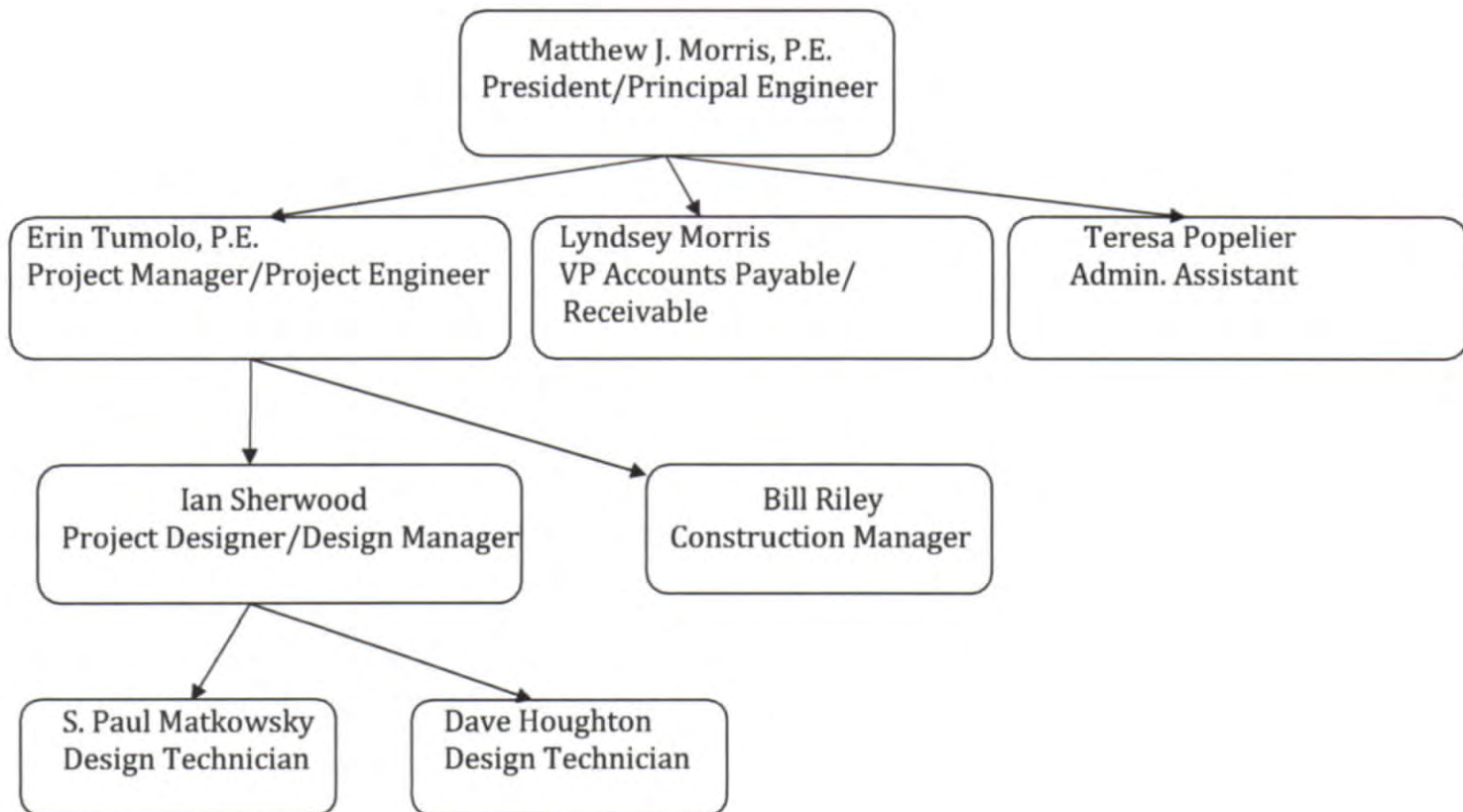
9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(see below)</i>
		(1) FIRM	(2) BRANCH			
08	CADD Technician	3	3	C06	Bayside Community Church	1
11	Civil Engineer	2	2	C07	Multiple CCCL Permits	1
16	Construction Manager	1	1	C10	Multiple Stand-Alone Stores	1
02	Administrative	1	1	C10	Multiple Shopping Centers	1
				C15	Multiple Projects	1
				H01	Marina and Dock Projects	2
				H10	Sarasota Embassy Suites	1
				H11	Multiple Development Projects	3
				O01	Multiple Office Parks	1
				P05	Multiple DRI Projects	2
				P06	Multiple Re-Zones	2
				R04	Private Rec Amenities	1
				S11	Lemur Conservation Foundation	1
			.	S13	Multiple	2
	Other Employees					
	Total	7	7			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	4	2. \$100,00 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	4	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 04/06/2015
c. NAME AND TITLE Matthew J. Morris, P.E. - Managing Member	

## Organizational Chart



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# Cordoba Ranch

## Community Development District



Response to Request for District Engineering Services  
April 17, 2015







April 17, 2015

**Attention:** Joseph Roethke, District Manager  
Cordoba Ranch Community Development District  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

Dear Joe,

**Reference:** Request for Engineering Services, Cordoba Ranch Community Development District

Stantec Consulting Services Inc. appreciates the opportunity to submit its qualifications for Professional Engineering Services for the Cordoba Ranch Community Development District (CDD). In short, the Stantec team is qualified to perform this project due to the following:

- **Previous experience providing district engineering services for numerous Pasco and Hillsborough County-based CDD's/familiarity with development and staff.**
- A seasoned firm, specializing in community development district engineering contracts that **offers an experienced set of eyes for this community's needs.**
- Extensive professional experience with community development districts throughout the Central Florida Region; **over 50 current contracts with CDD's.**
- A **broad range of in-house capabilities and resources** including planning, civil/site engineering, structural engineering, transportation and roadway engineering, survey, GIS and ecological capabilities.
- A **local Tampa office.**

Stantec is currently providing numerous Pasco and northern Hillsborough County based CDD's with professional consulting engineering services and we would really value continuing this relationship with Rizzetta & Company as well as Standard Pacific Homes. We have accumulated a depth of knowledge and history of how you prefer your CDD contracts to be managed. We care about the community and want to make every attempt to provide high quality, reasonably priced consulting services for the District. This commitment truly separates Stantec from all the competing firms. Stantec has staff that exclusively provides services to CDDs, and this commitment means that there is no other priority, and our response time to residents' questions, Board of Supervisors' requests, and District Manager issues is immediate. Also, due to the number of CDD clients, Stantec provides the most efficient services at the most competitive cost.

Stantec is also proud that many CDD clients are fully resident controlled and that we have broad experience in providing the necessary services for infrastructure maintenance needed by the resident board, as well as design services for new projects. Stantec offers community development districts a full scope of services that includes, but is not limited to, the following:

- **Stormwater Management Systems and Facilities (including erosion repair)**
- **Water and Sewer Systems and Facilities**
- **Landscaping, Street Lighting Design and Plans**
- **Environmental Permitting**
- **Government Permitting**
- **Cost Estimates and Bidding Assistance**
- **Water Conservation Studies and Design/NPDES Experience**
- **Water Supply Studies**
- **Contract Management and Inspection Services**



- **Expert Witness Testimony**
- **Irrigation System Plans and Design**
- **Roadways/Traffic Control Measures**

Since 1956, Stantec has grown with Florida, serving both private and public sector clients statewide. With over 400 employees strategically located throughout Florida, Stantec has the talent, flexibility, and resources to provide exceptional services to the Cordoba Ranch Community Development District.

Each of the key members of Stantec's project team has extensive experience in the engineering, planning, design, and construction of residential projects. Key personnel for the project would include David A. Kemper, P.E., as Principal-in-Charge; Tonja L. Stewart, P.E., as District Engineer/ Senior Project Manager; Keith Diaz, EI as Engineering Technician, Lea Del Tosto, RLA as Landscape Architect and Mark H. Foster, PSM as Surveyor; and other Stantec administrative, CAD, and technical support personnel, as needed.

**TONJA L. STEWART, P.E. - Project Manager**

A Senior Project Manager at Stantec and a Florida-registered Professional Engineer, Ms. Stewart offers more than 30 years of experience in a broad range of civil engineering projects, including managing over 50 CDD District Engineering contracts within the Tampa Bay region. She has been responsible for residential, commercial, and industrial site design; including stormwater management, drainage, roadway, water transmission systems, wastewater collection systems, and wetland and flood plain mitigation. Ms. Stewart's credentials include construction management for many of her projects which have entailed inspections, testing, and certification. Her responsibilities include providing coordination with project consultants, including geotechnical engineers, environmental scientists, surveyors, archaeologists, attorneys, and title companies. She also provides support services for re-zonings, annexations, DRIs, and land-use amendments.

Stantec looks forward to hearing from you regarding your selection, and we look forward to continuing to serve as District Engineer for the Cordoba Ranch Community Development District.

David A. Kemper, P.E., Senior Principal



# What's inside

- 1 Our firm
- 2 Our experience
- 3 Our people
- 4 SF 330



An aerial photograph of a large, modern residential development. The community is characterized by its unique layout, featuring numerous small, winding waterways that meander through rows of houses. The houses have reddish-brown roofs and are arranged in neat, curved rows. The waterways are dark blue, contrasting with the green lawns and trees. In the foreground, there are several large, empty lots and a few more houses. The overall scene depicts a well-planned, scenic community.

We create  
communities  
that we want to  
call "home".



## Our firm

The Stantec community unites more than 15,000 specialists working in over 250 locations. We collaborate across disciplines and industries to make buildings, infrastructure, and energy and resource projects happen. Our work—professional consulting in planning, engineering, architecture, interior design, landscape architecture, surveying, environmental sciences, project management, and project economics—begins at the intersection of community, creativity, and client relationships.

Since 1954, our local strength, knowledge, and relationships, coupled with our world-class expertise, have allowed us to go anywhere to meet our clients' needs in more creative and personalized ways. With a long-term commitment to the people and places we serve, Stantec has the unique ability to connect to projects on a personal level and advance the quality of life in communities across the globe.

At Stantec we understand innovation, collaboration, and a strong vision are necessary to create successful projects in the Single and Multi-Unit Family Residential Developments Sector. Our goal in each project is to provide social, environmental, and economic benefits in keeping with the physical site conditions, public expectations, and market realities of the project.

We offer the complete range of professional planning and design services necessary to carry property through planning, approvals and permitting, to design and construction. Stantec's team of experts includes urban planners, civil engineers, and environmental scientists. This team designs distinguished new towns and communities and provides ongoing support to include Community Development District Engineering Contracts. We have earned a strong reputation for helping nationally recognized clients realize the maximum potential of their vision and investment.

## Transforming Land

Developing land into a residential or mixed-use community or a public space with parks and trails requires a mix of technical skill and creative vision, as well as insight into development. We merge this expertise to create value for our clients and community.

Our knowledge of the industry runs deep; we know our communities, the local political climate, and the policies that impact a project's progress so we can guide you through the development process. And, we're with you from beginning to end.

Our surveyors, engineers, and transportation experts lay the groundwork for infrastructure, while our planners create designs using knowledge of local regulations to navigate approvals. Our environmental scientists restore and preserve sites. Our public participation experts engage stakeholders to build consensus. Our landscape architects, and project managers bring designs to life. Together, we cover all aspects of land development while balancing what's important to the community and the environment.

## Ability of Applicants Professional Personnel

Stantec offers a team that Rizzetta's staff is familiar through our other district engineering at Estancia at Wiregrass, Cheval West, Meadow Pointe III, Meadow Pointe IV, Concord Station and Bridgewater of Wesley Chapel to name a few. Tonja Stewart will be our Project Manager, and she personally brings over two decades of experience in the management of over 30 community development district engineering contracts. She truly embodies the specific expertise to successfully execute this contract. She is joined by a team of professionals that have worked with her on previous community development district contracts, and thus, the entire Stantec team knows how to successfully execute task orders for this type of contract.

We develop spaces of distinct and local character through the following suite of services:

- Planning
- Civil Engineering
- Landscape Architecture
- Surveys/Geomatics
- Urban Design
- Public Consultation
- Architecture/Buildings Engineering
- Construction Administration
- Environmental Management & Infrastructure
- Geotechnical Engineering
- Transportation Planning & Traffic Engineering

## Time and Budget Requirements

We give our contract manager full authority to directly commit staff and resources throughout the company.

The contract manager also acts as the “traffic cop” for task assignments and is able to internally coordinate the assigning of tasks to the most qualified personnel, expediting the process and qualifying the assigned staff simultaneously. If the schedule or scope changes during the delivery of any project, our contract manager can coordinate the necessary changes directly with the CDD staff to provide immediate response to your needs, and minimize the effect on the schedule, budget, and quality of work. One of our main objectives is to facilitate the CDD Project Manager’s oversight of the projects - be an extension of YOUR staff. This commitment includes four basic concepts:

- Identify, understand, and utilize available technical information (don’t reinvent the wheel).
- Maintain the same core team throughout each project to improve efficiency and quality of project delivery.
- Identify the critical path at the proposal phase, and develop realistic schedule and budget.
- Emphasize strong project management to implement a quality project within the agreed upon schedule and budget.

## Preparation and Use of a Task-Specific Detailed Work Plan

At Stantec we call our plan for project success a “Work Plan”. This job specific work plan includes a fully detailed, resources-loaded schedule that includes all tasks, production activities, permitting milestones, and deliverables included in the scope of work for each task assignment. This work plan also includes both personnel and equipment resources that will be needed, along with their cost elements. This will allow the work plan to be balanced against the project budget. In this way as changes are made to the schedule, financial impacts of those changes can be evaluated. The work plan is the way our Project Manager and team leaders can assure the CDD staff that we will deliver each project as contracted. We have an internal checks and balances system of QA/QC that ensures redundancy at every stage and allows for senior staff to oversee the quality of documents and execution of design during construction.

## Past Experience and Performance

Stantec has provided district engineering services for over 50 CDD’s in the state of Florida. Our experience in these types of contracts is unparalleled by other professional service firms. Please see Section 1 for further detailed information.



A scenic view of a golf course. In the foreground, there's a green with a sand trap. A pond with reeds is in the middle ground, reflecting the sky and surrounding trees. A waterfall flows over a stone wall into the pond. The background is filled with lush greenery, including palm trees and other tropical plants.

We  
understand  
CDD's



## Commitment to Community

Stantec's key qualifications in the comprehensive planning and design of residential developments include:

- Over \$1 billion of capitalization in Florida.
- Prime consultant for more than 12 Developments of Regional Impact (projects larger than 1,000 residential units) and over 60 Planned Communities, encompassing more than 50,000 acres and 80,000 residential units.
- District Manager for over 50 community development districts in the state of Florida.
- New town developments have included site work for housing, recreation and commercial components.

Our reputation for planning, design and scientific expertise is unparalleled in Florida. We work closely with state and federal governmental agencies early in the design process to obtain their input and concerns. We are particularly strong in offering close relationships with Pasco County, SWFWMD and other local permitting agencies.

Applying experience and leading technologies, our professionals and technical staff transform land into viable projects, creating a responsible fit between physical site conditions, fiscal requirements, and environmental constraints.

Our services are provided on projects around the world through approximately 14,000 employees operating out of more than 230 locations in North America and 4 locations internationally. Stantec is One Team providing Integrated Solutions.

Our multiple office locations allow for easy management of projects in multiple locations (we have 15 in Florida alone). **These types of projects are a specialty at Stantec.** We understand how CDD's operate because we've experienced large, single-family development from the planning stages, through design, permitting and ultimately, construction. These types of developments are truly at the core of what we do as a firm.

## Commitment to Providing District Engineering for Communities

We offer Cordoba Ranch Community Development District the expertise of a team that has worked on over 50 Community Development Districts providing District Engineering services. Our track record is unsurpassed in the state for managing district engineering contracts and our Project Manager, Tonja Stewart, is personally known to you and has dedicated her over two decades of experience in managing these types of contracts.

We are a full-service team, available in-house and are ready to serve this contract. The following is a list of our current CDD Contracts, all managed by our local staff.

- Bridgewater of Wesley Chapel, Pasco County
- Ballantrae CDD, Pasco County
- Chapel Creek CDD, Pasco County
- Concord Station CDD, Pasco County
- Eastlake Oaks CDD, Pinellas County
- Meadow Point I, III, IV CDD, Pasco County
- New River CDD, Pasco County
- Northwood CDD, Pasco County
- Oakstead CDD, Pasco County
- Wilderness Lake Preserve CDD, Pasco County
- Union Park CDD, Pasco County
- Bridgewater CDD, Polk County
- Sterling Hill CDD, Hernando County

- Arbor Greene CDD, City of Tampa
- Cheval West CDD, Hillsborough County
- Cory Lakes CDD, City of Tampa
- Grand Hampton CDD, City of Tampa
- The Hammocks CDD, City of Tampa
- Heritage Harbor CDD, Hillsborough County
- Estancia at Wiregrass CDD, Pasco County
- K Bar Ranch CDD, City of Tampa
- Tampa Palms CDD, City of Tampa



# 1.5 million

Number of acres our land planners, engineers, landscape architects and other professionals have master planned.

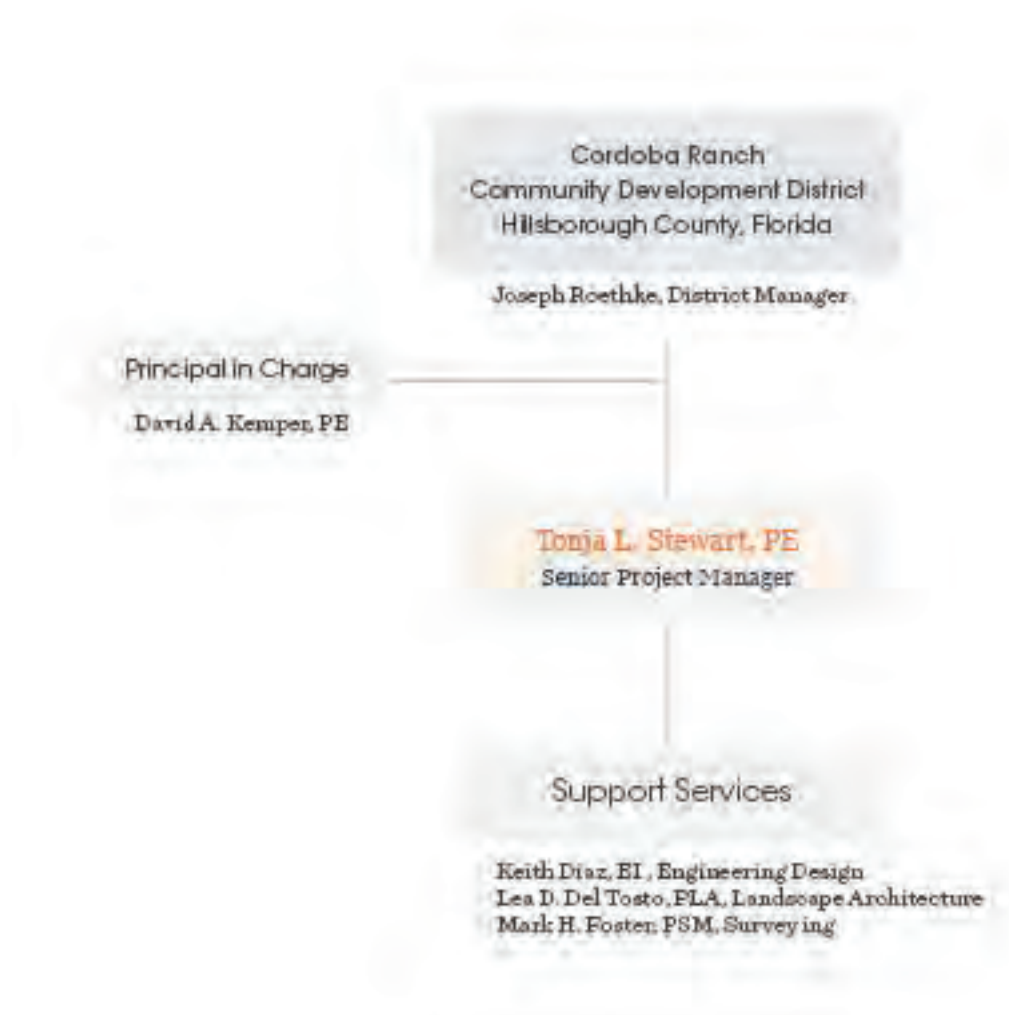
We are confident that we can continue to provide high quality service to Cordoba Ranch for the District Engineering Contract. You are familiar with our team and we pride our selves on adhering to the utmost standard on client service. The following pages showcase our areas of expertise necessary to fully execute our high level of service to Cordoba Ranch and they are representative of our Tampa office's staff capabilities.

A man with short dark hair, wearing a blue button-down shirt, is smiling and leaning over a desk. He is looking towards the camera. On the desk in front of him are several large sheets of paper, likely architectural blueprints or plans, and a rolled-up document. The background shows a bright office environment with large windows and some indoor plants.

Our people  
are committed  
to you

## Team Organization

The organization chart below indicates the names of specific staff proposed for this project. Our team offers local, site-specific experience and expertise in community development district engineering contracts. Our proposed Project Manager Tonja Stewart, is personally known and respected by your organization and staff, along with the local community. We will have no learning curve working together on this district engineering contract.



## Key Personnel Overview

### Tonja Stewart, PE

#### Project Manager



Tonja is highly experienced in a broad range of civil engineering projects that include a specialty in managing community development district engineering contracts. Her responsibilities in managing the contracts include providing coordination with key disciplines like environmental scientists, surveyors, archaeologists, attorneys, and title companies. She has experience with residential, commercial, and industrial site design, including stormwater management, drainage, roadway, water transmission systems, wastewater collection systems, and wetland and flood plain mitigation. She is highly respected for the work she has done on over 50 community development districts within the Tampa Bay Region.

### David Kemper, PE

#### Principal-In-Charge



Dave's professional experience includes management and design of residential, office, commercial, industrial, institutional, recreational, and mixed-use projects. He has extensive experience in coordinating the efforts of a multidisciplinary team to address all aspects of the site development including planning/zoning, survey, geotechnical, environmental, biology, traffic, and landscape architecture. This includes a particular emphasis on providing the engineering design after large scale and complex projects have been conceptualized.

### Keith Diaz, EI

#### Engineering Technician/Designer



As a Civil Engineering Intern, Keith has experience with many different project types. He has worked public and private sectors in the preparation of construction documents and the permitting approval process. His work ranges from research of local agencies to client interaction to design of water, wastewater, and stormwater facilities.

### Lea Del Tosto, PLA

#### Landscape Architect



With more than 30 years as a landscape architect, Lea has nationwide experience in all facets of the profession including project planning, and management, community involvement, design development, contract documents and construction phase services. She is National Charrette Institute trained and provides charrette planning services to projects which include public involvement.

### Mark Foster, PSM

#### Land Surveyor



Mark has served in various surveying roles throughout his career, including survey party chief, survey technician, field crew supervisor, project surveyor and survey project manager. His current responsibilities include client coordination, preparation of proposals, management of projects, supervision of field and office personnel and preparation of survey maps and reports.



Mr. Kemper serves as Principal-in-Charge and/or Senior Project Manager for a variety of public and private sector projects. His professional experience includes civil design and management expertise in the areas of site development, transportation, stormwater management, and utility systems. His site development experience includes management and design of residential, office, commercial, industrial, institutional, recreational, and mixed-use projects.

He has extensive experience in coordinating the efforts of a multidisciplinary team to address all aspects of the site development including planning/zoning, survey, geotechnical, environmental, biology, traffic, and landscape architecture. This includes a particular emphasis on providing the preliminary engineering studies/design during the planning phase of large scale and complex projects.

## EDUCATION

Bachelor of Science, Civil Engineering, Missouri  
University of Science & Technology, Rolla, Missouri,  
1979

Master of Science, Engineering Management,  
Missouri University of Science & Technology, Rolla,  
Missouri, 1984

## REGISTRATIONS

Professional Engineer #36271, State of Florida

## AWARDS

2011 Engineer of the Year, American Society of Civil  
Engineers, West Coast Branch

2004 FES/FICE Leadership Institute, Graduate

## PROJECT EXPERIENCE

Bella Verde (f.k.a. Cannon Ranch), Pasco County,  
Florida (Principal)

*Responsible for overall client interface and team management for the planning, design, landscape architecture, and permitting services for Bella Verde, a 2,005-acre master planned community consisting of approximately 4,200 single-family units, major roadways, 18-hole Arnold Palmer signature golf course and clubhouse, 200,000 s.f. of commercial/retail/office space, and recreational parks.*

Bridgewater, Pasco County, Florida (Principal)

*Engineering director for preliminary civil/site engineering services for this 760-lot, 325-acre residential project.*

Thomas Ranch, Hillsborough County, Florida  
(Engineering Director)

*Stantec provided preliminary engineering studies and development of potential evaluations for a +/-2,200-acre property located along the Alafia River in the Boyette/Fishhawk area of Hillsborough County.*

Kirkland Ranch TND Site Planning Studies, Pasco  
County, Florida (Principal)

*Responsible for overall client interface and the civil/site engineering aspects of the project. Stantec assisted a potential project developer in generating Traditional New Development (TND) site planning studies for market feasibility for this 1,666-acre parcel. This included various residential components for development, including work-force housing, adjacent walkable commercial mixed-use, school site, and traditional single family homes set within the preserved existing pristine wetland system.*

The Preserve at Wilderness Lakes Community  
Development District, Pasco County, Florida  
(Principal)

*Responsible for overall project and team management for a range of engineering services associated with serving as the Community Development District (CDD) District Engineer for this development of 850 lots on +/- 578 acres. The CDD assets include a high end recreation facility, roadways, security gates, stormwater management systems, landscape/hardscape, and irrigation systems.*

# David A. Kemper <sup>PE</sup>

Civil Engineering, Senior Principal

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## Bexley Ranch Land DRI, Pasco County, Florida (Engineering Manager)

*DRI engineering studies, master water, wastewater and master drainage planning, floodplain studies, and preliminary cost estimating. Stantec has completed extensive site analysis and design alternatives to assist the property owner and developer, Newland Communities, with the future development and use of this site located in central Pasco County directly adjacent to the Suncoast Parkway.*

## Symphony Isles\*, Hillsborough County, Florida (Project Manager)

*Provided the planning, civil engineering, permitting, and construction administration for a 36-lot waterfront parcel located on Tampa Bay.*

## Eagle Brooke Golf and Country Club\*, Polk County, Florida (Project Director)

*Provided civil/site engineering and environmental permitting for this 400-acre residential golf course community. Services included establishment of a Community Development District (CDD).*

## Sterling Ranch\*, Hillsborough County, Florida (Project Manager)

*Provided planning, site engineering, environmental permitting, and construction services for this 315-acre residential use project. The project included 620+ single-family lots and a multi-family parcel.*

## Artisan Lakes, Manatee County, Florida (Principal)

*Principal in charge for a 1,041-acre mixed-use project with 1,422 single family residential units, town homes, apartments, and commercial areas for Taylor Woodrow Communities.*

## Sereno Condominiums, Pinellas County, Florida (Principal)

*Principal-in-charge for a 44-unit beachfront condominium project for Taylor Woodrow located on Madeira Beach, Florida.*

## Citrus Park, Hillsborough County, Florida (Principal)

*In charge of providing services for a 20-acre, 94-lot, single-family residential subdivision for Baezer Homes.*

## Hawks Point Subdivision, Hillsborough County, Florida (Principal)

*Project is a 1,180-unit residential subdivision within the South Shore Corporate Park in southern Hillsborough County. The first phase of the project included 771 residential units and over two miles of off-site collector roadways. The project required close coordination with the Hillsborough County School Board to make certain utilities and roadway access were provided for a high school and community college being built adjacent to the roadways.*

## Winthrop Village Traditional Neighborhood Design (TND), Hillsborough County, Florida (Principal)

*Phase II development including oversight of revision of Phase I drainage plan. A 256-unit, traditional neighborhood design (TND) project in Hillsborough County required a major stormwater analysis to revise drainage for proposed aesthetic water features. Special care was also required at the project boundaries to ensure compatibility with the surrounding developments. Services included surveying, engineering, permitting and construction services.*

## Toulon Master Planned Community, Hillsborough County, Florida (Principal)

*Responsible for overall client interface and project and team management. Stantec was retained as a multi-disciplinary consultant in the development of the Toulon Development. The site is a 218-acre, multi-phased, 232-unit, single-family residential subdivision.*

## Ganey Ranch Residential Subdivision, Hillsborough County, Florida (Principal)

*Responsible for overall client interface and project and team management. Ganey Ranch is a proposed large-lot rural residential project located on all four quadrants of I-75 at the overpass of Valroy Road. It included approximately 1,100 acres. Stantec prepared the final conceptual plan, coordinate control map for the overall project, and provided design, permitting, as well as multiple final plats.*

\* denotes projects completed with other firms

Ms. Stewart is highly experienced in a broad range of civil engineering projects. Her responsibilities include providing coordination with project consultants, including geotechnical engineers, environmental scientists, surveyors, archaeologists, attorneys, and title companies. She has experience with residential, commercial, and industrial site design, including stormwater management, drainage, roadway, water transmission systems, wastewater collection systems, and wetland and flood plain mitigation.

## EDUCATION

Bachelor of Science, Civil Engineering, University of Alabama, Tuscaloosa, Alabama, 1987

## REGISTRATIONS

Registered Engineer #47704, State of Florida

## AWARDS

2009 Tampa Bay Builders, Associate of the Year

1997 Hillsborough County Chamber of Commerce, Leadership Hillsborough

## PROJECT EXPERIENCE

Northwood Community Development District, Wesley Chapel, Florida (Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec serves as District Engineer to perform various consulting services as needed by the District.*

The Preserve at Wilderness Lakes Community Development District, Land O' Lakes, Florida (Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec has provided a range of engineering services associated with serving as the Community Development District (CDD) District Engineer for this development of 850 lots on +/- 578 acres. The CDD assets include a high end recreation facility, roadways, security gates, stormwater management systems, landscape/hardscape, and irrigation systems.*

Ballantrae Community Development District, Land O' Lakes, Florida (Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. The community contains certain infrastructure, i.e. recreation facilities, stormwater management systems, landscaping and irrigation systems that are operated and maintained by the CDD. Stantec is the CDD Engineer, providing ongoing services as needed by the Board of Supervisors and District Manager.*

Concord Station Community Development District, Land O' Lakes, Florida (Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Concord Station CDD manages a partially completed planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD.*

Bridgewater of Wesley Chapel Community Development District, Wesley Chapel, Florida (Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Bridgewater is a multi-phased master planned community with 760 single-family lots on 325 acres. Stantec is currently serving as CDD Engineer for the Community to assist in the implementation of an aquatic planting program to achieve improved stormwater quality and erosion protection.*

Meadow Pointe Community Development District, Land O' Lakes, Florida (Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec serves as District Engineer to perform various consulting services as needed by the District.*

# Tonja Stewart PE

Senior Project Manager, Civil

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## Estancia at Wiregrass, Wesley Chapel, Florida (District Engineer)

*Responsible for reporting to the CDD Board of Supervisors and District Manager and providing as needed engineering design and maintenance services associated with the overall operation of the CDD infrastructure and maintenance of CDD lands. Services also include ongoing client and project coordination, account management, and project scheduling. Estancia is a master-planned community of more than 1100 homes with resort-style amenities.*

## Meadow Pointe III Community Development District, Land O' Lakes, Florida (District Engineer/Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec is serving as the Community Development District engineer for this Master Planned Unit Development (MPUD) and Development of Regional Impact (DRI) with a park site, park/recreation area, and a total of 1,788 units and their associated infrastructure.*

## Union Park Community Development District, Wesley Chapel, Florida (District Engineer/Project Manager)

*Responsible for ongoing client and project coordination, account management, and project scheduling. Concord Station CDD manages a partially completed planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports. The CDD Board of Supervisors is developer-controlled.*

## New River Community Development District, Land O' Lakes, Florida (District Engineer/Project Manager)

*Responsible for reporting to the CDD Board of Supervisors and District Manager and providing as needed engineering design and maintenance services associated with the overall operation of the CDD infrastructure and maintenance of CDD lands. Services also include ongoing client and project coordination, account management, and project scheduling.*

## Meadow Pointe IV Community Development District, Land O' Lakes, Florida (District Engineer/Project Manager)

*Responsible for reporting to the CDD Board of Supervisors and District Manager and providing as needed engineering design and maintenance services associated with the overall operation of the CDD infrastructure and maintenance of CDD lands.*

As a Civil Engineering Intern, Keith has experience with many different project types. He has worked public and private sectors in the preparation of construction documents and the permitting approval process. His work ranges from research of local agencies to client interaction to design of water, wastewater, and stormwater facilities.

### EDUCATION

Bachelor of Science, Civil Engineering, University of Central Florida, Orlando, Florida, 2012

Associate of Arts, Engineering, College of Central Florida, Orlando, Florida, 2009

### MEMBERSHIPS

Member, American Society of Civil Engineers

### PROJECT EXPERIENCE

#### Single Family Residential

Meadow Pointe I, III, IV Community Development District, Pasco County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer on civil engineering tasks. Stantec serves as District Engineer and has been responsible for the design, permitting and construction administration of a 3,800 s.f. fitness center, as well as periodic inspections of the community stormwater facilities for Meadow Pointe I. Stantec is serving Meadow Pointe II that contains a park site, park/recreation area, and a total of 1,788 units and associated infrastructure.*

Oakstead Community Development District, Pasco County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer on civil engineering tasks. Stantec was selected for annual district engineering services to assist the District Manager and Board of Supervisors to properly budget, operate, and maintain CDD infrastructure, which included roads, stormwater management facilities and recreation facilities..*

Harbour Isles Community Development District, Hillsborough County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer on civil engineering tasks. Harbour Isles is a residential community that was completed in 2007. The community contains certain infrastructure, i.e. recreation facilities, stormwater management systems, landscaping and irrigation systems that are operated and maintained by the CDD.*

Concord Station Community Development District, Pasco County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer on civil engineering tasks. Concord Station CDD manages a partially completed planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports. The CDD Board of Supervisors is developer controlled with a transition of resident involvement starting in 2010.*

South Fork East Community Development District, Pasco County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer on civil engineering tasks. South Fork CDD manages a completed planned community containing single family units, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports.*

River Bend Community Development District, Hillsborough County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer in civil/site engineering tasks. The River Bend CDD is a partially completed community with infrastructure that includes open space, stormwater management, landscape and irrigation systems which require perpetual maintenance.*

Heritage Harbor Community Development District, Hillsborough County, Florida (Engineering Technician)

*Responsible for assisting the District Engineer on civil engineering tasks. Heritage Harbor CDD contains approximately 600 single family units, a public golf course, stormwater management facilities, landscape/hardscape and irrigation systems. Stantec provides ongoing, as needed, engineering services for proper operation and maintenance of District assets. Stantec also assisted in the development of a water conservation plan for the golf course.*



Offering more than two decades of landscape architectural experience, Ms. Del Tosto has nationwide experience in all facets of the profession, including project planning and management, community involvement, design development, contract documents and construction phase services. She has expertise in urban design, streetscaping, amenity design, and commercial/retail development. National Charrette Institute trained, Ms. Del Tosto provides charrette planning services on public involvement projects.

## EDUCATION

Bachelor of Landscape Architecture, University of Florida, Gainesville, Florida, 1984

## REGISTRATIONS

Landscape Architect #874, Council of Landscape Architectural Registration Boards

Technical Specialist, National Charrette Institute

Registered Landscape Architect #LA0001133, State of Florida

## MEMBERSHIPS

Volunteer, Inner City Outings, Sierra Club  
Member, Transportation Committee, The Tampa Downtown Partnership  
Member, American Society of Landscape Architects

## PROJECT EXPERIENCE

Central Park Village Redevelopment Plan and Re-Zone, Hillsborough County, Florida (Lead Landscape Architect)

*Responsible for managing tree mitigation process and park conceptual design and public involvement process. We conducted research on the existing conditions of this historically rich neighborhood located just north of the Central Business District in Tampa, Florida to determine whether or not the area met requirements to create a Community Redevelopment Area by performing a Finding of Necessity. Upon the determination, we prepared rezoning documents that involved extensive public involvement and design coordination that served as the foundation for the park design concepts and redevelopment. Also, tree preservation and mitigation, especially for grand trees, was a complex component involving extensive negotiation with the City of Tampa.*

Channel District Strategic Action Plan, Hillsborough County, Florida (Lead Landscape Architect)

*Responsible for the public realm standards. The plan included streetscape and park concepts as well as design guidelines. We prepared a Strategic Action Plan for this 200-acre urban Community Redevelopment Area located adjacent to the Central Business District. The study area is a former heavy industrial port warehouse district that is evolving with tourist destinations and high-density residential use. Stantec analyzed existing infrastructure, developed alternative development scenarios, and established conceptual public realm design elements.*

Kennedy Residence on Channelside Rezoning & Park Design, Hillsborough County, Florida (Landscape Architect)

*Responsible for leading a multi-disciplinary design team for the conceptual design and property rezone. We coordinated the rezoning process for an urban residential, mixed-use redevelopment project in the Channel District of Tampa, Florida. The project is a mixed-use, 25-story high rise structure with 393 residential units or hotel rooms and 57,000 s.f. ground floor and second floor retail/office uses. We prepared the rezoning application for the development and designed the streetscape, the plaza and an adjacent urban park.*

Parkview Village New Urbanist Redevelopment, Pinellas County, Florida (Lead Landscape Architect)

*Responsible for preparing master plan and site plan submittal documents for this 40-acre redevelopment site for the Clearwater Housing Authority. In partnership with Urban Studio Architects, we led the effort to develop a "new urbanist" redevelopment master plan for a 40-acre public housing project owned by the Clearwater Housing Authority.*

# Lea Del Tosto PLA, ASLA, CLARB

## Project Manager

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### Sarasota Newtown Front Porch - Economic Redevelopment Plan, Sarasota County, Florida (Project Manager)

*Responsible for managing the study of the Dr. MLK Jr. Way corridor in Sarasota, Florida included teaming with a real estate analyst and a market analyst to create a master plan for the corridor that incorporated streetscape design, neighborhood identity icons, and potential site design for individual parcels. The goal was to create a plan that the Front Porch Community could use in order to market themselves to potential investors. In May of 2005, the Newtown Front Porch Revitalization Council, Inc. commissioned our assistance, with team members Swan Development Advisors and Market Knowledge, in preparing a real estate and market economics-based Redevelopment Corridor Master Plan for Dr. Martin Luther King, Jr. Way.*

### Southeast Gainesville Renaissance Initiative Master Plan, Alachua County, Florida (Landscape Architect)

*Responsible for collaborative site planning efforts, streetscape concepts, buffering and public outreach strategy. The 1,080-acre Southeast Gainesville Renaissance Initiative study area is located east of Gainesville, Florida's Downtown Business District. We prepared a master plan for the City of Gainesville highlighting the development potential of five "focus sites" for future development or redevelopment. These sites were chosen for their anticipated catalytic effect on surrounding development.*

### Tampa International Center Rezoning, Hillsborough County, Florida (Lead Landscape Architect)

*Responsible for landscape plans required for the project rezoning process. We were responsible for the Planned Development rezoning of a 30-acre site to allow for the construction of the first IKEA store on the west coast of Florida. The process included substantial coordination with staff and community outreach.*

### Vision Northport, A Citizens Master Plan, Sarasota County, Florida (Lead Landscape Architect)

*Responsible the public realm visioning and visual preference survey. This community master plan included extensive research, public involvement, urban design and master planning resulting in a published master plan expressing the community's desires and aspirations for the next 50 years.*

### Washington Park Neighborhood Master Plan - Study to Target Potential Development, Hillsborough County, Florida (Project Manager)

*Responsible for managing the Washington Park neighborhood study in Bradenton's Central Park Community Redevelopment District. The City of Bradenton Central Community Redevelopment Agency selected us to complete a redevelopment plan for the Washington Park neighborhood. The project combined focused market research, real estate analysis, public involvement, market-driven site planning and superior urban design graphic representations to produce a developer-oriented plan document.*

### West Bay Drive Community Redevelopment District Update, Pinellas County, Florida (Landscape Architect)

*Design Team Member for review and development of alternative design concepts for West Bay Drive CDD. Originally approved in 1997, the District included Largo's historic downtown and Central Park areas located along East and West Bay Drive. The update expanded the CRD to 440-acres, and included the re-evaluation of character districts design guidelines, pedestrian mobility, building massing and land use build-out for the area.*

### Dunedin Corridor Studies, Pinellas County, Florida (Landscape Architect and Public Involvement Team Member)

*Led discussions with community members and strategized on redevelopment options. This project entailed the preparation of two corridor planning studies for Patricia Avenue and Douglas Avenue corridors in the City of Dunedin. The project includes the analysis of existing conditions and the preparation of a conceptual corridor management plan.*

\* denotes projects completed with other firms

Mr. Foster has served in various surveying roles throughout his career, including survey party chief, survey technician, field crew supervisor, project surveyor and survey project manager. His current responsibilities as a Senior Project Manager include client coordination, preparation of proposals, management of projects, supervision of field and office personnel and preparation of survey maps and reports.

## REGISTRATIONS

Professional Land Surveyor #5535, State of Florida

## PROJECT EXPERIENCE

Hawks Point Community Development District,  
Hillsborough County, Florida (Surveyor)

*Responsible for project surveying activities related to the creation and management of the CDD. Services generally include preparation and review of legal descriptions and field surveys related to the management of district maintained infrastructure. Hawk's Point CDD operates and maintains the community's stormwater management systems, landscaping and irrigation, which over the last three years has experienced significant erosion.*

Lake Toscana Conservation Subdivision,  
Hillsborough County, Florida (Project Surveyor)

*Responsible for project surveying activities to include the boundary surveys associated with the acquisition of property, surveys of Ordinary High Water Line of the Little Manatee River to document the limits of Sovereignty Submerged Lands, and subdivision plat preparation for a 102-lot subdivision located on the site of an old 510-acre dairy farm on the banks of the Little Manatee River in southern Hillsborough County.*

Winthrop Village Traditional Neighborhood Design  
(TND), Hillsborough County, Florida (Project Surveyor)

*Responsible for the preparation of boundary surveys to support property acquisition, subdivision platting, construction layout, and as-built surveys for a 256-unit, traditional neighborhood design (TND) project. Special care was also required at the project boundaries to ensure compatibility with the surrounding developments.*

Westlake Village, Hillsborough County, Florida  
(Project Surveyor)

*Responsible for the preparation of surveys with associated on-site geotechnical investigations and for the off-site route survey needed to support the design of transportation improvements for this proposed development near the Sun City Center.*

Toulon Master Planned Community, Hillsborough  
County, Florida (Project Surveyor)

*Responsible for the platting and construction related efforts for this phased master planned development. The site is a 218-acre, multi-phased, 232-unit, single-family residential subdivision.*

Cypress Creek Town Center, Pasco County, Florida  
(Surveyor)

*Responsible for survey services in all phases of the 500-acre regional mall and mixed-use DRI project from planning to platting including acquisition of base topographic data through ground and photogrammetric methods, surveys to develop hydrologic models, Ordinary High Water Line surveys to document claims of sovereignty by the State of Florida, subdivision platting and construction of on-site infrastructure.*

Manatee River Ranch, Manatee County, Florida  
(Surveyor)

*Responsible for overall project surveying activities, research, computations, and document production including establishment of control to support photogrammetric data acquisition; boundary surveys; topographic surveys; and jurisdictional limits for this 1,143-acre, 182-unit, rural single family equestrian residential subdivision.*

The Grande at Sand Key\*, Florida (Survey Manager)

*Responsible for boundary survey and horizontal and vertical control surveys to support the development of this mixed-use development.*

South-Pointe\*, Hillsborough County, Florida (Survey Manager)

*Responsible for boundary survey and horizontal and vertical control surveys to support the development of this mixed-use development.*

\* denotes projects completed with other firms

# Why Stantec?

- **Our staff understands the local area**  
We live and work in the Tampa area. Our staff understands this area and the permitting process and have a thorough understanding of the Cordoba Ranch Community.
- **Our similar projects exemplify our expertise and ability to overcome challenges**  
We've done this before. We've provided community development district engineering services to over 50 CDD's in the Central Florida Region. We offer you proven solutions and creative design.
- **Project Manager with over two decades of providing district engineering services**  
Can you trust that the firm you select is not only knowledgeable in community development districts, but offers a project manager that has personally led the efforts on over 50 community development district contracts? Our team is proven in these areas - you can trust us.
- **A commitment to Rizzetta & Company**  
We understand the staff at Rizzetta & Company and how they desire their selected district engineer to perform. Our reputation and high level of client services is proven to your staff.





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## ARCHITECT – ENGINEER QUALIFICATIONS

### PART I – CONTRACT SPECIFIC QUALIFICATIONS

#### A. CONTRACT INFORMATION

- |  |  |
|--|--|
| 1. TITLE AND LOCATION <i>(City and State)</i><br>Engineering Services for Cordoba Ranch Community Development District, Hillsborough County, Florida |  |
| 2. PUBLIC NOTICE DATE<br>April 8, 2015   | 3. SOLICITATION OR PROJECT NUMBER<br>N/A |

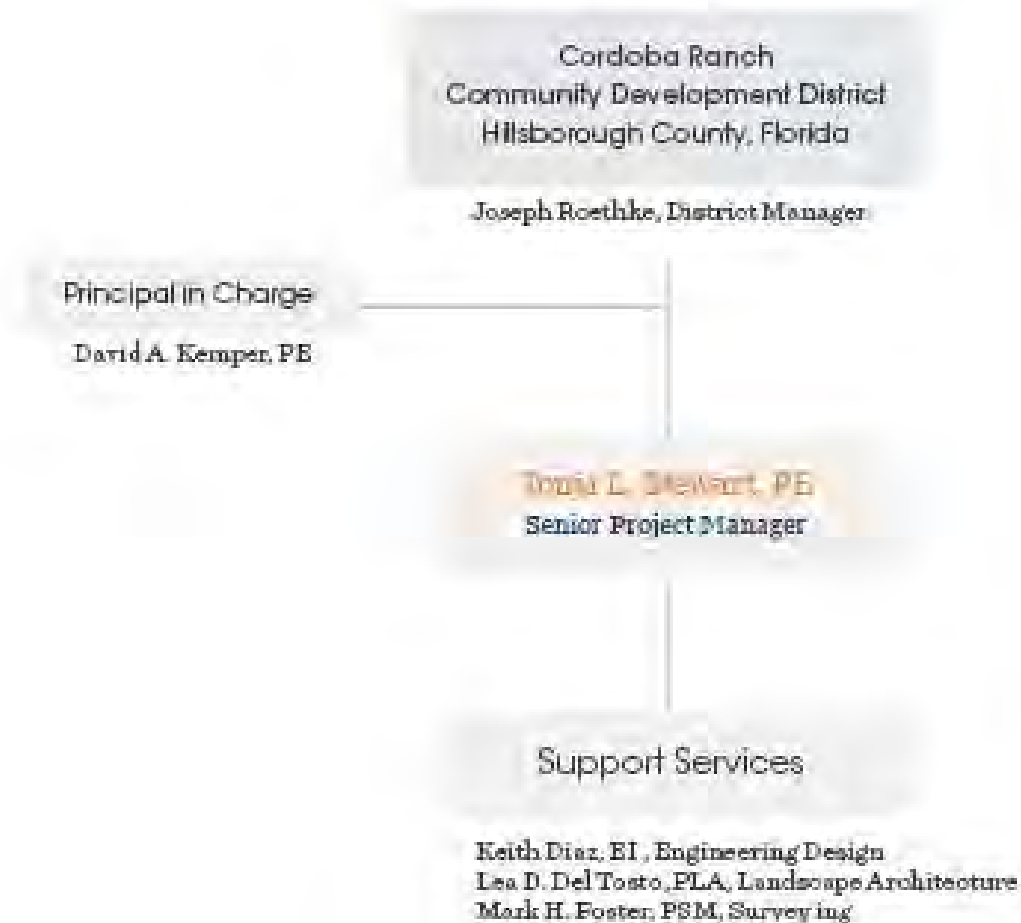
#### B. ARCHITECT – ENGINEER POINT OF CONTACT

- |  |                               |  |
|--|-------------------------------|--|
| 4. NAME AND TITLE<br>David A. Kemper, P.E., Senior Principal |                               |  |
| 5. NAME OF FIRM<br>Stantec Consulting Services Inc.          |                               |  |
| 6. TELEPHONE NUMBER<br>813-223-9500                          | 7. FAX NUMBER<br>813-223-0009 | 8. E-MAIL ADDRESS<br>Dave.kemper@stantec.com |

#### C. PROPOSED TEAM

*(Complete this section for the prime contractor and all key subcontractors.)*

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON-TRACTOR			
<b>a.</b>	<input checked="" type="checkbox"/>			Stantec Consulting Services Inc.  <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	2205 North 20th Street Tampa, FL 33605	District Engineering Services
<b>b.</b>				  CHECK IF BRANCH OFFICE		
<b>c.</b>				  CHECK IF BRANCH OFFICE		
<b>d.</b>				  CHECK IF BRANCH OFFICE		
<b>e.</b>				  CHECK IF BRANCH OFFICE		
<b>f.</b>				  CHECK IF BRANCH OFFICE		



## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
David A. Kemper	Principal In Charge	a. TOTAL 35	b. WITH CURRENT FIRM 15
15. FIRM NAME AND LOCATION (City and State)			
Stantec, Tampa, Florida			
16. EDUCATION (Degree and Specialization))		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
<ul style="list-style-type: none"> <li>Bachelor of Science, Civil Engineering, Missouri University of Science &amp; Technology, Rolla, Missouri, 1979</li> <li>Master of Science, Engineering Management, Missouri University of Science &amp; Technology, Rolla, Missouri, 1984</li> </ul>		<ul style="list-style-type: none"> <li>Professional Engineer #36271, State of Florida</li> </ul>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
<ul style="list-style-type: none"> <li>2011 Engineer of the Year, American Society of Civil Engineers, West Coast Branch</li> <li>2004 FES/FICE Leadership Institute, Graduate</li> </ul>			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Bexley Ranch Land DRI, Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	DRI engineering studies, master water, wastewater and master drainage planning, floodplain studies, and preliminary cost estimating. Stantec has completed extensive site analysis and design alternatives to assist the property owner and developer, Newland Communities, with the future development and use of this site located in central Pasco County directly adjacent to the Suncoast Parkway.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Eagle Brooke Golf and Country Club, Polk County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Provided civil/site engineering and environmental permitting for this 400-acre residential golf course community. Services included establishment of a Community Development District (CDD).		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	The Preserve at Wilderness Lakes Community Development District, Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for overall project and team management for a range of engineering services associated with serving as the Community Development District (CDD) District Engineer for this development of 850 lots on +/- 578 acres. The CDD assets include a high end recreation facility, roadways, security gates, stormwater management systems, landscape/hardscape, and irrigation systems.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Toulon Master Planned Community, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for overall client interface and project and team management. Stantec was retained as a multi-disciplinary consultant in the development of the Toulon Development. The site is a 218-acre, multi-phased, 232-unit, single-family residential subdivision.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Bella Verde (f.k.a. Cannon Ranch), Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for overall client interface and team management. for the planning, design, landscape architecture, and permitting services for Bella Verde, a 2,005-acre master planned community consisting of approximately 4,200 single-family units, major roadways, 18-hole Arnold Palmer signature golf course and clubhouse, 200,000 s.f. of commercial/retail/office space, and recreational parks.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Tonja Stewart	Senior Project Manager	a. TOTAL 28	b. WITH CURRENT FIRM 9
15. FIRM NAME AND LOCATION (City and State)			
Stantec, Tampa, Florida			
16. EDUCATION (Degree and Specialization))		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
<ul style="list-style-type: none"> <li>Bachelor of Science, Civil Engineering, University of Alabama, Tuscaloosa, Alabama, 1987</li> </ul>		<ul style="list-style-type: none"> <li>Registered Engineer #47704, State of Florida</li> </ul>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
<ul style="list-style-type: none"> <li>2009 Tampa Bay Builders, Associate of the Year</li> <li>1997 Hillsborough County Chamber of Commerce, Leadership Hillsborough</li> </ul>			
19. RELEVANT PROJECTS			
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Northwood Community Development District, Land O' Lakes, Florida		PROFESSIONAL SERVICES    CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
	Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec serves as District Engineer and has been responsible for the design, permitting, and construction administration of a 2,000 s.f. clubhouse, as well as Southwest Florida Water Management District periodic inspections of the community stormwater facilities. Implementation of a water quality improvement program via aquatic planting and education of yard runoff is a new project being discussed for 2009/2010 to address state and federal government concerns of water pollution within certain drainage basins and water bodies.		
i.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	The Preserve at Wilderness Lakes Community Development District, Land O' Lakes, Florida		PROFESSIONAL SERVICES    CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
	Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec has provided a range of engineering services associated with serving as the Community Development District (CDD) District Engineer for this development of 850 lots on +/- 578 acres. The CDD assets include a high end recreation facility, roadways, security gates, stormwater management systems, landscape/hardscape, and irrigation systems.		
j.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Ballantrae Community Development District, Land O' Lakes, Florida		PROFESSIONAL SERVICES    CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
	Responsible for ongoing client and project coordination, account management, and project scheduling. Ballantrae is a residential community that was completed in 2007. The community contains certain infrastructure, i.e. recreation facilities, stormwater management systems, landscaping and irrigation systems that are operated and maintained by the CDD. Stantec is the CDD Engineer, providing ongoing services as needed by the Board of Supervisors and District Manage		
l.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Union Park Community Development District, Wesley Chapel, Florida		PROFESSIONAL SERVICES    CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
	Responsible for ongoing client and project coordination, account management, and project scheduling. Concord Station CDD manages a partially completed planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports. The CDD Board of Supervisors is developer-controlled.		
n.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED
	Meadow Pointe Community Development District, Land O' Lakes, Florida		PROFESSIONAL SERVICES    CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
	Responsible for ongoing client and project coordination, account management, and project scheduling. Stantec serves as District Engineer and has been responsible for the design, permitting and construction administration of a 3,800 s.f. fitness center, as well as periodic inspections of the community stormwater facilities.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Keith Diaz	Engineering Technician/Designer	a. TOTAL	b. WITH CURRENT FIRM
		3	3
15. FIRM NAME AND LOCATION (City and State)			
Stantec, Tampa, Florida			
16. EDUCATION (Degree and Specialization))		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
<ul style="list-style-type: none"> <li>Bachelor of Science, Civil Engineering, University of Central Florida, Orlando, Florida, 2012</li> <li>Associate of Arts, Engineering, College of Central Florida, Orlando, Florida, 2009</li> </ul>			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
<ul style="list-style-type: none"> <li>Member, American Society of Civil Engineers</li> </ul>			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Meadow Pointe I, III, IV Community Development District, Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for assisting the District Engineer on civil engineering tasks. Stantec serves as District Engineer and has been responsible for the design, permitting and construction administration of a 3,800 s.f. fitness center, as well as periodic inspections of the community stormwater facilities for Meadow Pointe I. Stantec is serving Meadow Pointe II that contains a park site, park/recreation area, and a total of 1,788 units and associated infrastructure. Stantec is providing CDD services on Meadow Pointe IV as well.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Heritage Harbor Community Development District, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for assisting the District Engineer on civil engineering tasks. Heritage Harbor CDD contains approximately 600 single family units, a public golf course, stormwater management facilities, landscape/hardscape and irrigation systems. Stantec provides ongoing, as needed, engineering services for proper operation and maintenance of District assets. Stantec also assisted in the development of a water conservation plan for the golf course.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Oakstead Community Development District, Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for assisting the District Engineer on civil engineering tasks. Stantec was selected for annual district engineering services to assist the District Manager and Board of Supervisors to properly budget, operate, and maintain CDD infrastructure, which included roads, stormwater management facilities and recreation facilities. The CDD is fully controlled by a Resident Board of Supervisors.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Concord Station Community Development District, Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for assisting the District Engineer on civil engineering tasks. Concord Station CDD manages a partially completed planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports. The CDD Board of Supervisors is developer controlled with a transition of resident involvement starting in 2010.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	South Fork East Community Development District, Pasco County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for assisting the District Engineer on civil engineering tasks. South Fork CDD manages a completed planned community containing single family units, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports.		



# **E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Lea Del Tosto	Landscape Architect	a. TOTAL	b. WITH CURRENT FIRM
		31	11

15. FIRM NAME AND LOCATION (City and State)
Stantec, Tampa, Florida

16. EDUCATION (Degree and Specialization))	17. CURRENT PROFESSIONAL REGISTRATION(State and Discipline)
<ul style="list-style-type: none"> <li>Bachelor of Landscape Architecture, University of Florida, Gainesville, Florida, 1984</li> </ul>	<ul style="list-style-type: none"> <li>Landscape Architect #874, Council of Landscape Architectural Registration Boards</li> <li>Technical Specialist, National Charrette Institute</li> <li>Registered Landscape Architect #LA0001133, State of Florida</li> </ul>

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
<ul style="list-style-type: none"> <li>Member, Transportation Committee, The Tampa Downtown Partnership</li> <li>Member, American Society of Landscape Architects</li> <li>2012 Florida ASLA, Award of Honor, Washington Street Park</li> <li>2012 Hillsborough County, City-County Planning Commission, Award of Excellence, Washington Street Park</li> <li>2010 Florida Redevelopment Association, Out of the Box Award, Imagine North Port, A Citizens Master Plan</li> <li>2009 NAIOP Outstanding Office Building, MetWest International</li> </ul>

## **19. RELEVANT PROJECTS**

a.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	Channel District Strategic Action Plan, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2007-2009	
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	The plan included streetscape and park concepts as well as design guidelines. We prepared a Strategic Action Plan for this 200-acre urban Community Redevelopment Area located adjacent to the Central Business District. The study area is a former heavy industrial port warehouse district that is evolving with tourist destinations and high-density residential use. Stantec analyzed existing infrastructure, developed alternative development scenarios, and established conceptual public realm design elements.		
b.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	Heritage Square Mixed Use, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for alternative concept development for the open spaces on this redevelopment project. This project was a proposal for the redevelopment of Fort Homer Hesterly into a mixed-use redevelopment that combined retail, office, hotel and spa facilities. At the center of the design was a large urban plaza with water features and different scales of pedestrian spaces. The plaza was flaked on three sides by retail market, offices, and hotel/spa facilities.		
c.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	Kennedy Residence on Channelside Rezoning & Park Design, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for leading a multi-disciplinary design team for the conceptual design and property rezone. We coordinated the rezoning process for an urban residential, mixed-use redevelopment project in the Channel District. The project is a mixed-use, 25-story high rise structure with 393 residential units or hotel rooms and 57,000sf. ground floor and second floor retail/office uses. We prepared the rezoning application for the development and designed the streetscape, plaza and adjacent park.		
d.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	Washington Park Neighborhood Master Plan - Study to Target Potential Development, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Responsible for managing the Washington Park neighborhood study in Bradenton's Central Park Community Redevelopment District. The City of Bradenton Central Community Redevelopment Agency selected us to complete a redevelopment plan for the Washington Park neighborhood. The project combined focused market research, real estate analysis, public involvement, market-driven site planning and superior urban design graphic representations to produce a developer-oriented plan document.		
e.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	West Bay Drive Community Redevelopment District Update, Pinellas County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2008-2009	
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
	Design Team Member for review and development of alternative design concepts for West Bay Drive CDD. Originally approved in 1997, the District included Largo's historic downtown and Central Park areas located along East and West Bay Drive. The update expanded the CRD to 440-acres, and included the re-evaluation of character districts design guidelines, pedestrian mobility, building massing and land use build-out for the area.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Mark H. Foster	Land Surveyor	a. TOTAL	b. WITH CURRENT FIRM
		30	11
15. FIRM NAME AND LOCATION (City and State)			
Stantec, Tampa, Florida			
16. EDUCATION (Degree and Specialization))		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
		<ul style="list-style-type: none"> <li>Professional Land Surveyor #5535, State of Florida</li> </ul>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
<ul style="list-style-type: none"> <li>Point of Contact, Society of American Military Engineers, Tampa Bay Post</li> </ul>			
19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Lake Toscana Conservation Subdivision, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2003-2007	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Responsible for project surveying activities to include the boundary surveys associated with the acquisition of property, surveys of Ordinary High Water Line of the Little Manatee River to document the limits of Sovereignty Submerged Lands, and subdivision plat preparation for a 102-lot subdivision located on the site of an old 510-acre dairy farm on the banks of the Little Manatee River in southern Hillsborough County.			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Winthrop Village Traditional Neighborhood Design (TND), Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2006-2008	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Responsible for the preparation of boundary surveys to support property acquisition, subdivision platting, construction layout, and as-built surveys for a 256-unit, traditional neighborhood design (TND) project. Special care was also required at the project boundaries to ensure compatibility with the surrounding developments.			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Westlake Village, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2005-2008	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Responsible for the preparation of surveys with associated on-site geotechnical investigations and for the off-site route survey needed to support the design of transportation improvements for this proposed development near the Sun City Center.			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Toulon Master Planned Community, Hillsborough County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2004-2007	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Responsible for the platting and construction related efforts for this phased master planned development. The site is a 218-acre, multi-phased, 232-unit, single-family residential subdivision.			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Bay Pines Mobile Home Park, City of Seminole, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2007-2008	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Responsible for project surveying activities, research, computations, and document production required to provide planning, design and engineering services for the residential infill redevelopment of a 57-acre mobile home park located in City of Seminole near the Boca Ciega Bay.			
f.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Manatee River Ranch, Manatee County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2006-2007	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
Responsible for overall project surveying activities, research, computations, and document production including establishment of control to support photogrammetric data acquisition; boundary surveys; topographic surveys; and jurisdictional limits for this 1,143-acre, 182-unit, rural single family equestrian residential subdivision.			

## 20. EXAMPLE PROJECT KEY NUMBER

1

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
Ongoing

CONSTRUCTION (if Applicable)

a. PROJECT OWNER  
Bridgewater CDD

b. POINT OF CONTACT NAME  
Greg Cox, Rizzetta & Co.

c. POINT OF CONTACT TELEPHONE NUMBER
813.933.5571

Stantec is providing District Engineering services to operate and maintain CDD infrastructure, including roads and stormwater management systems. Responsible for civil engineering tasks. Bridgewater CDD manages a planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports.



	(1) FIRM NAME
a.	Stantec

(2) FIRM LOCATION (*City and State*)

Tampa, FL

(3) ROLE	Surveying, civil engineering, construction administration support
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<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  2
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21. TITLE AND LOCATION <i>(City and State)</i> <b>Meadow Pointe IV Community Development District</b> <b>Pasco County, FL</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Meadow Pointe IV CDD	b. POINT OF CONTACT NAME Kristen Suit, Rizzetta & Co.	c. POINT OF CONTACT TELEPHONE NUMBER 813.994.1001

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>
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District Engineering services includes the operation and maintenance of District infrastructure, including roads and stormwater management systems.

The District was also responsible for the bidding and construction management of SR 56, a \$26 million roadway and utility project crossing Wiregrass Ranch to Meadow Pointe Boulevard.

Meadow Pointe IV includes:

- Whisenton Place
- Parkmonte
- Shellwood
- Windsor
- Under Construction
  - Enclave
  - Provence
  - Meridian




25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME Stantec	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Civil Engineering



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  3		
<b>21. TITLE AND LOCATION (City and State)</b> <b>Gramercy Farms Community Development District</b> <b>Osceola County, FL</b>		<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION (if Applicable)</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)			

<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Gramercy Farms CDD	b. POINT OF CONTACT NAME Anthony Jeancola, Rizzetta and Co.	c. POINT OF CONTACT TELEPHONE NUMBER 904.436.6270

<b>24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT</b> <i>(Include scope, size, and cost)</i>		
<p>Stantec is providing District Engineering services includes the operation and maintenance of District infrastructure, including roads and stormwater management systems.</p> <p>Our team has been responsible for ongoing client and project coordination, account management, and project scheduling.</p>		
		



<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
a. (1) FIRM NAME Stantec	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Civil Engineering



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (City and State) <b>Bridgewater of Wesley Chapel Community Development District Pasco County, FL</b>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Bridgewater of Wesley Chapel CDD	b. POINT OF CONTACT NAME Matthew Huber, Rizzetta & Co.	c. POINT OF CONTACT TELEPHONE NUMBER 813.944.1001

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Bridgewater is a multi-phased master planned community with 760 single-family lots on 325 acres. Stantec is serving as CDD Engineer for the Bridgewater of Wesley Chapel Community Development District and is responsible for preparing the Engineer's Report and Opinion of Cost, in addition to ongoing services as needed by the Board of Supervisors and District Manager.

Our team is responsible for ongoing client and project coordination, account management, and project scheduling. Stantec has assisted the community with the implementation of an aquatic planting program to achieve improved stormwater quality and erosion protection.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Stantec	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering, Surveying, Construction Management

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  5		
<b>21. TITLE AND LOCATION (City and State)</b> <b>Oakstead Community Development District</b> <b>Pasco County, FL</b>		<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION (if Applicable)</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)			

<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Oakstead CDD	b. POINT OF CONTACT NAME Andy Mendenhall, Severn Trent	c. POINT OF CONTACT TELEPHONE NUMBER 813.991.1116
<b>24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT</b> <i>(Include scope, size, and cost)</i>		

Stantec was selected for annual district engineering services to assist the District Manager and Board of Supervisors to properly budget, operate, and maintain CDD infrastructure, which includes roads, stormwater management facilities and recreation facilities.



<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>			
a.	(1) FIRM NAME Stantec	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Surveying, civil engineering, construction administration support

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  6		
<b>21. TITLE AND LOCATION (City and State)</b> <b>Concord Station Community Development District</b> <b>Pasco County, FL</b>		<b>22. YEAR COMPLETED</b> <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION (if Applicable)</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)			

<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Concord Station CDD	b. POINT OF CONTACT NAME Clifton Fischer, Rizzetta & Co.	c. POINT OF CONTACT TELEPHONE NUMBER 813. 994.1001

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*  
  
 Concord Station CDD manages a partially completed planned community containing single family units, a recreation facility, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure.



<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>			
a.	(1) FIRM NAME Stantec	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Surveying, civil engineering, construction administration support



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  7
<b>21. TITLE AND LOCATION (City and State)</b> <b>Ballantrae Community Development District</b> <b>Pasco County, FL</b>	<b>22. YEAR COMPLETED</b>	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)

<b>23. PROJECT OWNER'S INFORMATION</b>		
a. PROJECT OWNER Ballantrae CDD	b. POINT OF CONTACT NAME Matthew Huber, Rizzetta & Co.	c. POINT OF CONTACT TELEPHONE NUMBER 813.994.1001

**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

Stantec is the CDD Engineer, providing ongoing services as needed by the Board of Supervisors and District Manager. We are providing District Engineering services to maintain District owned and maintained infrastructure.



<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>			
a.	(1) FIRM NAME Stantec	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Civil engineering

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b>  <b>8</b>
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Northwood Community Development District</b> <b>Pasco County, FL</b>	<b>22. YEAR COMPLETED</b> <div>PROFESSIONAL SERVICES</div> <div>2010</div> <div>CONSTRUCTION (if Applicable)</div>
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<b>23. PROJECT OWNER'S INFORMATION</b>		
<b>a. PROJECT OWNER</b> Northwood CDD	<b>b. POINT OF CONTACT NAME</b> Brian Lamb, Meritus Districts	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> 813.873.7300

<b>24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT</b> <i>(Include scope, size, and cost)</i>  The Stantec team was responsible for civil project design, permitting, and project management support. We served as District Engineer and have been responsible for the design, permitting, and construction administration of a 2,000 s.f. clubhouse, as well as Southwest Florida Water Management District periodic inspections of the community stormwater facilities.
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<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
<b>a.</b>	<div>(1) FIRM NAME</div> <div>Stantec</div>	<div>(2) FIRM LOCATION (City and State)</div> <div>Tampa, FL</div> <div>(3) ROLE</div> <div>Civil engineering</div>



<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>	<b>20. EXAMPLE PROJECT KEY NUMBER</b>  9
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<b>21. TITLE AND LOCATION (City and State)</b> <b>Cheval West Community Development District</b> <b>Hillsborough County, FL</b>	<b>22. YEAR COMPLETED</b> <table> <tr> <td>PROFESSIONAL SERVICES Ongoing</td><td>CONSTRUCTION (if Applicable)</td></tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable)		

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Cheval West CDD	b. POINT OF CONTACT NAME Mark Vega, Severn Trent	c. POINT OF CONTACT TELEPHONE NUMBER 813.991.1116
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**24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT** *(Include scope, size, and cost)*

Responsible for assisting the District Engineer on civil engineering tasks. Cheval West CDD manages a completed planned community containing single family units, stormwater management systems, and common areas. Stantec provides engineering services for proper operation and maintenance of CDD infrastructure, as well as annual public facilities reports.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Stantec	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Civil engineering
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<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		<b>20. EXAMPLE PROJECT KEY NUMBER</b>  10
<b>21. TITLE AND LOCATION (City and State)</b> <b>Westchase Community Development District</b> <b>Hillsborough County, FL</b>		<b>22. YEAR COMPLETED</b> PROFESSIONAL SERVICES Ongoing
<b>23. PROJECT OWNER'S INFORMATION</b>		
<b>a. PROJECT OWNER</b> Rivercrest CDD	<b>b. POINT OF CONTACT NAME</b> Andy Mendenhall, Severn Trent	<b>c. POINT OF CONTACT TELEPHONE NUMBER</b> 813.991.1116
<b>24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)</b>		

District Engineering services includes the operation and maintenance of District infrastructure, including roads and stormwater management systems. The Westchase CDD is a completed community with infrastructure that includes open space, stormwater management, and landscaped common areas and irrigation systems.

The Stantec team is responsible for ongoing client and project coordination, account management, and project scheduling. Stantec was selected for annual district engineering services to assist the District Manager and Board of Supervisors to properly budget, operate, and maintain CDD infrastructure, which includes stormwater management facilities and recreation facilities.



<b>25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT</b>		
<b>a.</b>	<b>(1) FIRM NAME</b> Stantec	<b>(2) FIRM LOCATION (City and State)</b> Tampa, FL
		<b>(3) ROLE</b> Civil Engineering

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
David A. Kemper, PE	Principal	X	X	X	X	X	X	X	X	X	X
Tonja L. Stewart, PE	Senior Project Manager	X	X	X	X	X	X	X	X	X	X
Keith Diaz, EI	Engineering Designer/Technician	X	X			X	X			X	
Lea Del Tosto, PLA	Sr. Landscape Architect										
Mark H. Foster, P.S.M.	Lead Surveyor	X	X		X	X	X	X	X	X	X

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Bridgewater Community Development District	6	Concord Station Community Development District
2	Meadow Pointe IV Community Development District	7	Ballantrae Community Development District
3	Gramercy Farms Community Development District	8	Northwood Community Development District
4	Bridgewater of Wesley Chapel Community Development District	9	South Fork Community Development District
5	Oakstead Community Development District	10	Rivercrest Community Development District

#### H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Stantec provides engineering, planning, permitting, and cost estimating services for Community Development Districts (CDDs), dependent and independent districts, Municipal Service Taxing Units/Benefit Units (MSTU/BU), and other special assessment districts. We have a current working relationship with Severn Trent, and have worked with several fully-developed CDD's in West Central Florida.

We offer a total scope of services that includes, but is not limited to, the following:

- General Consultation on District Issues
- Master Planning of Infrastructure
- Water Management Systems and Facilities
- Water and Sewer Systems and Facilities
- Roads, Landscaping and Street Lighting Design and Plans
- Existing Systems Studies and Analysis
- Environmental Permitting
- Cost Estimates for Plan Implementation
- Bidding and Contractor Selection
- Government Permitting
- Water Conversation Studies and Design
- Water Supply Studies
- Construction Phase Observation
- Contract Management and Inspection Services
- Expert Witness Testimony
- Utility Rate Studies
- Potable Water System Plans and Design
- Irrigation System Plans and Design
- Wastewater Collection System Plans and Design
- Engineering Reports for Bonding

The following represents Stantec's additional prior experience in CDD's, Independent Districts and MSTU/BUS:

- Arbor Greene CDD, Hillsborough County
- Cheval West CDD, Hillsborough County
- Cory Lakes CDD, Hillsborough County
- Cypress Creek CDD, Hillsborough County
- Grand Hampton CDD, Hillsborough County
- The Hammocks CDD, Hillsborough County
- Hawk's Point CDD, Hillsborough County
- Heritage Harbor CDD, Hillsborough County
- Heritage Isles CDD, Hillsborough County
- K Bar Ranch CDD, Hillsborough County
- Panther Trace I, II CDD, Hillsborough County
- Panther Trails CDD, Hillsborough County
- Park Place CDD, Hillsborough County
- River Bend CDD, Hillsborough County
- Rivercrest CDD, Hillsborough County
- South Fork CDD, Hillsborough County
- Waterchase CDD, Hillsborough County
- Westchase CDD, Hillsborough County
- Parkway Center CDD, Hillsborough County
- Ballantrae CDD, Pasco County
- Bridgewater of Wesley Chapel, Pasco County

- Chapel Creek CDD, Pasco County
- Concord Station CDD, Pasco County
- Eastlake Oaks CDD, Pinellas County
- Meadow Point I CDD, III, IV CDD, Pasco County
- New River CDD, Pasco County
- Northwood CDD, Pasco County
- Oakstead CDD, Pasco County
- Preserve @ Wilderness Lake CDD, Pasco County
- Bridgewater CDD, Polk County
- Union Park CDD, Pasco County

## Why Stantec?

### Our staff understands the local area

We live and work in Tampa. Our staff understands this region and the local permitting process, and we have a thorough understanding of the Cordoba Ranch Community.

### Our similar projects exemplify our expertise and ability to overcome challenges

We've done this before. We've provided community development district engineering services to over 50 CDD's in the Central Florida Region. We offer you proven solutions and creative design.

### Project Manager with over two decades of providing district engineering services

Can you trust that the firm you select is not only knowledgeable in community development districts, but offers a project manager that has personally led the efforts on over 30 community development district contracts? Our team is proven in these areas - you can trust us.

### We provide professional services to several local fully-developed communities

Our team offers the advantages of proven expertise in managing fully-developed community development district engineering services contracts, our previous experience includes Meadow Pointe III, Bridgewater of Wesley Chapel, Oakstead, and Ballantrae. We perform maintenance consulting services for pond slope erosion repair, general drainage problems, and roadway maintenance, including milling and re-surfacing of CDD-owned roads.

### A commitment to Rizzetta & Company

We understand the staff at Rizzetta & Company and how they desire their selected district engineer to perform. Our reputation and high level of client services is proven to your staff.

#### I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE




32. DATE

April 17, 2015

33. NAME AND TITLE

David A. Kemper, P.E., Senior Principal



<b>ARCHITECT - ENGINEER QUALIFICATIONS</b>						1. SOLICITATION NUMBER <i>(If any)</i>	
<b>PART II – GENERAL QUALIFICATIONS</b> <i>(If a firm has branch offices, complete for each specific branch office seeking work.)</i>							
2a. FIRM (OR BRANCH OFFICE) NAME <b>Stantec Consulting Services Inc.</b>					3. YEAR ESTABLISHED 2010		4. DUNS NUMBER 07-872-1737
2b. STREET 2205 North 20 <sup>th</sup> Street					<b>5. OWNERSHIP</b>		
2c. CITY Tampa			2d. STATE FL	2e. ZIP CODE 33605-3921		a. TYPE <b>Corporation</b>	
6a. POINT OF CONTACT NAME AND TITLE David A. Kemper, PE, Senior Principal					b. SMALL BUSINESS STATUS <b>N/A</b>		
6b. TELEPHONE NUMBER (813) 223-9500			6c. E-MAIL ADDRESS dave.kemper@stantec.com		7. NAME OF FIRM <i>(If block 2a is a branch office)</i> <b>Stantec Inc.</b>		
8a. FORMER FIRM NAME(S) <i>(If any)</i>					8b. YR. ESTABLISHED		8c. DUNS NUMBER
WilsonMiller, Inc.					1956		55-683-5408
<b>9. EMPLOYEES BY DISCIPLINE</b>				<b>10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS</b>			
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number <i>(See Below)</i>	
		(1) Firm	(2) Branch				
02	Administrative	2950	21	B02	Bridges	9	
06	Architect	744	0	C15	Construction Management	7	
07	Biologist	242	0	C16	Construction Surveying	7	
08	CADD Technician	656	5	E02	Educational Facilities	9	
12	Civil Engineer	946	8	E09	Environmental Impact Studies	10	
14	Computer Programmer	145	0	E12	Environmental Remediation	10	
18	Cost Engineer/Estimator	41	0	H07	Highways, Streets, Parking Lots	10	
21	Electrical Engineer	460	3	H09	Hospitals & Medical facilities	10	
23	Environmental Engineer	484	1	H11	Housing (Residential, Multi-Family)	10	
24	Environmental Scientist	1016	1	I01	Industrial Buildings, Manufacturing	9	
29	GIS Specialist	186	1	O01	Office Buildings, Industrial Parks	8	
30	Geologist	161	0	P05	Planning (Community, Regional)	8	
38	Land Surveyor	343	14	P06	Planning (Site, Installation)	7	
39	Landscape Architect	176	3	R04	Recreation Facilities (Parks)	7	
42	Mechanical Engineer	480	2	S04	Sewage Collection, Treatment, and Dist.	9	
47	Planner, Urban/Regional	142	3	S10	Surveying, Platting, Mapping	8	
48	Project Manager	929	12	S13	Storm Water Handling & Facilities	7	
57	Structural Engineer	426	1	T03	Traffic & Transportation Engineering	10	
58	Technician / Analyst	1898	8	T04	Topographic Mapping	4	
60	Transportation Engineer	201	1	U02	Urban Renewal, Community Development	8	
	Other Employees	1464	0	W02	Water Resources, Hydrology	8	
<b>Total</b>		<b>14090</b>	<b>84</b>	W03	Water Supply, Treatment and Dist.	10	
<b>11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS</b> <i>(insert revenue index number shown at right)</i>		<b>PROFESSIONAL SERVICES REVENUE INDEX NUMBER</b>					
a. Federal Work		10		1. Less than \$100,000		6. \$2 million to less than \$5 million	
b. Non-Federal Work		10		2. \$100,000 to less than \$250,000		7. \$5 million to less than \$10 million	
c. Total Work		10		3. \$250,000 to less than \$500,000		8. \$10 million to less than \$25 million	
				4. \$500,000 to less than \$1 million		9. \$25 million to less than \$50 million	
				5. \$1 million to less than \$2 million		10. \$50 million or greater	
<b>12. AUTHORIZED REPRESENTATIVE</b>							
The foregoing is a statement of facts.							
a. SIGNATURE 						b. DATE <b>April 8, 2015</b>	
c. NAME AND TITLE <b>David A. Kemper, PE, Senior Principal</b>							